



Wednesday, September 14, 2022
Public Hearing on Codes of Conduct and Regular Meeting of the
New Lebanon Central School Board of Education- 7:00pm

Attendance: (P=Present A=Absent)

Mike Brutsch __P__
Bill Buckenroth __P__
John Kalisz __P__
Charleen Kane __A__
Rob Long __A__
Sharon Putnam __P__
Richard Sime __A__

Also in attendance:

Andrew Kourt __P__
Matt Klafehn __P__
Josh Noble __P__
Danielle Brewster __A__
Corey Brown __P__

1. MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order by Board President Putnam at 7:06pm and opened with the Pledge of Allegiance.

2. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS

A. WBH update- Josh Noble presented on school opening, new staff, PTA, Tiger Jam and open house.

B. JSHS update- Matt Klafehn presented on great start to the school year, opening day faculty meetings, Pasta Car Teambuilding Challenge, Evolution of Education and Extra Curricular Fair, Open House 9/22 6:00 (In person), New guidelines developed for early release.

C. Athletic update- Corey Brown presented on Soccer Tournament, Fall Athletics Report, Scheduling, Athletics Shuttle, Winter Season Prep.

D. Business Office update- Andrew Kourt presented on behalf of Danielle Brewster -Audit is almost done, Bonadio will be presenting the financial statements at the next board meeting.

E. Student Representative update

F. Superintendent update-Superintendent Kourt presented.

3. PUBLIC COMMENT

4. APPROVAL OF MINUTES

Board Vice President Brutsch made the motion to approve item 4A. Board member Kalisz seconded. 6 ayes, 0 nays, 0 abstained.

A. Motion to approve the August 10, 2022 Board of Education Meeting minutes

5. CURRICULUM & INSTRUCTION

Board Vice President Brutsch made the motion to approve item 4A. Board member Kalisz seconded. 6 ayes, 0 nays, 0 abstained.

A. Motion to approve CSE/CPSE recommendations of programs and placements

B. Motion to amend the inter-municipal agreement for sports with Berlin CSD as per attached

6. FINANCIAL

Board Vice President Brutsch made the motion to approve item 4A. Board member Kalisz seconded. 6 ayes, 0 nays, 0 abstained.

A. Motion to approve budget transfers

B. Motion to accept a donation

7. PERSONNEL

Board Vice President Brutsch made the motion to approve item 4A. Board member Kalisz seconded. 6 ayes, 0 nays, 0 abstained.

A. Motion to appoint a COVID Testing Coordinator- To appoint, upon the recommendation of Superintendent Kourt, Jennifer Aybar-Blenke as a COVID Testing Coordinator for the 2022-23 school year with a stipend of \$3,500

B. Motion to appoint student representatives- To appoint Laura Acquario and Riley Roberston as student representatives to the Board of Education for the 2022-23 school year.

C. Motion to amend appointments- To appoint Lee Bordick to acting positions to cover a maternity leave as per below:

Rensselaer Columbia Green Workers Compensation Consortium Representative	All Lee Bordick (previously Danielle Brewster)
Authorization to pay utilities, petty cash and postage per the claims audit review	
Authorization to invest surplus funds in accordance with Accepted Investment Practices and Board Policy	
Deputy District Clerk	

District Treasurer	
School Lunch Hearing Officer	
Workers Compensation Delegate	

D. Motion to appoint a bus driver trainee- To appoint, upon the recommendation of Superintendent Kourt, Jamie Curtiss as a bus driver trainee, at a rate of \$16.50 per hour, effective September 1, 2022.

E. Motion to appoint a Teaching Assistant- To appoint, upon the recommendation of Superintendent Kourt, Alexis McLaughlin as a teaching assistant, step 1, at a rate of \$18.22 per hour, effective September 1, 2022.

F. Motion to appoint a long term substitute- To appoint, upon the recommendation of Superintendent Kourt, Ashley DeKraai as a long term substitute to cover a maternity leave, at a rate of \$256.23, beginning approximately September 1, 2022.

G. Motion to accept a resignation- To accept a resignation from Ginnie Bingham as a bus driver, effective August 15, 2022.

H. Motion to accept a resignation- To accept a resignation from Ashley Perrault as a permanent substitute and to appoint her as a daily, per diem substitute at a rate of \$90 per day.

Executive Content

Dear Josh,

This is to formally notify you that I am resigning from the elementary full time building sub position. However, I would still very much like to be considered for being a per diem sub.

Thank you,

Ashley Perreault

I. Motion to accept a resignation- To accept a resignation from Ashley Doyle effective August 26, 2022.

Executive Content

Good morning Josh & Andrew,

I must apologize first for this inconvenient timing - unfortunately, I must decline the TA position with New Lebanon Schools. Saint Rose has offered me a more flexible schedule so that I may complete my education degree tuition free. I feel like this is an opportunity I can not afford to lose. Please accept my apologies that this timing is unfortunate and I hope you are able to fill the position with another candidate.

Best,

Ashley

J. Motion to appoint a substitute bus driver- To appoint, upon the recommendation of Superintendent Kourt, Ginnie Bingham as a substitute bus driver at a rate of \$20.21 effective September 1, 2022.

K. Motion to amend an appointment- To amend Emily Reardon as a long term substitute to cover a maternity leave, at a rate of \$288.78 (previously \$256.23), beginning approximately September 14, 2022.

