



14665 State Route 22
New Lebanon, NY 12125

Regular Meeting
October 6, 2010

The regular meeting was held at the Jr./Sr. High School. The meeting was called to order by Board Vice President Sowalski at 7:01 p.m. and opened with the Pledge of Allegiance.

PRESENT: Board Members Sowalski, Smith, Gavrity (arrived at 7:09 p.m.), Kroboth, Bingham, Superintendent McGraw, Leslie Whitcomb, Jr./Sr. High School Principal, Becky Marzeski, Walter B. Howard Elementary Principal, Matthew Klafehn, Assistant Principal, Tamara Thorpe-Odom, Director of Special Education, and Carrie Nyc-Chevrier, Business Administrator

ABSENT: Board Members Wood and Lambert

ALSO PRESENT: Members of the public

Public Comment	Public Comment
None.	
Acknowledgments/Administrative Comments	Acknowledgments/ Administrative Comments
<p>Superintendent McGraw spoke to the Board about a proposed memorial tree. The tree would be in memory of our school nurse, Leah Bendick. The Board agreed to the planting of the tree.</p>	
<p>The Board discussed installing new sidewalks at WBH. It would cost around \$95,000 to complete the project. The Board would like to hear an estimate on having insulation placed in the drop ceilings at the high school.</p>	
<p>Carrie Nyc-Chevrier, Business Administrator notified the board that new clocks have been ordered for WBH with the paw print logo. The cafeteria staff prepared baked potatoes for students as part of a Farm to School effort. She also notified the Board that an RFP will be put out this year for external auditing services.</p>	
<p>Becky Marzeski, Walter B. Howard Elementary Principal, notified the Board that teachers supported the Farm to School endeavor by discussing the nutritional value of baked potatoes and other products from farms. The following assemblies have been held; October 5 the PTA sponsored the NED Show. (Never. Give. Up. Encourage others. Do your best). On October 7 there will be an assembly to culminate Fire Prevention week. During the half day on September 29, there were two, hour and a half workshops. A brain based lesson plan was modeled and there was a presentation on RTI. Extra curricular activities for WBH students have been added. A “Monday Memo” has been instituted to enhance communication between the principal and staff.</p>	
<p>Leslie Whitcomb, Jr./Sr. High School Principal, notified the Board that Meghan Pepe, School Counselor has visited seniors in their classes and has met individually with all but four students. Five week grades are closing. There is a Superintendent’s Conference day on October 8. Brian Mendler, Adjunct Professor at St. John Fisher College is the presenter.</p>	

During the half day on September 29, faculty and staff worked to develop curriculum units using previously taught principles of Understanding by Design. New teachers received professional development in UbD, as it is called. Our Spanish teacher developed an in-house second language proficiency exam, a new requirement of districts since the cost-savings efforts as NYSED cut out that test.

Tamara Thorpe-Odom, Director of Special Education, notified the Board that the Special Education Department has been working collaboratively with the principals to offer staff development in lesson planning, formative assessment and RTI. Teaching Assistants in both elementary and secondary levels attended mandated training and SmartBoard training. Teaching Assistants in the high school worked on curriculum. Special Education teachers attended mandated training on the new model IEP that will be used for the 2011-2012 school year. The Jr./Sr. High school faculty will attend later this month.

Minutes

Action Item

Board Member Bingham made a motion to approve the September 15, 2010 minutes. Seconded by Board Member Gavrity. 5 ayes, 0 nays.

Curriculum and Instruction

Non-Action Items

The Board reviewed the class size/district enrollment report as well as the class and club officers report.

Action Item

Board Member Gavrity made a motion to approve item A. Seconded by Board Member Smith. 5 ayes, 0 nays.

- a. To approve CSE/CPSE recommendations of programs and placements for the following special education students:

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Financial

Non-Action Item

Superintendent McGraw and Carrie Nyc-Chevrier discussed Structures of School Finances and Encumbrances.

Action Items

Board Member Smith made a motion to approve items A-K as a block. Seconded by Board Member Sowalski. 5 ayes, 0 nays.

- a. To accept the donation of the following items from the CREATE program:

45 Dell GX270 CPU's with Pentium 2.8 GHz processor, 512 MB Ram, 40 GB hard drive
 Hewlett Packard DL380 G3 2 rack unit server with Pentium Dual 2.8 GHz Xeon processor, 2048 MB Ram, 6 x 146 GB hard drive, CD-Rom, 3 1/2 floppy disk from the CREATE program.

