



Wednesday, June 2, 2020

Regular Meeting of the New Lebanon Central School Board of Education

7:00pm VIRTUAL

Attendance: (P=Present A=Absent)

Tim Lambert __P__

Mike Bienes, Jr. __A__

Mike Brutsch __P__

Bill Buckenroth __P__

John Kalisz __P__

Rob Long __P__

Richard Sime __P__

Also in attendance: Leslie Whitcomb, Andrew Kourt, Matt Klafehn, Josh Noble, Kelly McGivern

Board President Lambert:

I'd like to call this meeting to order and start with the Pledge of Allegiance (recited).

Any public comment? Okay. Moving on to item 3. I'm going to do all the calling out of the action items and Mike will second all of them just to keep it easy. Everyone else can in favor, oppose or abstain or ask questions as needed Okay item 3 approval of minutes. I make a motion to accept action items A and B as written.

Brutsch: I'll second.

Lambert: Any questions or concerns? All in favor? (Ayes) Motion carries, 6-0-0. Onto presentation of proposed budget.

Fottrell: (Showing presentation) So for the June 2021 budget there's a few concerns as you're all aware. The single biggest concern of course is state aid because of the pandemic is three dates to look at the governor proposed that even with the state aid that was promised. We can have three look back dates April 30, June 30 and December 31. The April 30 date has come and gone. There's been no revisions to it. What it's not telling is what's going to happen June 30 and December 31. It's not just the governor's decision you have to get approval from the legislature to make any kind of cutbacks but there are that it could be as much as 20%. We don't know what the federal government will do to subsidize that we're not really sure at this point. There's just a lot of unknowns and fortunately right now there is the the pandemic adjustment. So the state aid that they promised us right from the get go they took away nearly \$100,000 cares act which is one of the federal programs is supposed to replenish that in this budget. we're assuming that it's not going to be replenished. We're trying to be as conservative as possible. And this is based on a zero dollar increase in foundation aid we're still keeping the same goals of the school board set to stay within the tax cap which we are able to do to maintain the quality of programs and facilities which we're able to do ad of course meet all the mandated requirements. In summary, the budget is increasing almost \$300,000 from last year. It's going from 12.764 million which is a 2.2 % increase we are showing an increase in revenue and that's a lot has to do with building aid that will be increase it's expense not the foundation aid which has been you know reduced by the fund balance. The fund balance we're going to have more fund balance to keep the programs going. We budgeted fund balance for last year but we didn't use any of that. But right now to be conservative we have to be aware that we can use we should be using fund balance and then we will have \$70k tax levy increase which is .8% or less than 1% increase. Just as a reminder whats the property tax cap is it began about 9 years ago the 2% tax cap that everyone hears about that is based on the property levy it's not based on the budget. There are several exemptions. With the school districts you'll hear numbers really all of the map of what the tax gap is because it's unique to each school district...almost eight and a half millions dollars since we're going in under the tax cap we only need 50% +1 to get approval. We don't need the super-majority of 60% that you sometimes hear about. That doesn't mean that your taxes as property owners is guaranteed to go up other factors that go into it is assessments so if there's been any renovations to your home you might get re-established and that would affect it what we're looking at as a school district is the pie how that's being broken up with in it. Those can change based on assessment and rates in new lebanon is composed of 5 towns within two counties so how those are assessed sometimes they assess at market value, sometimes they're not and so what we have to do to make things fair is create equalization rates all of that is out of the districts control so sometimes I'll get complaints why did it go up, probably because of factors mentioned. they never call up to complain about how the heck is it going down. now in budget summary the several categories that we talked about I guess I want to draw your attention to employee benefits which is the 3rd one down. You'll see that's increased to \$205k that is insurance which has gone up and pharmaceutical drugs is going up about 20-25%. also ERS and TRA has also gone up. We do have that TRS reserve that's going to start next year and we can we'll be able to use that in a few years once we've built up that reserve. The other thing is the debt service is increasing but that's what we expected because we're having a capital project. We're going to bond soon on that and but you'll also notice inter-fund transfers have gone down. We're not saving for the capital project anymore so those are kind of balancing themselves out.

