



14665 State Route 22  
New Lebanon, NY 12125

Regular Meeting  
October 10, 2012

The regular meeting was held at the Jr./Sr. High School Library. The meeting was called to order by Board President Wood at 7:00 p.m. and opened with the Pledge of Allegiance.

Board Members: President Wood, Vice President Sowalski, Sotek, Bienes, and Kroboth, Superintendent McGraw, Leslie Whitcomb, Jr./Sr. High School Principal, Becky Marzeski, WBH Elementary Principal, Nyc-Chevrier, Business Administrator, and Tamara Thorpe-Odom, Director of Special Education.

ABSENT: Board Members Gavrity and Bingham, and Matthew Klafehn, Assistant Principal/Athletic Director.

ALSO PRESENT: Members of the public.

<p><b>Executive Session</b> Board President Wood made a motion to enter into Executive Session to discuss employment matters related to a particular person or corporation at 7:01 p.m. Seconded by Member Bienes. 5 ayes, 0 nays</p> <p><b>Public Comment</b> None.</p> <p><b>Acknowledgments/Administrative Comments</b> Tamara Thorpe-Odom, Director of Special Education, presented a CSE/CPSE update.</p> <p>Carrie Nyc-Chevrier, Business Administrator, gave an update of the business office/facilities and grounds. The roof project at the Jr./Sr. High School is almost complete, the architect was coming by the end of the week to create the punch list, the two grants in aid that we were awarded were for general purpose, the money is proposed to be used to finish the Wii room and to offset maintenance costs. Also the latest newsletter was distributed from the RCG health insurance trust to the Board.</p> <p>Becky Marzeski, WBH Elementary School Principal, notified the Board that assessment is ongoing. Nanotechnology has made its way into the elementary school. Bonnie Maksymik, 4<sup>th</sup> grade teacher, helped write the nanotechnology curriculum and put kits together for grades 3 – 5. Teachers Laura Jubie, Katie McKinney and Bonnie Maksymik attended a Nanotechnology conference. A Nanotechnology Club will begin in January at WBH. Chorus and Band at WBH are growing and this is attributed to the music teacher, Felicity Cashman. WBH has three parents on the Shared Decision Making Team this year. A celebration is being planned for the 25 students who met or exceeded their summer reading program goals. The 25 students were invited to have pizza and salad lunch with the principal this Friday.</p> <p>Leslie Whitcomb, Jr./Sr. High School Principal, notified the Board that the Open house was a success. Parents signed up for the parent portal to our student management system. Spirit week is this week, ending with a pep rally on Friday, homecoming events on Friday and</p>	<p><b>Executive Session</b></p> <p><b>Public Comment</b></p> <p><b>Acknowledgments/ Administrative Comments</b></p>
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dance on Saturday night. College Prep Night for juniors and parents is taking place this evening. Michelle Bienes, TA, will make a presentation on the scholarship application process. Red Ribbon week will be the week of 10/22, organized by Megan Pepe, and Lenny Brown, as advisor to our SADD chapter. All 7<sup>th</sup> and 8<sup>th</sup> graders will participate. The teaching artist has begun working with the Arts in Education students. A field trip to MASS MOCA will take place for the 7<sup>th</sup> and 8<sup>th</sup> graders. The new teacher evaluation system is under way. Open swim is available again at the Shatford Pool.

Leslie Whitcomb also reported to the board on behalf of Matthew Klafehn, Assistant Principal/Athletic Director. The district is presently in its final two weeks of the fall sports season. The boys' varsity soccer team is vying for a Sectional bid (5-4-1 overall). The Fall Athletic Awards banquet is scheduled for Tuesday, October 30 at 6:00 p.m.

Superintendent McGraw presented information that the District received approval from the federal government to allow foreign students to attend New Lebanon on a tuition basis.

Pat Metzler, Head Cook, explained the Back pack Program, which provides a backpack full of food for eligible children every weekend.

**Superintendent**

**Non-Action Item**

Superintendent McGraw presented Board Members with hand-made canvas bags featuring the New Lebanon Tigers paw print in honor of school board recognition week.

**Board Member Recognition Week**

**Curriculum and Instruction**

**Non-Action Item**

Superintendent McGraw gave the class size and district enrollment report.

**Class Size and Enrollment Report**

**Non-Action Item**

Rick Jason presented information on the New Lebanon Nanotechnology program and explained the grant process that resulted in an award of \$5000 from NYSSBA and the University at Albany's College of NanoScale Science & Engineering.

