



14665 State Route 22
New Lebanon, NY 12125

Regular Meeting
November 16, 2011

The regular meeting was held in the Jr./Sr. High School library. The meeting was called to order by Board President Wood at 6:30 p.m. and opened with the Pledge of Allegiance.

Board Members: Wood, Gavriety, Kroboth, Bingham, Sotek. Superintendent McGraw, Leslie Whitcomb, Jr./Sr. High School Principal, Matthew Klafehn, Assistant Principal/Athletic Director, Becky Marzeski, WBH Elementary Principal, Tamara Thorpe-Odom, Director of Special Education, and Carrie Nyc-Chevrier, Business Administrator

ABSENT: Board Members Sowalski and Bienes

ALSO PRESENT: Members of the public.

<p>Executive Session Board Member Wood made a motion to enter executive session to discuss employment matters related to a particular person or corporation at 6:31 p.m. Seconded by Board Member Kroboth. 5 ayes, 0 nays.</p> <p>Return to Open Session The Board returned to open session at 6:56 p.m. and made the following resolution: RESOLVED, to accept the resignation of Jeffrey Rabidoux, effective October 12, 2012, to approve the terms of the agreement regarding the same and to delegate to the Superintendent the authority to execute the same on behalf of the district.</p> <p>Public Comment None.</p> <p>Acknowledgments/Administrative Comments Patty Metzler, Head Cook, gave the Board Members food items to taste test to demonstrate how fresh vegetables are being incorporated into the lunch program.</p> <p>Carrie Nyc-Chevrier, Business Administrator, notified the Board that she is working on a wellness program where employees can take advantage of exercise programs that can be billed to Blue Shield of North Eastern New York.</p> <p>Becky Marzeski, WBH Elementary Principal, notified the Board that teachers have been working CCSS math mapping initiative and it is nearly complete. Recently, the Instructional Support Team met with consultant, Sarah Coons. The Shared Decision Making Team planned and carried out a very successful two day parent expo during the parent teacher conference days. The PTA was on campus and signed up new members. They also handed out a parent survey about our school. Several other special area teachers and support staff had booths in the main lobby as well. The Holiday concert and Art Show will be held on December 13, 2011.</p> <p>Leslie Whitcomb, Jr./Sr. High School Principal, notified the Board that Spirit Week and</p>	<p>Executive Session</p> <p>Return to Open Session</p> <p>Public Comment</p> <p>Acknowledgments/ Administrative Comments</p>
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Homecoming was very successful. Red Ribbon Week is now planned in collaboration with the Students Against Destructive Decisions (SADD) chapter. The District is working with Questar to update the website with the goal of making links more consistent, taking advantage of eBoards as links, and include scrolling images to really bring to life what we're all about, the kids. Financial Aid night and college application information night was held for Juniors. Report cards are issued this Friday. Afternoon snacks for students on Honor roll will be delivered on December 2 because of the Thanksgiving recess. A dance and book fair is scheduled for Friday, November 18.

Matthew Klafehn, Assistant Principal/Athletic Director, notified the Board that both soccer teams suffered losses in the first round of sectional play. He thanked RJ Menegio from the maintenance department, for plowing the entire field to ensure that the boys varsity home game could be played. Practices for the winter sports season have begun and rosters have been established. Games will begin on the first of December. Pending Board approval, the boys varsity basketball team will be competing in the Coaches vs. Cancer Tournament in the Lake George area the first weekend of the month. This is the second year that they have participated in the event and they are the defending tournament champions.

Tamara Thorpe-Odom, Director of Special Education, notified the Board that the CSE office has been very busy working on new technology initiatives. Wireless has been installed in all Special Education classrooms, library and common shared areas. Faculty, staff and related service providers attended iPad training. iPads are being used from K-12th grade. Nooks will be utilized to provide books electronically for students needing an extra set of books and to promote literacy. Annual reviews are just around the corner as we prepare to begin in late December.

Minutes

Action Item

Board Member Bingham made a motion to approve item a with a correction to the location. Seconded by Board Member Wood. 5 ayes, 0 nays.

- a. Review and approval of the October 19, 2011 minutes.

Curriculum and Instruction

Non-Action Items

A Bob the Tiger presentation was given by teachers Amy Gravina, Michelle Bruns, David Hawkins and School Psychologist, Tylea Gebbie.

Leslie Whitcomb, Jr./Sr. High School Principal, shared how the art department has been working on a project where our students paint portraits which are then sent to orphans.

Action Items

Board Member Gavrity made a motion to approve items a-b as a block with an edit to policy 7110. Seconded by Board Member Wood. 5 ayes, 0 nays.

