Wednesday, August 19, 2021
Special Meeting of the New Lebanon Central School Board of Education
6:15pm –WBH Library

| **Attendance: (P=Present A=Absent)** | | **Also in attendance:** | |
|---|---|---|---|
| Tim Lambert | __P___ | Andrew Kourt | __P___ |
| Mike Brutsch | __P___ | Matt Klafehn | __P___ |
| Bill Buckenroth | __P___ | Josh Noble | __P___ |
| John Kalisz | __P ___ | Francis Rielly | __P___ |
| Rob Long | __A___ | | |
| Sharon Putnam | __P___ | | |
| Richard Sime | __A___ | | |

**1. MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE**
The meeting was called to order by Board President Putnam at 6:10pm and opened with the Pledge of Allegiance.

**2. PROPOSED EXECUTIVE SESSION-6:15 pm**
A. Motion to enter into executive session

B. Motion to appoint Superintendent Kourt as the Clerk Pro-Tem

**3. PUBLIC HEARING ON CODES OF CONDUCT**
A. WBH Student Code of Conduct

B. JSHS Student Code of Conduct

C. Motion to close the Public Hearing

**4. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS**
A. Special Education update- Jennifer Morris presented.

B. WBH update- Josh Noble presented.

C. JSHS update- Matt Klafehn presented.

D. Business Office/Facilities and Grounds update- Francis Rielly presented.

E. Superintendent update- Superintendent Kourt presented.

**5. APPROVAL OF MINUTES**

A. Motion to approve July 14, 2021 Organizational Board of Education Meeting minutes

**6. CURRICULUM & INSTRUCTION**

A. District Special Education Plan

B. Counseling Plan- Information provided by Meghan Evans

C. Motion to certify that the District is in compliance with APPR requirements
To authorize Board President Lambert to certify that the District is in compliance with the District APPR plan and State requirements.

D. Motion to approve the 2021-22 District Special Education Plan

E. Motion to approve the 2021-22 Counseling Plan

F. Motion to approve the District-Wide Safety Plan

G. Motion to approve the WBH Code of Conduct for the 2021-22 school year

H. Motion to approve the JSHS Code of Conduct for the 2021-22 school year

**7. FINANCIAL**

A. Motion to approve the June 2020 Treasurer's Report

B. Motion to approve the June 2021 grades 6-12 extra-curricular accounts report

C. Motion to approve the 2021-22 Tax Levy

D. Motion to reimburse over or double paid tax payments
To reimburse over or double paid tax payments as per below:

| Section/Block # | Amount |
|---|---|
| 9.1-21 | $1,077.39 |
| 18.-1-44 | $2,257.27 |
| 19.1-1-14 | $1,080.61 |

E. Motion to approve a resolution to establish a repair reserve
WHEREAS, the New Lebanon Central School District has a need to plan for the anticipated maintenance and repair of its newly improved facilities; and
WHEREAS, pursuant to Section 6-d of the New York General Municipal Law, the Board of Education of the New Lebanon Central School District is authorized to establish a Repair Reserve Fund for repairs of capital improvements or equipment, the types of which are not recurring annually or at shorter intervals; and
WHEREAS, repairs to such capital improvements and equipment allowable to be paid for through such fund include, but are not limited to, the categories set forth in Sections 6-d (b) and (c) of the General Municipal Law; and

WHEREAS, the Board of Education desires to create a Repair Reserve Fund in accordance with Section 6-d of the General Municipal Law.
NOW, BE IT THEREFORE
RESOLVED, that the Board of Education hereby establishes, pursuant to General Municipal Law Section 6-d, a reserve fund to be known as the Repair Reserve Fund, and it is further
RESOLVED, that a voter proposition to seek approval to place monies into the Repair Reserve Fund will be submitted to the voters of the District at a future annual or special district meeting, the date of which is to be determined, and it is further
RESOLVED, that in accordance with General Municipal Law Sections 6-d (2) and (3), monies in the fund may be appropriated for repairs of District facilities and equipment which do not recur on an annual basis or at shorter intervals, and except in the case of emergency expenditures, that such expenditures shall be made by a vote of the Board of Education only after the publication of a notice and the holding of a public hearing in the manner required by Section 6-d, and it is further
RESOLVED that in accordance with General Municipal Law Section 6-d (4), the monies held in the Repair Reserve Fund shall be accounted for separate and apart from all other funds, shall be held and secured in accordance with the District's policies, and all interest or income derived from the Fund shall accrue to and become part of such Fund.