The budget breakout this year it's the same category as we just talked about as a percentage. You'll notice the 2 big slices. Each of them are 33.9% one is instructional and the other is employee benefits. So if you added up its about 67%, about 2/3 of the budget. We are a people business and almost all our budget goes into labor and labor related costs. The cell revving have the money coming in to us as local course for us that's relatively flat. The state aid is increasing but again that's from the building aid we're hoping as I've mentioned in the past hoping to get a full hear of building aid but we have to assume for a half a hear again want to be conservative. We are going to use more fund balance to keep things in balance for this year in with it of course is the .8% property tax increase or in this case \$70k and that's how we're able to balance the budget this year. The 3 part budget is a requirement programming is a little over 75% of our budget the administrative actually went down a little bit for this year 10.7% and capital is 13.8% so the proportions are just about what you are on today and then just the overall budget summary the budget is increasing our revenue increasing and then of course our levy taxes are increasing less that 1%. Just to give some historical perspective going back about 11 years you can see that the budget has been relatively flat over the last several year.s so going back even 12 years we're still below what we were back in 2009-10 so we are as a district with the boards help we've been pretty conservative in our spending and our property taxes have been pretty flat, very flat really going back over several years the board may remember about 3 years ago we actually lowered the property taxes \$100k and now 3 years later on we're bringing that back to \$70k so our tax levy is still not what it was in 2016or 2012. Some program adjustments that the board is familiar with is we are adding a school psychologist based on increased needs. We are reducing one elem teacher and .04 of the hs business teacher so he'll be a .6. Any questions? (Nos) Okay and so the proposition is will the district approve 12.764 million on the spending plan and there are two open seas for the board. Richard Sime and Sharon Putnam for 3 year terms. And of course, it's different this year, it's an absentee ballot only and all must be received by usps by 5pm on Tuesday June 9. Questions?

Lambert: Moving on to subject B-Preliminary Smart Schools Bond Act Investment Plan

Whitcomb: As part of access to ssba funds which is about \$288k and change is first required that we have the public hearing and they you'll be approving a period of time that people can submit comments and then I can submit the plan we have. The plan is to provide all students in grades 4-12 with chromebooks. The purpose of doing this instructionally is to integrate classroom activities and home practice . This would allow those students with a machine that would be theirs on their own and that could travel to and from school. In order to become instructionally ready to more fully integrate use of chromebooks in each student. We started a pilot 3 years ago with 2 teachers in each building who piloted the use of chromebooks in their classroom. In order to be day to day, the primary means of instruction students in designing their lessons and in student's ability to hand in papers and other kinds of worksheets and other assignments to access instructional material during class. Initial feedback was an increase in engagement and improvement in lesson placement pacing because you didn't lose the time to handing out materials to more feedback can happen while students are working quietly at their desks. We expanded the pilot into year 2 and at that time we added another teacher at 2 more

grades at the JSHS. This was to meet a goal to ensure that each student through the 6 years and the JSHS would have access to this instructional method. What we found is that the students far preferred the google apps to the microsoft office suite and used it as the preferred means when they had access to chromebooks in the library or cafeteria. They liked it for a lot of reasons, the biggest one being the ability to collaborate with classmates when working together on projects. Another is that they could access their accounts from home so they were using it for other courses this year. We had the surprise introduction of remote instruction and it has really brought us to the place where we are full able to implement this grades 4-12. Most of our teachers previously had to come and have a level of proficiency with the google products prior to this because they were used administratively, in other words, when you're getting feedback from the teachers instead of them sending separate emails and the office compiling a spreadsheet they would put the information in directly. People had more information in real time. They found it to be a great convenience and people were starting to develop the skills, and they asked specifically for skill development needed during our tech days and more people were pursuing it and then we get put in the deep end of the pool and teachers found that they developed proficiency very quickly. Josh Noble and Ethan Race conducted a needs assessment and analysis of what we needed and how to develop protocols. For replacement schedule, Josh had experience doing this from when he worked at Chatham. A total of 240 machines at JSHS, essentially enrollment plus 20% and 120 at WBH because again, we're not doing the whole building at this time. We're doing grades 4-12 and that's why their numbers are lower. The cost that we're looking at is \$330 per machine which includes a management fee in the warranty. The management is really a portion of the warranty and the total that we would need for that is \$67,650. We anticipate also needing additional storage carts at the total of \$3700 and finally 100 extra chargers. Each machine obviously comes with it's own cord, but they're easily lost or hurt. And so we're looking at a 100 extra chargers and that's 40 bucks apiece. And so the 4000 replacement schedule that we developed assumes that students once we're in full operation would receive a machine at 4th grade 7th grade and 10th grade anticipating 3 years of useful life on the machines. That would mean we are looking at after the time that this after this year going into next year purchase of 125 per year at a 40-50k cost depending on where we anticipate the prices that cost could be carried through another ssba application. And again we have \$288k and see how much of it is already offset by the fact that these are going to replace the current labs that we have that have workstations. The labs really are not a strong instructional method now that was back in the time where you did work in your class and the you went to a lab to do something else with a computer the intention now and what we've seen is how very possible it is that you fully enter integrate the machines into instruction. So you're not going to be leaving your classroom to go someplace with computers. Those machines are going to be repurposed as we're replacing classroom workstation computers which are required to integrate with smart boards. Because they are some of our better machines now and so those would over time be absorbed in to classrooms. So the total we'd be looking for is \$75,350 out of our 288k ssba allotment. Can I answer any questions?

