



Wednesday, October 17, 2018

Policy Committee and Regular Meeting of the New Lebanon Central School Board of Education  
Policy Committee Meeting- 6:00pm in the JSHS Library

**Attendance: (P=Present A=Absent)**

Tim Lambert            \_\_P\_\_  
Mike Bienes, Jr.        \_\_P\_\_  
Mike Brutsch            \_\_P\_\_  
Bill Buckenroth        \_\_P\_\_  
Raymona Griffin        \_\_P\_\_  
Sharon Putnam         \_\_P\_\_  
Richard Sime            \_\_P\_\_

**Also in attendance:**

Leslie Whitcomb        \_\_P\_\_  
Matt Klafehn            \_\_P\_\_  
Andrew Kourt            \_\_A\_\_  
Josh Noble                \_\_P\_\_  
Kevin Fottrell            \_\_P\_\_

**1. POLICY COMMITTEE MEETING 6:00PM**

**2. MEETING CALLED TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order by Board President Lambert at 7:00pm and opened with the Pledge of Allegiance.

**3. PUBLIC COMMENT**

None

**4. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS**

A. School Board recognition week-October 22-October 26, 2018- On behalf of the New Lebanon Central School District community, Superintendent Whitcomb expressed appreciation for the volunteer service performed by the Board of Education.

B. Student representative update- Winter Exley presented on PSATs, progress reports, Travel Club's trip to England and soccer sectionals.

C. WBH update- Matt Klafehn presented for Andrew Kourt on Fire Safety Week, Trunk-or-Treat, social-emotional surveys and update on Friday's conference day.

D. JSHS update- Matt Klafehn presented on the 10<sup>th</sup> grade regional summit, Tall Cop conference, Business trip to Goold's Orchard, upcoming bullying assembly, 7<sup>th</sup> and 8<sup>th</sup> grade business curriculum and character education.

E. Athletic update- Josh Noble presented on sectionals, winter sports, no jv basketball, swim team and coaching positions.

F. Business Office, Facilities & Grounds and Transportation update-Kevin Fottrell updated the board on the pool, water issues at WBH, the progress on the capital project, accounting software update and a transportation update.

## **5. SUPERINTENDENT**

A. Superintendent update- Information on the need for the creation of a monitor position at Water B. Howard.

## **6. APPROVAL OF MEETING MINUTES**

Board member Putnam made the motion to approve item 6A. Board President Lambert seconded. 7 ayes, 0 nays, 0 abstained.

A. Motion to approve the September 19, 2018 Board of Education Meeting minutes

## **7. CURRICULUM & INSTRUCTION**

Board Vice President Brutsch made the motion to approve items 7A. Board member Putnam seconded. 7 ayes, 0 nays, 0 abstained.

A. Motion to approve CSE/CPSE recommendations of program and placements for the attached special education students

Board President Lambert made the motion to approve item 7B. Board member Putnam seconded. 6 ayes, 0 nays, 1 abstained (Bienes).

B. Motion to approve the Travel Club's trip to Greece from April 11-20, 2019 and to approve the following chaperones: Michelle Bienes, Sarah Roblez, Michael Bienes, Michelle Lagonia, Daniel Nesti, Barbara Schafer, April Smith, Lynne Soldato, Jennifer Tompkins and Maria Sime. Sample Itinerary attached.

## **8. FINANCIAL**

A. Internal Claims Audit report- submitted by Eileen Evans, Internal Claims Auditor.

Board President Lambert made the motion to approve items 8A-E. Board member Putnam seconded. 7 ayes, 0 nays, 0 abstained.

B. Motion to approve the Internal Claims Audit report as submitted by Eileen Evans.

C. Motion to declare items excess- To approve the sale or disposal of the following surplus and obsolete items to the highest bidder and to give the District Clerk authority to advertise the sale of said items and if unable to find a buyer, to authorize Superintendent Whitcomb to dispose of the items as attached:

