



Wednesday, June 19, 2013

Regular Meeting of the New Lebanon Central School Board Education

Walter B. Howard Elementary School--Room 3
7:00 p.m.

1. MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE

The Regular Board of Education Meeting was held at the Walter B. Howard Elementary School in Room 3. The meeting was called to order by Board President Wood at 7:02 p.m. and opened with the Pledge of Allegiance.

Present: Monique Wood, Board President, JoAnn Gavrity, Board Member, Tracy Bingham, Board Member, David Kroboth, Board Member, Michael Bienes, Board Member, Leslie Whitcomb, Jr./Sr. High School Principal, Becky Marzeski, Walter B. Howard Elementary Principal, Matt Klafehn, Assistant Principal/Athletic Director, Karen McGraw, Superintendent and Michael Los, Business Administrator

Absent: Christine Sotek, Board Member and Jill Risko, Student Representative

Raymond Sowalski, Board Vice President, arrived at 7:08 p.m.

2. PUBLIC COMMENT

None.

3. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS

- a. Michael Los, Business Administrator, updated the board on the Jr./Sr. High School hot water tank, high school roof, WBH lights and bus garage projects.
- b. Becky Marzeski, Walter B. Howard Elementary Principal, informed the board of the recent activities at the elementary school. Currently, 53 percent of the 5th and 6th graders are on the honor roll. The entire school enjoyed the multicultural assembly "Aunt Helen's Closet". Various virtual field trips have taken place, including grades K-2 "visiting" Africa, grades 3, 5 and 6 learning about the history and culture of Mexico, and grade 4 learning about the history and traditions of the Japanese Tea Ceremony and the Museum's Japanese Tea House. After working on a year-long writing project, in which each student learned the steps of book writing and then wrote their own book, classes paired up to share their books with one another and enjoyed an Author's tea. Senator Marchione visited our school on June 7, 2013 to present each of the students from our Environmental Club with a

certificate of participation in her Earth Day poster contest. Each student had their picture taken with the Senator as they received their certificates. The Senator shared her on-line Summer Reading challenge, which piqued the interest of many students. Senator Marchione also shared what a career as a senator entails.

- c. Leslie Whitcomb, Jr./Sr. High School Principal, reported that Rick Jason was accepted to the visiting scholar program at the College of Nanoscale Science and Engineering. The goal is for this collaboration to lead to our ability to provide college credit for our current Nano Science course. Mr. Jason has already completed a three-day institute at RIT in microelectronics. As a result of his participation in the institute, he received a circuit-building kit that will be used next year in his classroom. Leslie went on to share that Jennifer Allard has been invited to present a lesson at the American Federation of Teachers (AFT) Summer Conference in Washington DC. She has also been asked to join a national social studies committee, which will convene in DC. Its goal is to determine how the Common Core Learning Standards will be best integrated into the nation's social studies core curricula. Leslie also proudly reported that the successes of the District's K-12 STEM goals are evident in the intended majors of our graduating seniors. Nearly half of the class of 2014 intend to enter technical fields such as engineering, mathematics, computer science and medical specialties. Again, 100% of our seniors are graduating. Over 40% of these students are graduating with a Regents diploma with Advanced Designation - the highest percentage in six years. The advanced designation is awarded to those graduates who have taken and passed a total of four Regents exams that exceeds the requirements for a Regents diploma.
- d. Matt Klafehn, Assistant Principal/Athletic Director, shared with the board that after 30 years of coaching, Girls Varsity Softball, Fred Ruhe has decided to retire. Matt expressed his gratitude for Mr. Ruhe's positive influence, dedication and service to our educational community both as an elementary teacher and as a coach. Matt also reported that Joe Stauch, who has served as a volunteer for the Girls Varsity Softball team for over 15 years, has also opted to "retire" along with Fred. Again, Matt expressed his gratitude for Mr. Stauch's time and sharing of his extensive knowledge in the sport for so many years.
- e. Tamara Thorpe-Odom, Director of Special Education, reported to the board that annual reviews are completed and fall placements are being planned. Outside summer placements begin on July 8, 2013 through August 16, 2013. The Summer 2013 Elementary Program has 21 enrolled students and will also begin on July 8, 2013. This year's focus will be on ELA and Math. Teachers will be here on June 24 to plan the curriculum and prepare for the Summer 2013 Elementary Program.

Additionally, she expressed excitement about the upcoming full-time Pre-K program in the fall, as well as the new Primary program.

- f.** Karen McGraw, Superintendent, updated the board that hiring is under way with two new elementary teachers. Their appointments are later in the agenda. Interviews for the Assistant Principal position are scheduled, as well as the Network Systems Engineer position.

4. APPROVAL OF MINUTES

Action

Board Member Bingham made the motion to approve items a-b as a block. Board Member Gavrity seconded the motion. Motion carried. 6 ayes, 0 nays, 0 abstained.