Brutsch: I have a couple questions. That 288k, how long a period of time can we draw on that?

Whitcomb: Oh boy, it's almost unlimited. I think initially their payoff on the bond was something around 20 years.

Brutsch: So we could use that every year for new replacement computers?

Whitcomb: We could put them in another, well, yeah, we'd put in that again and assume that the money would be ours. Typically when I look through the schools that have put in requests for hardware like this, they've been processed....alot of the other things that you could use the money for. Some of the other ones get hung up for over a year.

Brutsch: So you're looking at having this in place for September when school opens?

Whitcomb: I'm not sure we could get them in September. I don't know what the backlog is on ordering them. I know that we could get it approved by then and we could purchase them. The approvals are running anywhere from 2-3 months typically with equipment.

Brutsch: What's the plan to do with the three year old ones that we're going to take out of use?

Whitcomb: If they are still young but we will use them so that number of how many that we are anticipating needing, it's just that, it's anticipating and just looking forward as let's say we need they don't last more than three years we anticipate they won't last as long going back and forth to school obviously as they do stay in a car or a classroom and it played out pretty much that way in Chatham. Those numbers seem to work for them from the plan that Josh put in place there.

Brutsch: Now, what do you trade them in or they just discard it?

Whitcomb: We would use them as long as they're useful because that's what we're anticipating, a three year useful life. So it could be far fewer that are needed to replace them.

Lambert: Can we repurpose them down to the elementary school level, the younger kids?

Whitcomb: We would absolutely do it that way and that's probably where the first ones would go to if there are still some because the students there will not use them throughout their entire day. And we don't anticipate the students in 4th grade taking them home until halfway

through the year when they're very comfortable that way they know how to use and care for the machines.

Kalisz: Do the quantities that we're purchasing include enough spares for breakage and...

Whitcomb: It's 20% over our enrollment

Kalisz: ...Okay

Whitcomb: I believe that

Kalisz: Right, and you said there's a management/warranty fee...

Whitcomb: Yeah

Kalisz: ...if something is broken, is that covered under the warranty? Is this like sort of a maintenance plan type of thing or...

Whitcomb: It's a good plan. Yes.

Kalisz: Okay so we don't need...

Whitcomb: And we have it on all our machines when we purchase them

Kalisz: Okay, so we don't eat the cost of, it's just included for some kind of repair and...

Whitcomb: Yeah

Kalisz: And I guess the question for Josh is when you did this at Chatham, I mean how much, how much breakage/loss was there?

Noble: So I actually developed the plan and implemented it and then I came to New Lebanon so I didn't get to see any...

Kalisz: Okay

Noble:...them

Kalisz: I mean, do we have stats on them from other schools? I'm just, I can, I can see kids, you know, leaving this at a sports match, or dropping it or you know

Whitcomb: Some of that would happen what...

Kalisz: No, yeah

Whitcomb: ...what schools have found is there are far less damage than they anticipated when I've talked to the other superintendents that have gone one to one and they said the same way students learn how to take care of their phones, very very well. The machines matter a lot to them and they're not a novelty to students.

Kalisz: Okay, okay, cool.

Whitcomb... have machine it will be something special but yes that's going to happen. Kids will leave them out on a bench...

Kalisz: Yep

Whitcomb: ...game

Kalisz: Yeah

Whitcomb: That sounds very very likely to me but we also give them very expensive musical instruments to take home.

Kalisz: Sure, sure

Whitcomb: Yeah

Brutsch: ...is it now for the routine stuff? I know that Ethan's our only IT person, is he going to be able to handle that many computers and...

Whitcomb: He doesn't seem concerned about it and again, we're retiring a lot of workstations where we've closed out the the one that's at WBH, they no longer have a lab. Labs really aren't used right now. They get moved as we're going to do some testing for the state. For the most part because...

