



Wednesday, October 16, 2013

Regular Meeting of the New Lebanon Central School Board Education and Tenure Reception  
Jr/Sr High School Library 7:00 pm

**1. TENURE RECEPTION: 6:30 pm**

Tylea Gebbie and Katie McKinney were recognized.

**2. MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE**

The Regular Board of Education Meeting held at the Jr/Sr High School in the library. The meeting was called to order by Board President Lambert at 7:00 pm and opened with the Pledge of Allegiance.

**Present:** Tim Lambert, Board President; Michael Bienes, Board Vice President; Monique Wood, Board Member; Tracy Bingham, Board Member; Sharon Putnam, Board Member; Martha Esposito, Board Member

**Absent:** None

**3. PUBLIC COMMENT**

None

**4. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS**

A. WBH Elementary update given by Leslie Whitcomb. Embedded staff developers are providing focused attention to new teachers and new programs - primary and 5/6. They are working to maximize math curriculum by identifying units that should be taught in science class (for example measurement). In ELA, the 5/6 content area teachers have met with Arlene DiSienna from QIII to align their literacy curriculum. The music program at WBH has had some changes to ensure student opportunities. Both choir and band meet within the school day - without loss of recess or other discretionary time. There is an awareness of the important link between musical ability and overall academic success. Fifth grade music recruitment was highly successful. Trunk or Treat will be from 5-6pm in the WBH parking lot. They are prepared for parent conferences at the end of the month.

**5A. SUPERINTENDENT:** Superintendent McGraw recognized the Board of Education and expressed appreciation for their volunteer service. They were presented with pies made by students in the Appetites Anonymous club.

4B. Matt Klafehn gave an update on the Jr/Sr High School. Last week, Ms. Pepe led a Preparation for College Night for juniors and their parents. Ms. Pepe accompanied our seniors to a college fair at Ichabod Crane High School. Donna Brooks' Studio in Art students went to the Williams College Art Museum to see Anselm Kiefer's work (a German artist whose work the students are studying). Glenn Giumarra and Dolores Storey attended a conference on Women Leaders in Science, Technology, Engineering and Mathematics and how women's careers have evolved over time. They have also been invited to be a part of the Chamber's newest initiative, to support professional women in the region. Embedded Staff Developers are spending time with our Math and ELA teachers, observing lessons and having discussions on best practice strategies and the implementation of common core. To further our efforts in enhancing parent communication, Ben Long has given parents of his science students the ability to receive messages via text through Remind 101, a one way text messaging system. This runs hand in hand with our increased use of the Synrevoice system and our recent opening of teacher gradebooks to the parent portal. Our Students Against Destructive Decisions (SADD) group is hosting Red Ribbon Week next week. 7<sup>th</sup> and 8<sup>th</sup> graders will participate in an essay contest, poster contest and pledge to live drug free. Additionally, arrangements are being made for the K-9 unit from the Columbia County Sheriff's Department to give a presentation to the students.

4C. Rick Arket presented the Athletic update. Most fall athletic teams are wrapping up their season while the Boys' and Girls' Varsity Soccer teams are preparing for sectional competition. 95 students participated in athletics this fall; over 40% of the total JR/SR High School population. The Fall Banquet is slated for October 29<sup>th</sup>. Winter sports will begin on November 11<sup>th</sup>.

4D. Business office/facilities and grounds update was given by Michael Los. The sand filter tank for the pool is deteriorating and needs to be replaced. The new filter should be delivered and installed by mid-December. A few changes were made to the extra-curricular reporting structure that will put us in compliance with NYSED guidelines. Last month, the state mailed information out to taxpayers regarding the requirement for all STAR recipients to reapply for the basic benefits. The district is looking to promote awareness to district residents. Announcement was made for the next Facilities Committee meeting on November 7<sup>th</sup> at 5:30pm.

4E. Student Representative update given by Usman Sadiq.

## **5. SUPERINTENDENT**

### **Non-Action**

5B. Superintendent McGraw reviewed the principal and special education goals, which support the Superintendent's and Board's goals.

### **Action**

Board President Lambert made the motion to approve item 5C. Board Vice President Bienes seconded. 7 ayes, 0 nays, 0 abstained.

5C. Motion to certify Rick Arket as Qualified Lead Evaluators of classroom teachers.

