

October 29, 2015

**Relocation Drill:**

Dear Families,

Each month as a school community we conduct a different emergency drill. On Monday, November 2 we are going to practice a relocation drill. This type of emergency procedure would be used if we ever had to leave our school property. At 9 a.m. on November 2 our teachers will walk their students to the bus garage behind our school. The children and their teachers will quickly board a school bus. The buses will bring our children to our predetermined relocation site. Here the teachers will again take attendance and I will have a brief safety conversation with our students. The children will then board the school buses and we will head back to school. We will be back to school around 9:50 a.m.

Student safety is a top priority of ours at WBH. Throughout the year we will continue to review emergency procedures with faculty/staff, hold monthly safety committees, practice emergency drills, and hold on going safety conversations with our students.

Thank you for your ongoing support and dedication to our school community. Please contact me with any questions regarding our upcoming relocation drill.

Thank You,  
Andrew Kourt  
WBH Principal