Kalisz: chromebooks

Whitcomb: ...machines to share. Sorry, Yeah.

Kalisz: Chromebooks are much easier to maintain than windows machines. I think... You know, yeah it's mostly in the cloud. I forgot my next question, gimme a second. Oh yeah, do the acceptable use policies need to change if the kids are taking these home? I know, I know we sign off on internet usage policies for in school, I assume we're gonna have to change that policy to handle what happens at home because as I said, it's cool, it's a school asset being used at home.

Whitcomb: Yeah, the tech committee is going to take on the first look at that and then of course run it past you and past me and they have our current AUP to look at and that's one of I think that's going to be one of the big projects. They're pretty excited about this, yeah.

Brutsch: Are we going to know if the kids that get them in 4th grade, are they going to have them during the summer too or are we going to want them back in June?

Whitcomb: We're not sure. I'd like first thing for the committee to work through that first but because the AUP is policy, you would all be doing the final approval on that and because it's a policy we will make a presentation to you and you can provide feedback prior to approving the policy and that came up in the last meeting so I'd like the folks to work through it first and ... to you.

Lambert: Any other questions? Let's move on to subject C. I make a motion to close the public hearing.

Brutsch: I'll second.

Lambert: All in favor? (Ayes) Motion carries 6-0-0. Item 5 acknowledgments and administrative comments. Item A, superintendent update.

Whitcomb: Okay, first you all should have received your ballot. I got mine and it's back in the mail. The newsletter has gone out as well and we feel like we're ready for it. Like I said, it's been a heavy lift but the work has been done until Kelly spends a long night counting for us. Thank you Kelly in advance. In terms of closing out the year which we are in the process of doing, students have come to wbh to pick up belongings and those were bagged up by classroom teachers. Today was the 1st day of where students who had left things in their lockers when they wanted to retrieve them. Matt set u a system whereby a small number of students were allowed in the building based on we couldn't have a bunch of kids in the same grade because their lockers would be together so any kid was emptying a locker had an empty hallway. They put on sanitizers before they came in and had to come in with a mask. I don't believe I saw in the pictures any parents who came in but they were allowed to bring in a parent and we had trash cans in the hallway for liquid tuna sandwiches or whatever the hell else might be in there that was horrible. Sometimes there's horrible things. So there's another hour slot tomorrow for kids to come in but most students would appear took home whatever they wanted from their lockers. .. We call it a reverse parade where teachers were parked in their cars and they decorated their cars and had signs and things and kids and their families drove through and it seemed like it was really well needed from on both sides. The teachers and the kids get a visual of each other. We're coming up on graduation on the 20th and we're looking forward to it. As I told you, but the plan had gone through county emergency mgmt, the sheriff himself because ...(cuts out/technical difficulties) We think would be nice if getting their diplomas they leave we've got a parade led by all the local firehouses with trucks and we'll go from wbh where the ceremony would have taken place in the like grassy island inside the bus circle down to the high school. The idea symbolism is that this is their journey through the district. We're hoping that they'll walk right our cars will let the community know hopefully get people on Route 20 who can wave and acknowledge them and the hs teacher will be spaced on the sidewalk starting from the student parking garage parking lot socially distance and they'll have signs and wave and we're hoping that's out send off for them. So we think that we've done the best with an absolutely horrible situation to come up with something where the kids can at least see one another graduate from their cars and get some public acknowledgement for the most unusual end to a senior year that we've got going. And the last thing to let you know about is the capital project is going like mad... into the pool and we're well ahead of schedule very well ahead of schedule. The burner that's being replaced under the performance contract quote and the new one is about to come in. The tanks are in, fences up, that has

moved very very quickly. So we do keep putting up new pictures. This is the biggest investment in our community and I am incredibly thankful to anybody who serves on these committees and spends the time keeping abreast of things to know that the town is being well served and the children of the town are getting the education they deserve so thank you to all of you. And I will express my thanks to Mike.

Lambert: Okay number 6 curriculum and instruction. I make a motion to accept action items A and B as written.

Brutsch: I'll second.

Lambert: All in favor (ayes). Motion carries 6-0-0. Onto item 7 financial. I make a motion to approve action items A-G as written.

Brutsch: I'll second.

Lambert: Any questions or concerns? Ok, all in favor (ayes)? Opposed? Abstain? Motion carries 6-0-0. Item 8 personnel. I make a motion to accept action items A-E as written.

Brutsch: I will second.

Lambert: Any questions or concerns?

Brutsch: I do have a question. The transportation employees, they have nothing to do at this point in time, right?