- a. To approve the May 22, 2013 Regular Board of Education Meeting minutes.
- b. To approve the June 3, 2013 Special Board of Education Meeting minutes.

5. CURRICULUM & INSTRUCTION

Non-Action

- a. Maureen Squier, Jr./Sr. High School Librarian, and David Hawkins, Walter B. Howard Elementary Librarian, gave a PowerPoint presentation on the K-12 Library report for 2012-2013.
- b. Matt Klafehn, Assistant Principal, shared and reviewed the Jr./Sr. High School Discipline Report.
- c. Becky Marzeski, Elementary Principal, shared and reviewed the Walter B. Howard Elementary Discipline Report.

Action

Board Member Gavrity made the motion to approve items d-e as a block. Board Vice President Sowalski seconded the motion. Motion carried. 6 ayes, 0 nays, 0 abstained.

- d. To approve revised policy 7132 (second and final reading).
- e. To approve CSE/CPSE recommendations of programs and placements for the following special education students: 092100261, 092100266, 000002418, 083010001, 000002511, 092100160, 000002290, 092100242

6. FINANCIAL

Non-Action

- a. Michael Los, Business Administrator, gave a PowerPoint presentation on the District's reserves.

Action

Board Vice President Sowalski made the motion to approve items b-o as a block. Board President Wood seconded the motion. Motion carried. 6 ayes, 0 nays, 0 abstained.

- b. Motion to approve the May 2013 treasurer's report.
- c. The Board of Education declares the replacement of a hot water tank at the Jr./Sr. High School as an unforeseen emergency necessary for the health and safety of the students and staff and considers it an ordinary contingent expense.
- d. WHEREAS, the Board of Education of the New Lebanon Central School District ("Board") has proposed to undertake a project consisting of replacing a hot water tank at the Jr./Sr. High School ("the Project"); and

WHEREAS, the Board wishes to fully comply with its obligations under the State Environmental Quality Review Act ("SEQRA") and the regulations there under with respect to the proposed action; and WHEREAS, the Board has carefully considered the nature and scope of the proposed action; and WHEREAS, upon review of the foregoing, the Board makes the following determinations:

1. The proposed action involves replacing a hot water tank at the Jr./Sr. High School ("The Project");
2. The proposed project represents maintenance or repair involving no substantial changes in an existing facility or structure within the meaning of 6 NYCRR 617.5(c)(1); and/or alternatively the replacement, rehabilitation or reconstruction of a structure or facility in kind within the meaning of 6 NYCRR 617.5(c)(2); and/or alternatively a routine activity of an educational institution within the meaning of 6 NYCRR § 617.5(c)(8).
3. The proposed action will in no case have a significant adverse impact based on the environment based on the criteria contained in 6 NYCRR. § 617.7(c), and is not otherwise a Type I action as defined by 6 NYCRR § 617.4.
4. The proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and is therefore not subject to review under SEQRA and the regulations there under.

NOW THEREFORE BE IT RESOLVED, that the Board finds and concludes that the proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and therefore is not subject to review under SEQRA and the regulations there under.

- e. To authorize a transfer of \$130,000 from A2250490 to A9950900 for the purpose of the hot water tank replacement project at the Jr/Sr High School.
- f. To approve the sale or disposal of the following surplus and/or obsolete items to the highest bidder and to give the District Clerk authority to advertise the sale of said items, and if unable to find a buyer, to authorize Superintendent McGraw to dispose of the items.
- g. RESOLVED, that the Board of Education of New Lebanon Central School District hereby authorizes the funding of the District approved reserves with the excess of 4% from unassigned fund balance at June 30, 2013. The allocation of such fund balance will be determined subsequent to June 30, 2013 and prior to setting the tax levy.
- h. To approve budget transfers per the attached chart.
- i. WHEREAS, the New Lebanon Central School District wishes to reduce its operating and/or capital costs related to transportation; and WHEREAS, the New Lebanon Central School District desires to enter into the Rensselaer Student Transportation Collective Bus Lease Program Inter-Municipal Agreement ("Agreement") for the 2013-2014 school year; and WHEREAS, the Agreement is made part of the document entitled "Rensselaer Student Transportation Collective 2013-2014 Bus Lease Program Manual" ("Manual"), which includes the

aforementioned Agreement, program procedures to be followed and forms to be used; and WHEREAS, the Manual is contained in and made part of this resolution; and THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED AS FOLLOWS; Section 1: Each of the above recitals is true and correct. Section 2: The New Lebanon Central School District Board of Education authorizes the Superintendent to enter into the aforementioned Agreement to participate in the 2013-2014 Rensselaer Student Transportation Collective Bus Lease Program. Section 3: The Superintendent or the Superintendent’s designees are hereby authorized to execute the Agreement and to perform all acts necessary to carry out the intention of this resolution. Section 4: This Resolution shall take effect immediately.