**6. APPROVAL OF MINUTES****Action**

Board Vice President Bienes made the motion to approve item 6A. Board Member Bingham seconded. 7 ayes, 0 nays, 0 abstained.

A. Motion to approve the September 11, 2013 minutes.

**7. CURRICULUM AND INSTRUCTION****Non-Action**

Tamara Thorpe-Odom presented a special education report for the 2012-13 school year. She spoke about special education programs and services the district offered, including out of district placement, private school placements, and residential placements. Also included were highlights and considerations as they move toward aligning Department Goals with the District's Goals to ensure, achieve, and maintain academic success for all students.

**Board President Lambert leaves 7:51 pm.****Action**

Board Vice President Bienes made the motion to approve item 7C. Board member Putnam seconded. 6 ayes, 0 nays, 0 abstained.

C. Motion to approve the CSE/CPSE recommendations of programs and placements for the following special education students: 092100255, 092100313, 092100316, 092100225, 092100302, 092100306.

**Board President Lambert returned 8:03 pm.****8. FINANCIAL****Non-Action**

A. Michael Los presented on the Long Term Planning Series specifically on State aid.

B. Susan Bues, claims auditor, presented on internal claims.

**Action**

Board President Lambert made the motion to approve items 8C-K. Board Member Sotek seconded. 7 ayes, 0 nays, 0 abstained.

C. Motion to approve the Internal Claims Audit Report dated July 1, 2013-September 30, 2013.

D. Motion to approve a 2014 Nature's Classroom trip for the fifth grade students and to authorize a transfer of \$15,000 from code A2250150 to A211040431 to fund the trip.

E. Motion to approve the grades 6-12 Extra-Curricular Accounts report dated September 1, 2013 - September 30, 2013 as submitted by Sarah Roblez, Jr/Sr High School Extra-curricular Accounts Treasurer.

F. Motion to approve a transfer of funds in the amount of \$24,000 from code A2250150 to code A1621400 for the demolition of the current pool filter tank and installation of a new Carbon Steel Filter tank.

G. Motion to accept the lowest bid for the bus garage floor. WHEREAS, the New Lebanon Central School District received, accepted and opened bids for the surfacing of the Bus Garage floor on October 10, 2013; and WHEREAS, the lowest responsible bidder was WM. J. Keller & Sons Construction Corp. WHEREAS, the architect has recommended the award of the contract to the above contractor. THEREFORE: BE IT FURTHER RESOLVED that the surfacing of the Bus Garage floor is awarded to WM. J. Keller & Sons Corp. with a base bid of \$84,990 resulting in a net contract award of \$84,990.

H. Motion to accept a check from Target Take Charge of Education in the amount of \$176.86.

I. Motion to increase budget line A2110.450-4 (Jr/Sr High School Materials and Supplies) by \$176.86 as a result of a donation.

J. Motion to approve the sale or disposal of surplus and obsolete items to the highest bidder and to give the District Clerk authority to advertise the sale of said items and if unable to find a buyer, to authorize Superintendent McGraw to dispose of the items.

K. Motion to authorize Board President Lambert to enter into an agreement to retain and employ Roemer, Wallens, Gold and Mineaux for general legal counsel services for the 2013-2014 school year at a rate of \$1000.00 per month.

## 9. PERSONNEL

### Action

Board member Sotek made the motion to approve items 9A-G and to reletter from items 9A-H to items 9A-G, as letter B was inadvertently left off due to a system glitch.

A. Motion to appoint, upon the recommendation of Superintendent McGraw, the following coaches for the 2013-14 winter sports season:

<b>Name</b>	<b>Coaching</b>	<b>Stipend</b>
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Lenny Brown	Boys Varsity Volleyball	\$2500
Karl Erickson	Boys Varsity Basketball	\$2500
Scott Carson	Boys Varsity Basketball Volunteer	No Stipend
Tom Maxwell	Girls Varsity Basketball	\$2500
Rachel Kohrs	Girls Varsity Basketball Volunteer	No Stipend
James Hosley	Girls Modified Basketball	\$2100
Craig Trombley	Boys Modified Basketball	\$2100
Tim Christiansen	Boys Swimming	\$2500
Kara Siciliano	Girls Swimming	\$2500

B. Motion to appoint, upon the recommendation of Superintendent McGraw, Dennis Bean, as a substitute cleaner, effective October 10, 2013, at a rate of \$10.99 per hour.