- a. To review and approve the following revised policies (second reading):

5110	Budget Planning and Development
5230	Acceptance of Gifts, Grants and Bequests to the School District
7110	Comprehensive Student Attendance Policy
7522	Concussion Management Model School Policy

- b. To approve CSE/CPSE recommendations of programs and placements for the following special education student:

092100176

Minutes

Bob the Tiger Presentation

Art Department Project

Revised Policies (Second Reading)

CSE/CPSE Programs and Placements

Financial**Non-Action Items**

Carrie Nyc-Chevrier reviewed Structures of School Finance: fund balance and reserves. She also discussed the topic of refinancing debt.

Action Items

Board Member Sotek made a motion to approve items a-r as a block. Seconded by Board Member Wood. 5 ayes, 0 nays.

- a. To approve the use of the Walter B. Howard building for a Holiday Fair and breakfast with Santa on Sunday, December 11, 2011 from 8:00 – 3:00 which includes janitorial and kitchen services. The PTA will contribute \$97.00 towards the total cost of \$194.00 for the District services associated with the event.
- b. To approve the 2011-2012 budget calendar.
- c. To approve the revised Board of Education calendar which includes a date for a public hearing.
- d. To accept the Tax Collector's Report which indicates that \$7,304,475.78 in school taxes has been collected as of November 9, 2011, which represents 91.48% of the total tax warrant for the 2011-2012 school year.
- e. To authorize payment to Callanan Industries, Inc. in the amount of \$4814.52 for work completed at the Walter B. Howard Elementary School (sidewalks).
- f. To approve the sale or disposal of the following surplus and obsolete items to the highest bidder and to give the District Clerk authority to advertise the sale of said items and if unable to find a buyer, to authorize Superintendent McGraw to dispose of the items:

Quantity	Item
1	Staples 10-sheet cross cut shredder (broken)
10	Overhead projectors
1	Document projector
4	Filing cabinets
10	Carts
1	3M Tattle Tape Detection System (library sensor system) (broken)
1	TEAC sound system
1	Dictaphone machine

- g. To approve excessing approximately 59 Jr./Sr. High School library books.
- h. To approve the September, 2011 Treasurer's report. (report mailed with agenda)
- i. To accept a donation of \$200.00 from the Delta Gamma Society International Pi State Alpha Nu Chapter.
- j. To increase budget line A2610460 by \$200.00.
- k. To accept a donation of \$250.00 from the New Lebanon High School Alumni Association to support the Jr./Sr. High School Library program.
 - l. To increase budget line A26104504 by \$250.00.
- m. Upon the recommendation of Superintendent McGraw, to approve an overnight trip to Glens Falls for a Coaches vs. Cancer Holiday Tournament December 2-3, 2011 for the Boys Varsity Basketball team and to approve Joe Diccico, Craig Trombley and Karl Erickson as chaperones. Accommodations to be paid for by the New Lebanon Booster Club.
- n. To approve the Walter B. Howard Elementary School Extra-Curricular Accounts dated September 30, 2011 as submitted by Lisa Kreutziger Extra-Curricular Accounts Treasurer.
- o. To approve the Jr./Sr. High School Extra-Curricular Accounts dated September 1-30, 2011 as submitted by Sarah Roblez, Extra-Curricular Accounts Treasurer.

Structures of School Finance: Fund Balance and Reserves

WBH Holiday Fair & Breakfast with Santa 12/11/11

2011-2012 Budget Calendar

Board of Education Calendar

Tax Collector's Report

Callanan Industries, Inc. Payment

Surplus and Obsolete Items

Excess Library Books

September, 2011 Treasurer's Report

Accepted Donations

Increased Budget Lines

Coaches vs. Cancer Tournament

WBH Extra-Curricular Accounts, 9/30/11

Jr./Sr. High School Extra-Curricular Accounts, 9/1-9/30/11

- p. To accept the donation of the following items from the CREATE program:

19 Dell GX280 CPU's with Pentium 2.8 GHz processor, 1 GB Ram, 40 GB hard drive
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19 Dell LCD flat screen monitors

- q. To authorize the Superintendent to execute an agreement with Benetech for services associated with administering a 403b program.
- r. To approve balance transfers totaling \$8000.00.

Personnel

Action Items

Board Member Wood made a motion to approve items a-l as a block. Seconded by Board Member Bingham. Board Member Wood made a motion to amend the previous motion to approve items a-l and table item k. Seconded by Board Member Gavriity. 5 ayes, 0 nays.

