



Wednesday, September 13, 2023  
Visitation Committee & Regular Meeting of the New Lebanon Central School Board of  
Education 6:15pm WBH Library

**Attendance: (P=Present A=Absent)**

Mike Brutsch      \_\_P\_\_  
Bill Buckenroth    \_\_P\_\_  
John Kalisz        \_\_P\_\_  
Kyle Kuffel        \_\_A\_\_  
Rob Long            \_\_P\_\_  
Sharon Powers     \_\_P\_\_  
Thom Rigg          \_\_P\_\_

**Also in attendance:**

Andrew Kourt      \_\_P\_\_  
Matt Klafehn        \_\_P\_\_  
Josh Noble          \_\_P\_\_  
Danielle Brewster    \_\_P\_\_  
Corey Brown         \_\_P\_\_

**1. MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE**

The meeting was called to order by Board President Brutsch at 7:13pm and opened with the Pledge of Allegiance.

**2. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS**

A. Special Education update and plan- Jennifer Morris absent.

B. Student Representative update- None

C. WBH update-Josh Noble presented on a successful opening, back to school picnic, tiger jam and open house.

D. JSHS update- Matt Klafehn presented on the pep rally, start of school, jr. high transition, hall monitor, ropes course field trip, open house and wreaths across America.

E. Athletic update- Corey Brown presented on soccer tournament, weather, shuttle issues, winter schedules, rebranding BNL logo and the uniform schedule.

F. Business Office update- Danielle Brewster presented on meal numbers up, audit committee update, requested the board now approve journal entries and reporting needs.

G. Superintendent update- Superintendent Kourt presented on staffing, summer project, therapy dog and future presentation.

### **3. PUBLIC COMMENT**

None

### **4. APPROVAL OF MINUTES**

Board member Long made the motion to approve item 4A. Board Vice President Kalisz seconded. 6 ayes, 0 nays, 0 abstained.

A. Motion to approve the August 9, 2023 Board of Education Meeting minutes

### **5. CURRICULUM & INSTRUCTION**

Board member Powers made the motion to approve items 5A-B. Board member Rigg seconded. 6 ayes, 0 nays, 0 abstained.

A. Motion to approve the 2023-24 District Special Education Plan

B. Motion to approve CSE/CPSE recommendations of programs and placements

Board Vice President Kalisz made the motion to approve item 5C. Board member Long seconded. 6 ayes, 0 nays, 0 abstained.

C. Motion to approve the Travel Club trip from March 29, 2024-April 7, 2024 as per attached:

### **6. FINANCIAL**

Board Vice President Kalisz made the motion to approve items 6A-E. Board member Powers seconded. 6 ayes, 0 nays, 0 abstained.

A. Motion to approve budget transfers

B. Motion to accept donations

C. Motion to approve May 2023 Treasurer's Report

D. Motion to approve the June 2023 Treasurer's Report

E. Motion to approve the July 2023 Treasurer's report

### **7. PERSONNEL**

Board Vice President Kalisz made the motion to approve item 7A. Board member Rigg seconded. 5 ayes, 0 nays, 1 abstained (Buckenroth).

A. Motion to appoint class advisors -To appoint, upon the recommendation of Superintendent Kurt, Britt Buckenroth and Carly Maxon as co-advisers of the Class of 2026.

Board member Buckenroth made the motion to approve items 7B-M. Board Vice President Kalisz seconded. 6 ayes, 0 nays, 0 abstained.

B. Motion to appoint student representatives

To appoint Samantha Pierce and Riley Robertson as student representatives to the Board of Education for the 2023-24 school year.

C. Motion to appoint a Teacher Aide

To appoint, upon the recommendation of Superintendent Kourt, Patrick Hughes as a Teacher Aide per student IEP, step 1, at a rate of \$15.43 per hour, effective September 1, 2023.

D. Motion to appoint a Teacher Aide

To appoint, upon the recommendation of Superintendent Kourt, Norma Face as a Teacher Aide per student IEP, step 1, at a rate of \$15.43 per hour, effective September 1, 2023.

E. Motion to appoint a Teacher Aide

To appoint, upon the recommendation of Superintendent Kourt, Nicole Ramundo as a Teacher Aide, \$15.43 per hour, effective September 1, 2023.

F. Motion to appoint mentors

To appoint, upon the recommendation of Superintendent Kourt, the following mentors for the 2023-24 school year:

<b>Mentor</b>
Vicki Ouimet \$1150
Alex Chandler \$575 part year
Amanda Starks \$1150
Christine Neumann \$1150
Val Synakowski \$1150

G. Motion to appoint a long term substitute

To appoint, upon the recommendation of Superintendent Kourt, Ashley DeKraai as a long term substitute, at a rate of \$262.26 per day effective September 1, 2023- January 1, 2024.

H. Motion to appoint a coach

To appoint, upon the recommendation of Superintendent Kourt, Holly Fiet as Head JV Girls Soccer Coach for the 2023-24 school year.

I. Motion to amend an appointment

To accept a resignation from Joe Maikels as a cleaner for the purposes of accepting a position as a laborer, effective August 28, 2023, step 8, at a rate of \$19.00 per hour.

J. Motion to create a position and establish a rate

To create a Health Assistant position at a rate of \$21.00 per hour.

K. Motion to appoint substitutes

To appoint, upon the recommendation of Superintendent Kourt, the following substitutes effective September 6, 2023.

Caitlyn Ruggiero	Substitute TA/Teacher	\$95 per day
Meghan Nadeau	Temporary Health Assistant	\$21.00 per hour
Christina Seyerlein	Substitute Dispatcher	\$19.59 per hour
Christina Seyerlein	Substitute Bus Monitor	\$15.43 per hour
Carly Maxon	Substitute Bus Monitor	\$15.43 per hour
Meghan Nadeau	Substitute LPN (effective September 11, 2023)	\$22.42 per hour
Rebecca Wallace	Substitute TA/Teacher	\$95 per day

**L. Motion to appoint a Hall Monitor**

To appoint, upon the recommendation of Superintendent Kourt, Cindy Hanger as Hall Monitor, effective September 1, 2023 at a rate of \$15.43 per hour.

**M. Motion to appoint a laborer**

To appoint, upon the recommendation of Superintendent Kourt, James Avallon as a laborer, Step 5, at a rate of \$17.50 per hour, effective September 14, 2023.

**8. POLICY**

A. Required annual review of policies

B. Discussion of Policy 4513

**9. BOARD OPEN DISCUSSION**

A. Next Board Meeting Date October 11, 2023

Board President Brutsch discussed library books, email from Monte Wasch regarding the Veteran’s exemption.

**10. PROPOSED EXECUTIVE SESSION**

Board Vice President Kalisz made the motion to enter into Executive Session at 8:28pm for the purpose of discussing the employment history of particular employees. Board member Powers seconded. 6 ayes, 0 nays, 0 abstained.

B. Motion to appoint a Clerk Pro-Tem

Board President Brutsch made the motion to appoint Superintendent Kourt as Clerk Pro-Tem. Board Vice President Kalisz seconded. 6 ayes, 0 nays, 0 abstained.

**11. ADJOURNMENT**

Board President Brutsch made the motion to adjourn the meeting at 9:00pm. Board Vice President Kalisz seconded. 6 ayes, 0 nays, 0 abstained.

Respectfully Submitted,

*Kelly McGivern*

---

Kelly McGivern, District Clerk