- b. To accept the donation of 95 sheets of plywood from Tim Stevens, Stevens Cabinet Shop valued at approximately \$4200.00.
- c. To accept a donation from the Coca-Cola Bottling Company in the amount of \$28.82.
- d. To increase budget line A20204503 by \$28.82.
- e. To authorize payment to Brunswick Electric, Inc., in the amount of \$78,686.60 for work completed at the Walter B. Howard Elementary School (electrical upgrade).

Minutes

Class/District Enrollment & Officers Report

CSE/CPSE Programs & Placements

Encumbrances

Accepted Donations

Brunswick Electric, Inc. Payment

- f. To award surplus items bids to the highest bidder(s), as per chart below as a result of a bid opening on September 23, 2010.

Bidder Name	Surplus Item	Total Bid Submitted
Jay Freeman	Lafayette Record Player	\$6.00
Barbara Ames	Wooden Table	\$20.00

- g. To approve the sale or disposal of the following surplus and obsolete items to the highest bidder and to give the District Clerk authority to advertise the sale of said items and if unable to find a buyer, to authorize Superintendent McGraw to dispose of the items:

Lincoln welder (non-working)
Craftsman Arc welder
1998 GMC Suburban ¾ ton 4WD 6.5L diesel, mileage 193,210 (non-working engine) VIN #1GK GK16F4WJ725375
Jiffy line striper
White plastic pool steps
Dewalt hammer drill with case (non-working)
Two microwaves (non-working)
Small black refrigerator (non-working)
Two door black filing cabinet
Wood desk
Book case
2 IBM typewriters
2 Bose speakers
Cerwin Vega speaker
Mackie amplifier
Sanyo record player, CD and tape player combination

- h. To approve the July, 2010 Treasurer’s report.
 i. To approve budget transfers totaling \$55,412.00.
 j. To approve the Jr./Sr. High School Extra-Curricular Accounts dated July 1-31, 2010 as submitted by Eileen Winslow, Extra-Curricular Accounts Treasurer.
 k. To approve the Jr./Sr. High School Extra-Curricular Accounts dated August 1-31, 2010 as submitted by Eileen Winslow, Extra-Curricular Accounts Treasurer.

Personnel
Action Items

Board Member Sowalski made a motion to approve items A-P as a block. Seconded by Board Member Gavrity. 4 ayes, 0 nays, 1 abstention (Bingham)

- a. Upon the recommendation of Superintendent McGraw, to appoint the following coach and volunteers for the 2010-2011 school year.

Coach	Sport	Stipend
Tom Maxwell	Girls Varsity Basketball	\$2725
Courtney Potter	Girls Modified Soccer (volunteer)	No stipend
Dan Evans	Boys Varsity Soccer (volunteer)	No stipend

- b. Upon the recommendation of Superintendent to appoint Rhonda Greenway to the position of substitute LPN (bus monitor) with a rate of \$16.35 per hour, effective September 13, 2010.

Surplus Bids Award

Surplus and Obsolete Items

July, 2010 Treasurer’s Report

Budget Transfers, \$55,412

Jr./Sr. H.S. Extra-Curricular Accounts, 7/1-7/31/10

Jr./Sr. H.S. Extra-Curricular Accounts, 8/1-8/31/10

Tom Maxwell, Girls Varsity Basketball Coach

Courtney Potter, Girls Modified Soccer (volunteer)

Dan Evans, Boys Varsity Soccer (volunteer)

Rhonda Greenway, Sub LPN (Bus Monitor)

- c. Upon the recommendation of Superintendent McGraw, to appoint the following substitutes for the 2010-2011 school year:

Name	Certified or Uncertified	Position	Rate
Jon Stevens	Certified	Teacher	\$95.00 per day
Eileen Ordu	Certified	Teacher	\$95.00 per day
Jessica Martin	Uncertified	Teacher	\$80.00 per day
Jennifer Austin	Uncertified	Teacher	\$80.00 per day
Diane McHugh	Uncertified	Teaching Assistant	\$13.69 per hour
Diane McHugh	N/A	Cook/Server Cashier	\$10.20 per hour
Diane McHugh	N/A	Clerk Typist	\$14.05 per hour
Karen Patch	Certified	Nurse (RN)	\$18.68 per hour

- d. Upon the recommendation of Superintendent McGraw, to appoint the following tutors for the 2010-2011 school year:

Name	Position	Rate	Effective Date
Jon Stevens	Tutor	\$20.00 per hour	9/15/10
Eileen Ordu	Tutor	\$20.00 per hour	9/13/10