**NYSSBA Award**

**Non-Action Item**

Tamara Thorpe-Odom, Special Education Director, presented a special education report for the 2011-2012 school year.

**CSE/CPSE Report 2011-2012**

**Action Item**

Board Member Sotek made the motion to approve item 5d. Seconded by Board President Wood seconded. 5 ayes, 0 nays.

**Student Ex-officio**

- d. Motion to appoint Jill Risko to the position of Student Ex-officio non-voting member of the school board for the 2012-2013 school year.

**Action Item**

Board Vice President Sowalski made the motion to approve item 5e. Seconded by Board President Wood. 5 ayes, 0 nays.

**CSE/CPSE Program and Placements**

- a. Approve CSE/CPSE recommendations of programs and placements for the following special education students: 092100242, 092100221, 000002514, and 000002513.

<p><b>Financial</b></p> <p><b><u>Non-Action Item</u></b>          Carrie Nyc-Chevrier, Business Administrator, presented the first segment of a three-part series on the Operations of School Finance. This segment reviewed changes in Building Aid and the Tax Cap.</p> <p><b><u>Action Item</u></b>          Board President Wood made the motion to approve 6b. Board Vice President Sowalski seconded. 5 ayes, 0 nays.          b. Motion to approve the August 2012 Treasurer’s report.</p> <p><b><u>Action Items</u></b>          Board Member Kroboth made the motion to approve items 6c-6l. Board President Wood seconded. 5 ayes, 0 nays.          c. Motion to accept a grant-in-aid of \$17,800.          d. Motion to accept a grant-in-aid of \$16,000.          e. Motion to increase the Maintenance budget line A1621400 by \$33,800.          f. Motion to authorize Board President Wood to enter into an agreement to retain and employ Roemer Wallens Gold &amp; Mineaux for general legal counsel services for the 2012-2013 school year at a rate of \$950 per month.          g. Motion to excess 135 copies of Work History Patterns of Interaction (McDougal, Littell, Houghton, Mifflin Company) Copyright 1999 and Spanish Textbooks.          h. Motion to approve a transfer of \$4,163 from the Unemployment Insurance Reserve Fund and increase budge line A9050.800 by \$4,162.          i. Motion to accept the donation of nanotechnology lab material from The Tech Valley Career Pathways Consortium funded by the federal Carl D. Perkins Career and Technical Education Improvement Act of 2006 and the New York State Education Department.          j. Motion to accept the WBH elementary extra-curricular report for September 2012 as submitted by Tammy Leonard, Extra-Curricular Activities Treasurer.          k. Motion to approve a 2013 field trip to Nature’s Classroom for the fifth grade students and to authorize a transfer of \$13,000 from code A2250150 to A211040431 to fund the trip.          l. Motion to authorize Superintendent McGraw to enter into a joint agreement with other Questar Districts for legal services to address concerns regarding Section 2 of the New York State Public High School Athletic Association, Inc.’s organization.</p>	<p><b>I</b></p> <p><b>Operations of School Finance</b></p> <p><b>Treasurer’s Report, August 2012</b></p> <p><b>Grant-In-Aid</b></p> <p><b>Maintenance Budget</b></p> <p><b>Legal Service Agreement</b></p> <p><b>Excessed Textbooks</b></p> <p><b>Increased Budget Line</b></p> <p><b>Accepted Donation</b></p> <p><b>WBH Extra-Curricular Report, September 2012</b></p> <p><b>Nature’s Classroom</b></p> <p><b>Legal Services regarding Section 2 Athletic Association</b></p>
<p><b>Personnel</b></p> <p><b><u>Non-Action Item</u></b>          Discussion took place regarding establishing a full-time laborer position.</p> <p><b><u>Action Item</u></b>          Board President Wood made the motion to establish a full-time laborer position, seconded by Board Member Bienes. 5 ayes, 0 nays.</p> <p><b><u>Action Items</u></b>          Board Member Bienes motioned to accept items 7b – 7 p. Member Kroboth seconded. 5 ayes, 0 nays.          b. Motion to accept the resignation of Cynthia Furtado, Food Server, effective September 21, 2012.          c. Motion to appoint Cynthia Furtado as a substitute cook/server cashier at the rate of</p>	<p><b>Full-Time Laborer Position</b></p> <p><b>Cynthia Furtado, Resignation - Substitute Cook/Server Cashier</b></p>

