



Wednesday, November 14, 2012
Regular Meeting of the New Lebanon Central School Board Education

Jr./Sr. High School Library
7:00 p.m.

1. MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE

The regular meeting was held at the Jr./Sr. High School library. The meeting was called to order by Board Vice President Sowalski at 7:01 p.m. and opened with the Pledge of Allegiance.

Present: Board Vice President Sowalski, Board Members Gavrity, Bingham, Bienes, Kroboth and Sotek. Superintendent McGraw, Leslie Whitcomb, Jr./Sr. High School Principal, Becky Marzeski, WBH Elementary Principal, Matthew Klafehn, Assistant Principal/Athletic Director, Tamara Thorpe-Odom, Director of Special Education, and Carrie Nyc-Chevrier, Business Administrator

Absent: Board President Wood

Also Present: Members of the public

2. EXECUTIVE SESSION

Action Item

Board Vice President Sowalski made the motion to enter Executive Session at 7:02 p.m. for the purpose of discussing the employment history of a particular employee. Board Member Gavrity seconded. 6 ayes, 0 nays.

Return to Open Session

The Board returned to open session at 7:10 p.m.

3. PUBLIC COMMENT

None.

4. APPROVAL OF MINUTES

Action Item

Board Member Sotek made the motion to approve items a-b. Board Member Gavrity seconded. 6 ayes, 0 nays

- a. Review and approval of the September 12, 2012 meeting minutes
- b. Review and approval of the October 10, 2012 meeting minutes.

5. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS

Tamara Thorpe-Odom , Director of Special Education, notified the Board that the Special Education Department continues to align and support the District Initiative of Inclusion. On Superintendent's Conference Day both WBH and Jr/Sr High school staff took part in Inclusion Training . Dr. Penny Axlerod, Retired Professor from St. Rose, presented an overview of Special Education, 504, and the co -teaching models. After the presentation, teams worked with Dr. Axelrod to discuss implementation of co-teaching models and strategies to be used by general education and special education.

She also noted that she and our two school psychologists, Tricia Reed and Tylea Gebbie, presented to Chatham Central School District's paraprofessional staff on RTI and Special Education, and provided strategies for meeting students' academic and social emotional needs. The presentation and feedback was well received by Chatham's staff and administrators.

Carrie Nyc-Chevrier, Business Administrator, notified the Board that the Facilities Committee will meet on December 12, 2012 at 6 p.m. Carrie also notified the Board that the internal auditor will return in January.

Becky Marzeski, WBH Principal, presented a video of a few students being interviewed. The video evidenced the rigorous academics and character education taking place at the Walter B. Howard Elementary School. The video will be posted on the District website this month (November 2012).

Leslie Whitcomb, Jr./Sr. High School Principal, notified the Board of various activities taking place at the Jr./Sr. High School.

- a. A number of staff visited Newcomb to gather information on their international student program. A committee of staff, students and community members will be formed to plan our approach to attracting international students, finding host homes, finding a liaison from our current staff and setting up an induction program.
- b. Financial Aid Information Night was held this evening just before tonight's BOE meeting. A representative from Sage Colleges' financial aid office was present to help prepare our families for sending their students on to college. The same representative will be here in January to assist parents in completing the online FAFSA form, which is required to access financial aid.
- c. Arts in Education held it's Community Night last night, November 13, 2012. Families and students attended. Teachers Mary Beth Liles and Kelly O'Brien took the lead this year, helping students to see math and ELA with new eyes through the lens of Lewitt's paintings
- d. Michelle Daus, Advisor of Appetites Anonymous, the new food club presented to the Board on the free community Thanksgiving meal being planned.
- e. Red Ribbon Week will be student led this year. The SADD Club (now standing for Students Against Destructive Decisions) created the

events for the observance. The club is working toward a different theme to publicize and highlight each month. Students will receive formal training on Suicide Prevention this month.

- f. Report cards will be distributed this week.
- g. Career Night and Arts & Humanities was well-attended in October. The event was hosted by Taconic Hills and sponsored by Berkshire Taconic Foundation.

Matthew Klafehn notified the Board of various sports activities.

- a. The Boys Varsity Soccer Team competed in the NYS Section 2 Class D Semi-Finals against Fort Ann. The team played a very competitive game, but came up short to Fort Ann 1-0.
- b. The Athletic Awards Banquet, which was held on October 30th, served as not only a celebration of our student's athletic successes, but also as a rally for the soccer team, who was scheduled to play Fort Ann the following day. At the banquet, the Girls Varsity Soccer team was recognized for earning the CHVL sportsmanship award and will be receiving a check in the amount of \$50.00.
- c. The Winter Sports Season commenced on November 5th. Many parents and guardians turned out for the Meet the Coaches Night last Tuesday. Coach Maxwell (Girls Varsity Basketball coach) again extended the opportunity for our kids to attend the Siena Men's and Women's Basketball Home Opener at the Times Union Center. The New Lebanon group as a whole was selected to receive Siena carry bags, which was appreciated by our kids.