- e. To accept the resignation of Kendall Clark, bus driver, effective September 17, 2010.
 f. Upon the recommendation of Superintendent McGraw to appoint Jacqueline Rivers to the position of bus driver at a rate of \$15.17 per hour, effective September 17, 2010.
 g. Upon the recommendation of Superintendent McGraw, to appoint the following Class Advisors for 2010-2011 school year:

Class Advisors	Stipend
Grade 10 (Class of 2013) Lenny Brown, co-advisor Corie Noel, co-advisor	\$675 (shared)
Grade 7 (Class of 2016) Michelle Bienes	\$575

- h. Upon the recommendation of Superintendent McGraw, to appoint the following mentors as per the Mentoring Plan effective September 1, 2009: (as per NLTA contract dated 7/1/08-6/30/11)

Mentor	Stipend	Mentee
Glenn Giumarra	\$1100.00	Anthony Tomaselli
Rick Jason	\$1100.00	Nancy Manes

- i. Upon the recommendation of Superintendent McGraw, to appoint Sarah Roblez to the position of bank courier, with a rate of \$25.00 per trip, excluding mileage, effective September 22, 2010.
 j. Upon the recommendation of Superintendent McGraw, to appoint Brenda Vermilya to the position of School Nurse (LPN), with a rate of \$16.35 per hour, as per CSEA contract, effective September 23, 2010.
 k. Upon the recommendation of Superintendent McGraw, to create a Sports Official rate of pay of \$50.00 per game, for the purpose of refereeing an athletic event.
 l. Upon the recommendation of Superintendent McGraw, to appoint James Hosley to a probationary .45 position (probationary) in the K-12 Physical Education tenure area, Step 3 with a prorated salary of \$16,861.53 effective October 4, 2010. Mr. Hosley has a Bachelors and an Initial Certificate in Physical Education.
 m. Upon the recommendation of Superintendent McGraw, to appoint Robert Taber to the position of part-time maintenance worker, with a rate of \$12.45 per hour, as per CSEA contract, effective October 5, 2010.
 n. Upon the recommendation of Superintendent McGraw, to appoint, Robert Taber to the position of part-time mechanic, with a rate of \$14.39 per hour, as per CSEA contract, effective October 5, 2010.

Jon Stevens, Eileen Ordu, Jessica Martin, Jennifer Austin, Substitute Teachers

Diane McHugh, Teaching Assistant, Cook/Server Cashier and Clerk Typist Substitute

Karen Patch, Nurse Substitute

Jon Stevens, Eileen Ordu, Tutors

Kendall Clark, Resignation

Jacqueline Rivers, Bus Driver

Lenny Brown, Corie Noel, Class of 2013 Advisors

Michelle Bienes, Class of 2016 Advisor

Glenn Giumarra & Rick Jason, Mentors

Sarah Roblez, Bank Courier

Brenda Vermilya, School Nurse

Sports Official Pay Rate Created

James Hosley, .45 PE Teacher

Robert Taber, Part-Time Maintenance Worker & Part Time Mechanic

- o. Upon the recommendation of Superintendent McGraw, to appoint Paul Sanford to the position of bus driver, with a rate of \$15.17 per hour, as per CSEA contract, effective October 4, 2010.
- p. Upon the recommendation of Superintendent McGraw, to appoint Wilfred Harrington to the position of substitute bus driver, with a rate of \$15.17 per hour, as per CSEA contract, effective October 4, 2010.

Board Open Discussion

Board Member Sowalski asked if the roof at WBH was leaking and if the roofer had been paid?

Public Comment

Mr. Michael Brustch commented that in the past when there was a split shift/title, the person had a “no show” job and suggested establishing a specific schedule.

Mrs. Tammy Pawlows asked if children will be able to attend Nature’s Classroom.

Executive Session

Board Member Sowalski made a motion to enter executive session to discuss employment matters related to a particular person or corporation at 8:17 p.m. Seconded by Board Member Kroboth. 5 ayes, 0 nays.

Clerk Pro-Tem

Board Member Sowalski made a motion to appoint Superintendent McGraw as Clerk Pro-Tem. Seconded by Board Member Smith. 5 ayes, 0 nays.

Adjournment

Board Member Sowalski made a motion to adjourn at 8:39 p.m. Seconded by Board Member Kroboth. 5 ayes, 0 nays.

Respectfully submitted,
Krista Giangrossi, Deputy District Clerk

Paul Sanford, Bus Driver

Wilfred Harrington, Substitute Bus Driver

Board Open Discussion

Public Comment

Executive Session

Clerk Pro-Tem

Adjournment