Varsity Softball Uniforms:

pants:21 (7 torn/damaged)

jerseys: 24

Modified Softball Uniforms:

pants: 14

jerseys: 15

4 Sewing machines

2-tiered rolling computer cart

D. Motion to accept the donation of a painting of New Lebanon from Theodore Knebel.

**E. Motion for State Environmental Quality Review Act (SEQRA)**

WHEREAS, the Board of Education (the "Board") of the New Lebanon Central School District (the "District") is proposing and Energy Performance Contract (EPC) within District buildings and the acquisition of original furnishings equipment, machinery or apparatus; and  
WHEREAS, the proposed EPC entails the construction, maintenance, repair, replacement, reconstruction and/or rehabilitation involving no substantial changes or expansion beyond 10,000 square feet of existing structures and/or facilities; and  
WHEREAS, the proposed EPC is a routine activity of the District; and  
WHEREAS, the Board has considered the information and documentation, which describes the design and intent of the EPC;  
NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the New Lebanon Central School District, based upon the record before it, including the general, specific and detailed knowledge of the Board of the proposed EPC and under the applicable standards of SEQRA and 6 NYCRR Part 617.5, hereby determines that the EPC is a Type II Action, and that no further action is required to satisfy the requirements of the New York State Environmental Quality Review Act.  
BE IT FURTHER RESOLVED, that this resolution takes effect immediately.

**9. PERSONNEL**

Board Vice President Brutsch made the motion to approve items 9A-E. Board President Lambert seconded. 7 ayes, 0 nays, 0 abstained.

**A. Motion to appoint substitutes**

|                |   |                              |
|----------------|---|------------------------------|
| Pat Metzler    | Substitute Dispatcher/\$16.90 per hour  | effective September 20, 2018 |
| Jeanne Metzler | Substitute teacher/\$85 per day, substitute Teaching Assistant/\$13 per hour, substitute cleaner/\$12.25 per hour, substitute cook/server-cashier \$12.07 per hour, substitute monitor/\$13.31 per hour | effective October 11, 2018   |

**B. Motion to appoint coaches for the Winter 2018-19 season**

To appoint, upon the recommendation of Superintendent Whitcomb, the following coaches, stipends as per contract:

- Varsity Boys Basketball - Karl Erickson
- Modified - Chris Bonacquisti
- Varsity Girls Basketball - Kelsey Norberg
- Modified Basketball - TBD
- Boys Varsity Volleyball - Lenny Brown
- Boys Modified Volleyball - TBD
- Swimming -Tim Christiansen
- Wrestling shared team coordinator- Glenn Giumarra

C. Motion to create a club and appoint advisers

| <b>CLUB</b>     | <b>ADVISER</b>                                 |
|-----------------|--|
| Makerspace Club | Britt Buckenroth (first year, no stipend)      |
| Yearbook Club   | Holly Carson and Eileen Evans (shared stipend) |

D. Motion to create an after-school door monitor position at Walter B. Howard Elementary school at a rate of \$30 per afternoon.

E. Motion to accept a resignation from Steven Hilton effective November 7, 2018.

**10. POLICY**

Board member Putnam made the motion to approve item 10A. Board Vice President Brutsch seconded. 7 ayes, 0 nays, 0 abstained

A. Motion to approve policies (second reading)

- NL 3290. NYSSBA 5454.pdf (23 KB)
- NL 3140. NYSSBA 4311.1.pdf (91 KB)
- NL 3230. NYSSBA 1400.pdf (219 KB)
- NL 1630. NYSSBA 2120.2.pdf (208 KB)
- NL 7320.pdf (183 KB)
- NL 3430. NYSSBA 5710.pdf (195 KB)
- NL 3320. NYSSBA 8630.pdf (240 KB)
- NL 4310. NYSSBA 3120.pdf (307 KB)

**11. BOARD BUSINESS**

Board President Lambert made the motion to approve item 11A. Board member Putnam seconded. 6 ayes, 0 nays, 1 abstained (Griffin)

A. Motion to approve the 2018-19 Board of Education Goals

**12. BOARD OPEN DISCUSSION**

A. Next Board Meeting Date November 14, 2018

**13. PUBLIC COMMENT**

None

**14. PROPOSED EXECUTIVE SESSION**

Board President Lambert made the motion to enter Executive Session at 7:47pm for the purpose of discussing the employment history of a particular employee. Board Vice President Brutsch seconded. 7 ayes, 0 nays, 0 abstained.

Board member Putnam made the motion to appoint Superintendent Whitcomb as clerk pro-tem. Board Vice President seconded. 7 ayes, 0 nays, 0 abstained.

**15. ADJOURNMENT**

Board President Lambert made the motion to adjourn the meeting at 8:10pm. Board member Putnam seconded. 7 ayes, 0 nays, 0 abstained.

Respectfully Submitted,  
*Kelly McGivern*

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Kelly McGivern, District Clerk