C. Motion to appoint advisors and to revise appointments of Grade 6 co-advisors.

Garifalia Hawkins	co-advisor of Class of 2019	Shared stipend of \$624
Kurt Hassenpflug	co-advisor of Class of 2019	Shared stipend of \$624
Maureen Squier	co-advisor of the Environmental club	As per contract
Kara Gillivan	co-advisor of the Environmental club	As per contract
Jennifer Allard	Community Service club advisor	No stipend for first year
TBD	WBH Legos Club advisor	Volunteer
Frank Healy	Advisor of WBH Running Club	As per contract
Kelsey Boyce	Advisor of WBH Talent Club	As per contract
Lenny Brown	SADD club advisor	As per contract
Donna Brooks	JSHS Art Club advisor	As per contract
Michelle Lagonia	Student Council advisor	As per contract
Leuella Sowalski	Yearbook advisor	As per contract
David Hawkins	co-advisor of WBH Game club	As per contract
Kelli Griffin	co-advisor of WBH Game club	As per contract

Kellyn Moore	co-advisor of the WBH school store (previously Grade 6 co-advisor)	Shared stipend of \$598
Becky Vaillancourt	co-advisor of the WBH school store (previously Grade 6 co-advisor)	Shared stipend of \$598

D. Motion to appoint, upon the recommendation of Superintendent McGraw, the following substitutes effective October 17, 2013:

Shari Gadomski	Uncertified teacher substitute (previously substituted)	\$85/day
Shari Gadomski	Uncertified teacher assistant substitute	\$14.52/hour

Jennie Williams	Uncertified teacher substitute	\$85/day
Amber Eckhart	Certified teacher substitute	\$100/day
Amy Grimm	Uncertified teacher assistant substitute	\$14.52/hour
Amy Grimm	Uncertified teacher substitute	\$85/day
Amy Grimm	Cook/server cashier substitute	\$10.82/hour

E. Motion to appoint, upon the recommendation of Superintendent McGraw, Hillary Watts as mentor to Bridget Rank, as per NLTA contract, effective October 17, 2013 with a stipend of \$575.

F. Motion to continue the approval of, upon the recommendation of Superintendent McGraw, Amy Legere as a student teacher and Jason Breslin as supervising teacher, for Session II, from October 21-December 6, 2013. (Previously approved for Session I, September 3-October 18, 2013)

G. Motion to authorize Superintendent McGraw to modify the employment agreement with Tamara Thorpe-Odom for the 2013-14 school year by a total of \$4,000.00.

## **10. BOARD OPEN DISCUSSION**

### **Non-Action**

The Board discussed delegate voting and the possibility of joining the Capital District School Boards Association (CAPSBA). Attending a Saturday workshop series #1 for Superintendents and Board Members was also discussed. This workshop is on November 2, 2013 from 8:30-11:30 am and centers around "Building connections to the community: Effective communications by Board members and Districts".

### **Action**

Board member Bingham made a motion to join Capital District School Boards Association (CAPSBA). Board member Wood seconded. 7 ayes, 0 nays, 0 abstained.

## **11. PUBLIC COMMENT**

Terry Weaver, parent, spoke regarding safety issues. She stated that any head injury should be treated as a concussion and was concerned that no one was sent with her son in the ambulance. Ray Sowalski spoke regarding a concern that a child was socially promoted.

## **12. PROPOSED EXECUTIVE SESSION**

### **Action**

A. Board member Wood made the motion to enter into Executive Session at 9:23pm for the purpose of discussing employment matters related to particular employees. Board Vice President seconded the motion. 7 ayes, 0 nays, 0 abstained.

B. Board member Wood made the motion to appoint Superintendent McGraw as Clerk Pro-Tem. Board Member Sotek seconded. 7 ayes, 0 nays, 0 abstained.

**13. ADJOURNMENT**

**Action**

A. Board member Wood made the motion to adjourn the meeting at 9:53 pm Board President Lambert seconded. 7 ayes, 0 nays, 0 abstained.

Respectfully Submitted,

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Kelly McGivern, District Clerk

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