Whitcomb: Transportation has been delivering meals and materials to some of our students who don't have access to the internet and have run other errands for us of similar nature. They've also assisted in picking up food for the community food distribution that Andrew has been running every two weeks.

Brutsch: Right, but that's is going to end in June?

Whitcomb: We're assuming. The way the executive order is written for the food is it said through the end of the school year. I discussed it with my lawyer and your lawyer and she said

that if we have always in the past, you know, stop those things at the end. That's fine, there hasn't been any clarification on knowing if they meant the fiscal year. The question was asked by our BOCES DS and we've received no response. So we are still assuming that the end of our time is the end of our school year for attendance. I hope that's what it is because otherwise it's an unfunded mandate. Yeah.

Brutsch: So after that, they won't have anything in. How about the summer teachers? Are they going to be teaching the summer remotely still?

Whitcomb: The summer school program is intended to be working remotely. We anticipate getting far fewer students because the parents have been doing enough of remote and they're not sure there's interest in doing it remotely. The other thing is we have always dovetailed with the town camp but that's not held this year. The kids would have half a day with us, the camp counselors would come and get them and walk them over to the park. It was really nice. So yes we're intending to hold it and we're not sure of what the enrollment will be.

Kourt: We have around 10 students enrolled right now.

Brutsch: That's still pretty good, it's still worth it.

Kourt: And these are kids that we're really worried they're going to regress over the summer months. And we are hoping to do our frozen produce and dairy family community giveaway every other Tuesday throughout the summer and that's pretty much funded by the food bank.

Brutsch: Okay, thank you.

Lambert: Okay, sounds good. Does anybody have any other questions? All in favor? (ayes)

Opposed? Abstained? Motion carries 6-0-0. On to item 9, board open discussion. July 8 organizational meeting. We also have legal services counsel coming up we need to choose a legal counsel service. We have three rfp's that we need to discuss or approach it somehow.

Whitcomb: You could do it a couple of different ways, you could make a committee again, a maximum of three individuals who could interview representatives from the three firms who have submitted proposals. You could have a special meeting and go into executive and you know and meet with them. Right now, of course, it would be virtual. It's up to you. We have

several copies of the proposals, Kelly, how many do we have? I don't remember, I've got one set.

Lambert: Yeah, I have one set.

McGivern: We have two. Tim has one set, you have the other.

Whitcomb: Okay, so that's total number of the proposals you...

Lambert: I actually briefed over and they're all basically the same amount of money. They all do basically the same thing so I don't know how you pick a favorite on...

Whitcomb: And I think that's why you talk to them, I mean that is really your attorney. I interact with the attorney a lot, but the attorney represents the board and you're right, the pricing structure has very minor differences on what's covered under the contract and what will be billed hourly. They have different structure based on will you contact a different person for different types of legal work or will you have one primary person, and so those things are the differences. I'm going to give calls to the folks I know are working with them. These are the law firms including ours in the or this these are the choices everybody except for our current firm submitted a proposal. They all do municipal law and school law so it's a matter of who you want to...

Brutsch: I think that if we're going to talk to someone, Time, I think we probably should include Andrew too, since he will be the one that interacts with the lawyer more than anybody else.

Lambert: Sure

Brutsch: I don't know how you want to do it, but I think he should be included in the conversation.

Lambert: Yes

Kourt: I'm happy to participate, but again, it's your decision.

Lambert: You've got to be comfortable with them as well because you're going to be working with them. I think you ought to take the set of books and have a good look at them and maybe just familiarize yourself with them and we can go from there. When do we need to do this by?

Whitcomb: Mary's going out August 1.

Lambert: Ok so we need to do them quickly.

Whitcomb: Yeah, I think you'd be more comfortable. Andrew, I'll get the proposals and leave them on your desk.

Kourt: Okay, great. Thank you.

Lambert: Do we know how many hours we use it, approximately, for the year?

Whitcomb: It depends, because most of the things we use them for are personnel and policy issues. And I will call Mary, she is consistently going to call back within 24 hours after. If there's an emergency, then I always have a second to go to in the agency. If it's something huge, in other words, if a teacher had done something illegal, making sure that I don't screw it up, complying with all the regs. I regularly need her to clarify legal advice on an executive order. For example, so it has been almost daily lately, but there, you know, you can go weeks without talking to a lawyer. Nothing unusual comes up and sometimes it's really good to email if I'm having her approve, say some language for a board meeting, to make sure I'm giving you the right resolution on things. So it's all that buy you'll get into billable if you're into litigation that's billable with every single firm.