F. Motion to approve an agreement with Advanced Therapy

**8. PERSONNEL**

A. Motion to appoint substitutes for the 2021-22 school year- To appoint, upon the recommendation of Superintendent Kourt, substitutes for the 2021-22 school year as per below:

2021-22 Substitute List

| First Name | Last Name | Certification Area | Special Info | Rate of Pay |
|---|---|---|---|---|
| Shannon | Adams | Uncertified | TA/Aide/bus monitor | $85 per day/$14.54 per hour/$14.54 hour |
| Daniel | Bentley | Certified | Teacher/TA | $110 per day |
| John | Bove | Uncertified | Teacher/TA | $85 per day |
| Claudia | Cass | Certified | Teacher | $110 per day |
| Heather | Davis | Uncertified | Teacher/TA/Aide/Bus Monitor | $85 per day/$14.54 per hour |
| Crystal | Delaney | Certified | RN | $24.14 per hour |
| Jacqueline | Fisher | Certified | Teacher | $110per day |
| Shirley | Flierl | Certified | Teacher/TA | $110 per day |
| Katie | Gallucci | Uncertified | Teacher/TA | $85 per day |
| Maggie | Hand-Miller | Uncertified | Teacher | $85 per day |
| Hannah | Harris | Certified | Teacher/TA | $110 per day/$85 per day |
| Heidi | Hauf-Aupperle | Certified | Teacher/TA | $110 per day/$85 per day |
| Tistrya | Houghtling | Uncertified | Teacher/TA | $85 per day |
| Christiane | Hull | Uncertified | Teacher | $85 per day |

| | | | | |
|---|---|---|---|---|
| Eric | Johnson | Uncertified | Teacher/TA | $85 per day |
| Brian | Keller | Uncertified | Teacher/TA | $85 per day |
| Kristyn | Kreutziger | Uncertified | Teacher/TA | $85 per day |
| Tony | LaSalvia | Certified | Teacher | $110 per day |
| Laurelyn | Mayen | Certified | Teacher | $110 per day |
| Erin | Meizinger | Uncertified | Teacher/TA/Aide | $85 per day/$14.54 per hour |
| Taylor | Meyer | Uncertified | Teacher/TA | $85 per day |
| Mike | Treanor | Uncertified | Teacher/TA | $85 per day |
| Robin | Uhr | Certified | Teacher | $110 per day |
| Tanya | Ward | Uncertified | Teacher/TA | $85 per day |
| Cissie | West | Certified | Teacher | $110 per day |
| Ellen | Winters | Uncertified | Teacher/TA/Kitchen//Cleaner/Aide | $85 day/$12.81 hour/$13.19 hour/$14.54 |
| Harrison | Zema | Uncertified | Teacher/TA | $85 per day |

B. Motion to amend an appointment
To amend Martin Gibbons appointment as an interim mechanic to 3 days per week, 10 hours per day (previously appointed at 4 hours per day, 5 days per week) for the month of August 2021 at a rate of $28.23 per hour.

C. Motion to appoint a Mechanic
To appoint, upon the recommendation of Superintendent Kourt, Martin Gibbons as a Mechanic effective September 1, 2021, step 20+1, with a salary of $61,067.13

D. Motion to appoint a bus driver
To appoint, upon the recommendation of Superintendent Kourt, Richard Stall as a bus driver effective September 1, 2021, step 3, at a rate of $20.47 per hour.

E. Motion to appoint a bus driver
To appoint, upon the recommendation of Superintendent Kourt, Tammy Groat-Messick as a bus driver effective August 2, 2021, step 1, at a rate of $19.62 per hour.

F. Motion to approve a Memorandum of Agreement
To approve the attached Memorandum of Agreement with school psychologists

G. Motion to appoint WBH After School Intervention Teachers
To appoint, upon the recommendation of Superintendent Kourt, Alex Chandler and Michelle Bruns as WBH After School intervention Teachers, effective September 1, 2021, with a $3,500 stipend each

H. Motion to appoint Credit Recovery/Intervention Teachers
To appoint Amanda Starks and Christine Neumann as Credit Recovery/Intervention Teachers, effective September 1, 2021 with a stipend of $3,500, each.

I. Motion to approve a replacement teacher

To appoint, upon the recommendation of Superintendent Kourt, Emily Van Kempen as a third grade replacement teacher for the maternity leave of Laura Jubie effective September 1, 2021 to December 19, 2021, at step 1 teacher pay at a prorated salary of $50,243

**9. SUPERINTENDENT**

A. Board of Education Committee Membership update

| Committee | 2021-22 Members |
|---|---|
| Audit Committee | Committee of the whole |
| Visitation Committee | Committee of the Whole |
| Policy Committee | Bill Buckenroth, Rob Long<br>John Kalisz |
| Negotiation Committee | Tim Lambert,<br>Sharon Putnam<br>(Mike Brutsch alternate) |
| Facility Committee | Mike Brutsch, Sharon Putnam, Tim Lambert,<br>April Land |

**10. BOARD OPEN DISCUSSION**

A. Goals Discussion- Superintendent Kourt facilitated.

B. Next Board Meeting Date- September 15, 2021 at JSHS

**11. PUBLIC COMMENT**

A. Public Comment- The Board may be addressed on matters concerning programs and/or operations of the district, other than matters involving personnel and comments that constitute an unwarranted invasion of personal privacy. Comments will be limited to 3 minutes per person. Members of the Board do not directly respond to citizen concerns during Public Comment. While the Board does not wish to infringe upon free speech protections, it must be stressed that Public Comment is not deemed to be an open forum. In addition, any remarks which may be considered defamatory or stigmatizing are prohibited and will be declared out of order.

**12. ADJOURNMENT**

Board President Putnam made the motion to adjourn the meeting at 8:45pm. Board member Kalisz seconded. 5 ayes, 0 nays, 0 abstained.

Respectfully Submitted,

*Kelly McGivern*

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Kelly McGivern, District Clerk