6. CURRICULUM & INSTRUCTION

Action Item

Board Member Gavrity made the motion to approve the CSE/CPSE recommendations of program and placement for the following special education student: 092100246. Board Member Sowalski seconded. 6 ayes, 0 nays

7. AUDIT COMMITTEE

Non-Action Item

Scott Preusser of Raymond G. Preusser, CPA P.C. presented to the Board the External Audit Report for the year ending June 30, 2012.

Action Item

Motion to approve the External Audit Report for the year ending 6-30-2012 as submitted by Raymond G. Preusser, CPA, P.C. was made by Board Vice President Sowalski and seconded by Board Member Kroboth. 6 ayes, 0 nays

8. FINANCIAL

Non-Action Item

Superintendent McGraw and Administrators Leslie Whitcomb, Matt Klafehn, Becky Marzeski and Tamara Thorpe-Odom presented District Initiatives and Budget Implications: Part 2 in the Series on Structures of School Finance.

Non-Action Item

Susan Bues, Internal Claims Auditor presented the First Quarter Internal Claims Audit Report.

Non-Action Item

Carrie Nyc-Chevrier, Business Manager, presented the 2012-2013 School Tax Report.

Action Item(s)

Board Member Kroboth made the motion to approve Items d - p. Board Member Bienes seconded. 6 ayes, 0 nays.

- d. Motion to approve the September 2012 Treasurer's report.
- e. To approve the sale or disposal of the listed surplus and obsolete items to the highest bidder and to give the Deputy District Clerk authority to advertise the sale of said items and, if unable to find a buyer, to authorize Superintendent McGraw to dispose of the items.

Quantity	Item
2	Tall File Cabinets
1	Metal Coat Rack
4	Long Mirrors
1	Small Freezer (works)
2	Plastic Computer Tables
16	Cisco Aironet 1142 N Access Points
1	4404 WLAN Wireless Controller
1	Overhead Projector (works)
3	Mortorola 2-way radios (do not work)
1 set	World Almanacs
1 set	Time Life Books
1	Fellows Paper Shredder (does not work)
1	Para Body - Smith Machine, guided barbell system (in good shape)
1	Para Body - Lateral pull down/seated row combo (in good shape)
1	Para Body 220 gym system - universal machine - Lat pull down, seated row, leg extension, seated chest press, seated leg press (in good shape)

- f. To approve the 2013-2014 budget calendar.
- g. To approve the First Quarter Internal Claims Audit Report as submitted by Susan Bues, Internal Claims Auditor.

- h.** To approve the School Tax Collection Report.
- i.** To approve the WBH Accounts report dated October 1, 2012 - October 30, 2012 as submitted by Tammy Leonard, Extra-curricular Accounts Treasurer
- j.** To approve the Jr./Sr. High School Extra-Curricular Accounts report dated September 1, 2012 - September 30, 2012 as submitted by Sara Roblez, Extra-curricular Accounts Treasurer
- k.** To approve the Jr./Sr. High School Extra-Curricular Accounts reports dated October 1, 2012 - October 31, 2012 as submitted by Sara Roblez, Extra-curricular Accounts Treasurer
- l.** To accept a donation from the New Lebanon High School Alumni Association in the amount of \$250.00 as a gift to the HS library.
- m.** To authorize a payment to Gallo Construction Corp. in the amount of \$118,955.95 for work completed at the New Lebanon Jr/Sr High School (roof/parapet) requested dated 10/4/12.
- n.** To authorize a payment to Gallo Construction Corp. in the amount of \$10,144.48 for work completed at the New Lebanon Jr/Sr High School (roof/parapet), request dated 10/30/12.
- o.** To authorize a payment to Rosch Brothers, Inc. in the amount of \$3,760.57 for work completed at Walter B. Howard Elementary School (safety glass/painting), request dated 11/2/12.
- p.** To approve a transfer of \$14,739.00 from the Unemployment Insurance Reserve Fund and increase budget line A9050.800 by \$14,739.00.

9. PERSONNEL

Board Member Bienes made the motion to approve Items a- m as a block. Board Member Bingham seconded. 6 ayes, 0 nays.