Lambert: Did our firm we use give us a number?

Whitcomb: No, it really surprised me. We pay our bills on time...relationship with her. And it's not unreasonable with a change in superintendents to you know, put out for proposals if it's time for a change.

Brusch: That's what we're supposed to do, what every five years, anyway with any professional or something.

Whitcomb: No that that's out, that's what the comptrollers office prefers, but its not in regulation. You can stay with and most districts do the same architects, legal representative for a long time. Having read however a lot of the things that came from the comptrollers office for other districts. We put in a process for every 3 years the business official and the superintendent uses a rubric to evaluate all those people who provide those kind of services all the professional services because you do not have to go financially for the lowest lowest bid. You can choose whoever you like. So based on that review and use in evaluating rubric, the business official and superintendent will present a recommendation to the board in executive session, which we did do this year and then we have a motion that you would accept it which we felt would be sufficient for the comptroller. You attest the value of all people that we but it is nobody professionally likes the idea of if you're working with somebody who has been great to work with well, provided good professional services to you , has been very attentive to the district, it's disingenuous to ask for rfp's from a bunch of other professional firms when you really intend to stay with the same person because you're happy with them and I don't want other people to waste their time on that. I don't want somebody who's been providing very good service on a regular basis to feel that we don't like their work. So I think a formal review with board action that we have reviewed the people we have and we've decided to stay with them or change is sufficient for the comptroller because there isn't a regulation that you have to do anything with the professional services.

Lambert: Okay, that being said, does anybody care to review these proposals? Anybody have a personal hankering for this? Or we can just go with Andrew taking a look at it. I've already breezed through and I'm really ready to do it. They're all basically the same price so it's really just a matter of preference.... cuts out

Whitcomb: You need to work with a firm that really really wants your business, and I think that comes across when you do an interview.

Lambert: I suggest that Andrew really look at these books and if we want to interview somebody or whatever you want to do here, that's fine.

Kourt: I will take a look at them this week and then get in touch with you.

Lambert: That works.

Whitcomb: Yeah, you're under no obligation to interview any particular number of the three who submitted.

Lambert: Understandable. I'll be looking forward to hearing from you.

Whitcomb: That's be best. There's no reason after you've look at them to make a hone call and you can do a virtual meeting. It's going to be a lot easier to pick up than if people have to travel is the other thing.

Lambert: Anybody else have any board open discussion?

Brutsch: Yeah, Kelly sent out a doodle poll for superintendent evaluation. I had trouble opening it, but there is a doodle poll floating around out there in cyber space. As long as everybody's aware.

Lambert: Do we have a, are we going to try to do it on an open meeting like this?

McGivern: Yes. I just have dates. I don't know what works better, morning, afternoon or evening, so I put a few different times in there so if you can just check everything that works for you, I'll try to get everybody together.

Brutsch: Haven't we been doing those, we've been looking those over prior to the meeting?

McGivern: We send out the evaluation rubric, and then you each score her based on what your opinion is and then get together with time to come up with a final number.

Lambert: We just have to make sure everybody gets the evaluation.

McGivern: Absolutely. Once I have a date, I will attache that with the invitation.

Lambert: If anybody needs a hard copy, let Kelly know.

McGivern: Please

Lambert: Ok, anything else?

Kalisz: Yes, I have one minor thing. I noticed on google meet if you click on closed captioning, it will capture everything and then print it out. I don't know if you have to type the minutes by hand, Kelly, but google's doing it for you.

McGivern: It does, but when I record the meeting, it doesn't show up. It stays for right now and then it goes away.

Whitcomb: As you've noticed, if we have to do a virtual meeting, she has to do verbatim, she has to write down every word we say.

Kalisz: I ready them. I don't like hearing my voice, now I don't like reading my voice.

Lambert: Well, hopefully you know shorthand.

McGivern: No! I'm going to do the best that I can. If anybody has any issues with any of the minutes, just please let me know and I can adjust, I can amend, I can correct.

Brutsch: We'll send you a letter.

McGivern: Thank you. If you could all write down what you said tonight and send it to me that would be great.

Lambert: Okay I guess that's it. No executive session, correct?

McGivern: Correct

Lambert: I make a motion to adjourn this meeting.

Brutsch: I'll second.

Lambert: All in favor? (ayes) Motion carries 6-0-0.

Respectfully Submitted,

Kelly McGivern

Kelly McGivern, District Clerk