<p>\$10.61 per hour effective September 24, 2012.</p> <p>d. Motion to appoint Kevin Fitzpatrick to per diem certified substitute teacher position effective September 17, 2012 at a rate of \$95 per day and to appoint Mr. Fitzpatrick to a long-term math substitute teacher position to fill an anticipated leave to begin November 30, 2012 at a rate of \$207 per day without benefits.</p> <p>e. Motion to appoint Glenn Berner to the position of bus driver at a rate of \$15.78 per hour effective September 10, 2012.</p> <p>f. Motion to appoint Andrew Curtiss (who is currently employed as a bus driver) to the position of part-time laborer at the rate of \$11.86 per hour to work no more than two hours per day on an as-needed basis effective October 11, 2012.</p> <p>g. Motion to appoint the following coaches for the upcoming winter sports season: Lenny Brown – Boys Varsity Volleyball, Tom Maxwell – Girls Varsity Basketball, Joe DiCicco – Boys Varsity Basketball, James Hosley – Girls Modified Basketball, Rob Allard – Boys Modified Basketball, Tim Christiansen – Varsity Swimming, Kara Siciliano – Varsity Swimming, Karl Erickson – Volunteer for Boys Modified Basketball. Varsity coaches to receive a stipend of \$2500 and modified coaches to receive \$2000 for the season.</p> <p>h. Motion to appoint Patricia Pierce as a cook/server cashier, Step 1 at a rate of \$10.61 per hour, effective September 24, 2012 (previously approved as a substitute).</p> <p>i. Motion to appoint Clint Garrigan, Michelle Daus, Kelsey Norberg and Brooke Warden as Drama Club Advisors for the 2012-2013 school year with no stipend.</p> <p>j. Motion to appoint Valerie Williams to the position of teacher aide to monitor the playground at a rate of \$11.71 per hour effective October 11, 2012.</p> <p>k. Motion to appoint Denise Bates to the position of substitute bus driver at a rate of \$15.78 per hour effective September 26, 2012.</p> <p>l. Motion to appoint Leslie Coons to the position of Secretary to the Superintendent/Deputy District Clerk at a prorated annual salary of \$37,000 per year effective October 15, 2012.</p> <p>m. Motion to appoint the following officers and others for annual appointments as successors to previously appointed individuals. All appointments will be in effect until the time of 2012-2013 Organizational Meeting, or until a successor is appointed (whichever occurs first). Deputy District Clerk – Leslie Coons – no stipend, Elementary Attendance Supervisor – Christina Seyerlein – No stipend, Records Access Officer – Leslie Coons – No stipend, Records Management Officer – Leslie Coons – No stipend, Inspector of Election – Leslie Coons – No stipend.</p> <p>n. Motion to approve the Clinical Practicum Placement of Dana Champagne to be supervised by Vicki Count, Speech and Language Pathologist, effective October 15, 2012 to December 6, 2012.</p>	<p><b>Kevin Fitzpatrick, Substitute Teacher – Long-Term Substitute Teacher</b></p> <p><b>Glenn Berner, Bus Driver</b></p> <p><b>Andrew Curtiss, Part-time Laborer</b></p> <p><b>2012-2013 Winter Coaches</b></p> <p><b>Patricia Pierce, Cook/Server Cashier</b></p> <p><b>2012-2013 Drama Club Advisers</b>  <b>Valerie Williams, Playground Teacher Aide</b>  <b>Denise Bates, Substitute Bus Driver</b>  <b>Leslie Coons, Secretary to the Superintendent</b></p> <p><b>Annual Appointments</b></p> <p><b>Dana Champagne, Clinical Practicum Placement</b></p> <p><b>Board Open Discussion</b></p> <p><b>Public Comment</b></p> <p><b>Executive Session</b></p> <p><b>Clerk Pro-Tem</b></p>
<p><b>Board Open Discussion</b> None.</p>	
<p><b>Public Comment</b> None.</p>	
<p><b>Executive Session</b> Board President Wood made a motion to enter into executive session for the purpose discussing personnel matters at 8:34 p.m., seconded by Board Vice President Sowalski. 5 ayes, 0 nays.</p>	

**Clerk Pro-Tem**

Board Vice President Sowalski made a motion to appoint Superintendent McGraw as Clerk Pro-Tem, seconded by Board President Wood. 5 ayes, 0 nays.

**Adjournment**

Board Vice President Sowalski a motion to adjourn at 8:44 p.m., seconded by Board President Wood. 5 ayes, 0 nays.

Respectfully submitted,  
Leslie M. Coons, Deputy District Clerk

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**Adjournment**