- a.** To appoint the following club advisors for the 2012-13 school year

Advisor	Club	Stipend
Maureen Squier	Library Club	No stipend for the first year
Kelly O'Brien	Creative Writing Club	No stipend for the first year
Tylea Gebbie (co-advisor) David Hawkins (co-advisor)	Board Games Club	Shared stipend per contract
Michelle Daus	Cooking Club	No stipend for the first year

- b.** To accept the resignation of Sharon Putnam, Account Clerk, as of October 9, 2012.
- c.** Upon the recommendation of Superintendent McGraw to appoint the following substituted teachers (see chart below):

Name	Date Effective	Certified/Uncertified	Rate
Kate Wicks	10/15/12	Certified	\$95/day
Carla Gleason	11/7/12	Certified	\$95/day
Suzanne Byrne	11/15/12	Uncertified	\$80/day
Lea Parnas	11/15/12	Uncertified	\$80/day

- d.** To accept the resignation of Kara Siciliano as Varsity Swim Coach for the 2012-13 season.
- e.** Upon the recommendation of Superintendent McGraw to appoint Maria Sime as Varsity Swim Coach for the 2012-13 swim season at a stipend of \$2500 and Intramural Swim Instructor for 2012-13 at a stipend of \$2000 for the season (coached previously).
- f.** Upon the recommendation of Superintendent McGraw, to appoint Christopher Southard as a Volunteer Varsity Swim Coach for the 2012-2013 season, effective November 5, 2012, with no stipend (coached previously).
- g.** Upon the recommendation of Superintendent McGraw, to appoint Michael Gavrity as a Varsity Boys Basketball Volunteer for the 2012-2013 season, effective November 14, 2012, with no stipend (volunteered previously).
- h.** Upon the recommendation of Superintendent McGraw, to appoint Michael Burdette to the full-time position of laborer at a rate of \$11.86 per hour, effective Monday, October 29, 2012. (previously appointed as a substitute)
- i.** Motion to accept the resignation of Kevin Fitzpatrick, long-term math substitute, effective October 26, 2012.
- j.** To accept the recommendation of Superintendent McGraw to appoint Jennifer Dilorio to a per diem certified substitute teacher position effective November 7, 2012 at a rate of \$95.00/day and to appoint Jennifer Dilorio to a long-term math substitute teacher position to fill a leave that is anticipated to begin November 30, 2012 at a per diem rate of \$207.00 without benefits.
- k.** Upon the recommendation of Superintendent McGraw to appoint Celeen Lawrence to the full time position of Account Clerk at a prorated annual salary of \$39,000 effective November 5, 2012.
- l.** Motion to appoint, upon the recommendation of Superintendent McGraw, Tammy Denué to the position of substitute cleaner, at a rate of \$10.77 per hour, effective November 9, 2012, and the position of substitute laborer, at a rate of 11.86 per hour, effective November 9, 2012.
- m.** To approve upon the recommendation of Superintendent McGraw to appoint William Wood as a student teacher under the supervision of Holly May from March 11, 2013 through May 3, 2013.
- n.** Board Vice President Sowalski made the following motion: BE IT RESOLVED that the Board of Education of the New Lebanon Central

School District accepts the recommendation of the Superintendent of Schools to terminate the employment of Basil Prestipino, Laborer, effective November 27, 2012. Board Member Sotek seconded. 6 ayes, 0 nays.

10. SUPERINTENDENT

Action Item

Board Member Bienes noted an amendment for Item a. Board Vice President Sowalski made the following amended motion to appoint Celeen Lawrence to Treasurer and Tax Collector (with no stipend) as a successor to previously appointed individual. This appointment will be in effect until the time of the 2013 Organizational Meeting or until successor is appointed (whichever comes first). Board Member Kroboth seconded. 6 ayes, 0 nays

Action Item

Board Member Bingham made the motion to change the authorization for petty cash for the 2012-2013 school year from \$200 to \$100 for the Secretary to the Superintendent. Board Member Sotek seconded. 6 ayes, 0 nays

Non-Action Item

Superintendent McGraw presented an update on November Progress Report on Goals.

11. BOARD OPEN DISCUSSION

Non-Action Item

Board Vice President Sowalski gave a recap of the recent NYSSBA conference. Thursday consisted of the Law Conference, which focused on an APPR discussion update.

12. PUBLIC COMMENT

None.

13. EXECUTIVE SESSION

Action Item

Board Vice President Sowalski made the motion to enter Executive Session at 8:30 p.m. for the purpose of discussing the employment history of a particular employee. Board Member Bienes seconded. 6 ayes, 0 nays

Action Item

Board Member Kroboth made the motion to appoint Superintendent McGraw as Clerk Pro-Tem. Board Vice President Sowalski seconded. 6 ayes, 0 nays

14. ADJOURNMENT

Board Vice President Sowalski made the motion to adjourn the meeting at 8:53 p.m. Board Member Kroboth seconded. 6 ayes, 0 nays

Respectfully submitted,

Leslie M. Coons, Deputy District Clerk