- a. Upon the recommendation of Superintendent McGraw, to appoint the following coach for the 2011-2012 school year:

Coach	Sport	Stipend
Karl Erickson	Boys Varsity Basketball Assistant (volunteer)	No stipend

- b. Upon the recommendation of Superintendent McGraw, to appoint Clint Garrigan to the position of scoreboard operator for modified and varsity home basketball games at a rate of \$30.00 per game.
- c. Upon the recommendation of Superintendent McGraw, to appoint the following Club Advisors for 2011-2012 school year:

Club Co-Advisors	Club Name	Stipend
Lenny Brown Clint Garrigan Michelle Daus	SADD	No stipend

- d. To accept the resignation of Shannon Ames, bus aide, effective November 4, 2011.
- e. Upon the recommendation of Superintendent McGraw, to appoint Tamara Metzler to the position of substitute bus aide at a rate of \$11.48 per hour, effective October 24, 2011.
- f. Upon the recommendation of Superintendent McGraw, to appoint Maria Sime to the position of intramural swim coach for the 2011-2012 school year with a stipend of \$1925.00.
- g. Upon the recommendation of Superintendent McGraw, to appoint Allysha McCarty to the positions of substitute cook at a rate of \$10.40 per hour, and substitute cleaner at a rate of \$10.56 per hour, effective November 17, 2011.
- h. Upon the recommendation of Superintendent McGraw, to appoint Lisa Kreutziger to the position of Secretary I, at a salary of \$34,343.40, effective November 23, 2011.
- i. Upon the recommendation of Superintendent McGraw, to appoint the following substitute for the 2011-2012 school year.

Name	Certified or Uncertified	Position	Rate
Bobbi-Jean Bennett	Uncertified	Substitute teacher	\$80.00 per day

- j. Upon the recommendation of Superintendent McGraw, to appoint Paul Sanford to the position of bus driver, at a rate of \$15.47 per hour, effective November 2, 2011.
- k. **TABLED:** Upon the recommendation of Superintendent McGraw, to appoint Susan Mitchell to the position of substitute bus aide, at a rate of \$11.48 per hour, effective November 2, 2011.
- l. Upon the recommendation of Superintendent McGraw, to appoint Emily Briggs to the position of Clerk Typist, at a salary of \$16,952, effective December 1, 2011.

Accepted Donation from
CREATE Program

Benetech 403b Program

Budget Transfers

Item K Tabled

Karl Erickson, Boys
Varsity Basketball
Assistant (volunteer)

Clint Garrigan,
Scoreboard Operator

Lenny Brown, Clint
Garrigan, Michelle
Daus, SADD Co-
Advisors

Shannon Ames,
Resignation

Tamara Metzler,
Substitute Bus Aide

Maria Sime, Intramural
Swim Coach

Allysha McCarty,
Substitute Cook and
Cleaner

Lisa Kreutziger,
Secretary I

Bobbi-Bennett,
Uncertified Substitute
Teacher

Paul Sanford, Bus
Driver

Item K, Tabled

Emily Briggs, Clerk
Typist

Superintendent

Non-Action Item

Superintendent McGraw gave a progress report on her goals to the Board.

Action Item

Board Member Kroboth made a motion to approve item a. Seconded by Board Member Sotek. 5 ayes, 0 nays.

- a. BE IT RESOLVED that a proposition shall be presented to the voters at the annual meeting of the voters to be held on Tuesday, May 15, 2012 that shall allow a student serve as an "Ex Officio" non-voting member on the New Lebanon Central School District's Board of Education, pursuant to the provisions of Section 1702(3-a) of the Education Law.

Board Open Discussion

Board Member Kroboth reviewed with the Board Members what was discussed at the Questar III joint Superintendent, Business Official and Board Member seminar that he attended. The topic of transportation as a BOCES service was discussed. The Board would like to explore this option.

The Board will meet on November 30, 2011 at 7:00 p.m. with a proposed executive session for the purpose of discussing the Superintendent's evaluation. The meeting will be held in the Superintendent's Conference room at the Jr./Sr. High School. A policy committee meeting will be held the same night at 6:00 p.m.

Public Comment

Mike Brutsch stated that he thinks that the district should look at merging bus drivers and bus mechanics. He also mentioned that he attended the town board meeting and it was mentioned that Karen McGraw will be attending the next meeting on December 12.

Adjournment

Board Member Wood made a motion to adjourn at 8:25 p.m. Seconded by Board Member Kroboth. 5 ayes, 0 nays.

_____ Respectfully submitted,
 _____ Krista Giangrossi, Deputy District Clerk

Superintendent Goals

Student Board Member Resolution

Board Open Discussion

Public Comment

Adjournment