L. Motion to establish a rate- To establish a bus driver trainee rate of \$16.50 per hour effective August 29, 2022.

M. Motion to accept a resignation

To accept a resignation from April Smith as a Teacher Aide effective September 1, 2022

Executive Content

From: **Smith, April** <apsmith@newlebanoncsd.org>

Date: Fri, Sep 2, 2022 at 3:53 PM

Subject: Resignation

To: Kourt, Andrew <akourt@newlebanoncsd.org>

Andrew,

I am writing to inform you that I will be resigning from my position as a teacher aide immediately to accept a teacher assistant position here at NLCS.

I am happy to have been a teacher aide at our district, but am excited to become a teacher assistant and have more responsibility. I am looking forward to the upcoming year.

Best,

April Smith

N. Motion to appoint a Teaching Assistant- To appoint April Smith as a Teaching Assistant, step 1, at a rate of \$18.22 per hour, effective September 1, 2022.

O. Motion to appoint a student teacher- To appoint, upon the recommendation of Superintendent Kourt, Hunter Wallace as a student teacher and Aaron Kanofsky as supervising teachers for the 2022-23 school year, information attached.

Admin Content

Dear Principal Klafehn,

I want to begin by apologizing for the late nature of this request.

I have a social studies student teacher who has to be placed for 10 weeks in a grades 10-12 classroom this semester. He lives in Ghent, NY, and he recently enrolled in the program, which is why I am still searching for a placement for him. The placement is supposed to last from 9/7 to 11/11. Do you think you may have any social studies teachers who are interested in a student teacher form our MSSE program? I can answer any questions or help anyone who may be interested.

Thank you so much.

Joelle Mann

Joelle Mann, PhD

Assistant Director of Field Education

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<https://mla.hcommons.org/members/joemann166/>

P. Motion to appoint a Teacher Aide- To appoint, upon the recommendation of Superintendent Kourt, Cassie Coburn (previously appointed as daily substitute) as a Teacher Aide, step 1, at a rate of \$14.98 per hour, effective September 1, 2022.

Q. Motion to appoint an acting School Business Official- To appoint, upon the recommendation of Superintendent Kourt, Lee Bordick as acting School Business Official for the 2022-23 school year to cover a maternity leave.

R. Motion to appoint mentors- To appoint, upon the recommendation of Superintendent Kourt, the following mentors for the 2022-23 school year, stipend as per contract:

Mentee	Mentor
Emily Meister	Hillary Watts
Brittany McKeown	Bridget Rank-part year
Megan Darcy	Kara Sokolowski
Jared DeLuca	Aaron Kanofsky
Rachel Fisher	Kathleen Bove
Nick VanVorst	Tim Christiansen
Ashley DeKraai	Laura Jubie- part year

S. Motion to appoint a substitute bus monitors- To appoint Heather Darcy, Brianna Shuhart, Janelle Johnson and Stephanie Miller as substitute bus aides, step 1, at a rate of \$14.98 per hour, effective September 15, 2022.

T. Motion to accept a resignation- To accept a resignation from Matt Grubler effective October 9, 2022.

8. POLICY

A. Required annual review of policy 6240- Annual review of attached policy.

9. BOARD VACANCY RESOLUTION

Board Vice President Brutsch made the motion to approve item 4A. Board member Kalisz seconded. 6 ayes, 0 nays, 0 abstained.

A. Motion to approve a resolution- Whereas, on May 17, 2022, Charlene Kane was duly elected by the voters of the District as a member of the Board of Education for a three-year term commencing on July 1, 2022; and

Whereas school board members are required by law and the Constitution of this State to take an oath of office, and to file such oath with the district clerk; and

Whereas Ms. Kane did not attend the reorganizational meeting of the Board on July 11, 2022, and thus did not take the required oath of office on that date; and

Whereas Ms. Kane has not attended any other meeting of the Board, to date, and has not made other arrangements to take her oath of office; and

Whereas pursuant to NY Public Officers Law section 30(1)(h), a public office becomes vacant upon failure to take the required oath of office within 30 days after the commencement of the term; and

Whereas Ms. Kane was advised in writing by the Board President on September 14, 2022, that the Board may act to declare her seat vacant; and

Whereas, by a letter to the members of the Board of Education dated September 14, 2022, Ms. Kane notified the Board that she does not intend to serve the term of office to which she was elected;

Now, therefore, it is RESOLVED that the District Board of Education seat to which Charlotte Kane was elected is hereby declared vacant.

10. BOARD OPEN DISCUSSION

A. Next Board Meeting Date October 12, 2022

11. PROPOSED EXECUTIVE SESSION

Board President Putnam made the motion to enter Executive Session for the purpose of discussing the employment history of a particular person at 8:25pm. Board Vice President Brutsch seconded. 6 ayes, 0 nays, 0 abstained.

Board President Putnam made the motion to appoint Superintendent Kourt as Clerk Pro-Tem. Board Vice President Brutsch seconded. 6 ayes, 0 nays, 0 abstained.

12. ADJOURNMENT

Board President Putnam made the motion to adjourn the meeting at 9:03pm. Board Vice President Brutsch seconded. 6 ayes, 0 nays, 0 abstained.

Respectfully Submitted,

Kelly McGivern

Kelly McGivern, District Clerk