- j. To authorize Superintendent McGraw to enter into an inter-municipal agreement with Schodack Central Schools for the purpose of sharing a Transportation Supervisor for the 2013-2014 school year.
- k. To authorize Superintendent McGraw to enter into an inter-municipal agreement with Chatham Central School District for the purpose of sharing a Director of Special Education for the 2013-2014 school year.
- l. To approve the WBH Elementary Extra-Curricular Accounts Report dated May 1 - May 31, 2013, as submitted by Tammy Leonard, Extra-Curricular Accounts Treasurer.
- m. To approve the Jr./Sr. High School Extra-Curricular Accounts Report dated May 1 to May 31, 2013 as submitted by Sarah Roblez, Extra-Curricular Accounts Treasurer.
- n. To accept a donation of \$50 from Dr. Craig Fischer, DMD.
- o. To increase budget line A2110.450-4 (Jr./Sr. HS supplies) by \$50 as a result of a donation received.

7. PERSONNEL

Action

Board President Wood made the motion to approve items a-b as a block. Board Member Bingham seconded the motion. Motion carried. 5 ayes, 0 nays, 1 abstained (Michael Bienes).

- a. To appoint the following Class and Club Advisors for the 2013-2014 school year:

Name	Class/Club	Stipend
Kellyn Moore Becky Vaillancourt (co-advisors)	Grade 6 (Class of 2020)	\$598 (shared)
TBD	Grade 7 (Class of 2019)	\$624

Name	Class/Club	Stipend
Val Synakowski Meghan Pepe (co- advisors)	Grade 8 (Class of 2018)	\$624 (shared)
Michelle Daus	Grade 9 (Class of 2017)	\$716
Michelle Bienes	Grade 10 (Class of 2016)	\$716
Mary Beth Liles	Grade 11 (Class of 2015)	\$806
Clint Garrigan	Grade 12 (Class of 2014)	\$1066
Michelle Daus, Kelsey Norberg, Kara Siciliano, Clint Garrigan (co- advisors)	JSHS Drama Club	Per contract (shared)
Scott Thompson	Band	Per contract
Rick Jason	Technology Club	Per contract
TBD	High School Art Club	Per contract
Bridget LeBarron	Spanish Club	Per contract
TBD	Environmental Club (JSHS)	Per contract

Name	Class/Club	Stipend
TBD	Science Olympiad	Per contract
Mary Beth Liles	Future Cities Club	Per contract
TBD	Gymnastics (Intramural)	Per contract
Mary Beth Liles	Cheerleading Club	Per contract
TBD TBD (co-advisors)	SADD	Per contract
Michelle Bienes	Spirit Club	Per contract
TBD	Student Council	Per contract

Name	Class/Club	Stipend
Brooke (Warden) Dickson Maureen Squier (co-advisors)	National Honor Society	Per contract (shared)
Michelle Lagonia	Student Council	Per Contract
TBD	Yearbook	Per contract
Kara Siciliano Patricia Reed (co-advisors)	Travel Club	Per contract (shared)
Michelle Daus	Appetites Anonymous Food Club	Per Contract
Brooke (Warden) Dickson	Creative Writing Club	Per Contract
TBD	Library Club	Per Contract
Holly May	Tween Scene Advisor	Per contract
Becky Vaillancourt Hillary Watts (co-advisors)	Elementary Drama Club	Per contract (shared)
Vicky Ouimet Laura Jubie (co-advisors)	Elementary Back Stage Drama Club	Per contract (shared)
TBD	Board Game Club	Per Contract
James Hosley	Wii Club	Per Contract
Frank Healy Michelle Schrader (co-advisors)	WBH Environmental Club	Per Contract (shared)

- b. To appoint, upon the recommendation of Superintendent McGraw, the following stipend positions:

Name	Position	Stipend
Michelle Bienes	Continuing Education Coordinator	\$1500

Tammy Denué	Certified Pool Operator	\$750
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Board Member Kroboth made the motion to approve items c - r as a block. Board Member Bienes seconded the motion. Motion carried. 6 ayes, 0 nays, 0 abstained.

- c. To appoint the following Curriculum Coordinators for the 2013-2014 school year:

Name	Curriculum	Stipend
Michelle Bruns Laura Jubie (co-coordinators)	ELA K-6	\$1000 (shared)
Brooke (Warden) Dickson	English 7-12	\$1000
Alex Chandler	Math K-6	\$1000
Dolores Storey	Math 7-12	\$1000
Becky Vaillancourt	Science K-6	\$1000
Glenn Giumarra	Science 7-12	\$1000
Jason Breslin	Social Studies K-6	\$1000
Jennifer Allard	Social Studies 7-12	\$1000
Tim Christiansen	Physical Education/Health K-12	\$1000
Scott Thompson	The Arts K-12	\$1000
David Hawkins	Technology Committee	\$1000

	Coordinator	
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- d. To appoint, upon the recommendation of Superintendent McGraw, Anne Gardner to the position of substitute bus driver, effective May 22, 2013, at a rate of \$15.78 per hour (previously appointed as a driver trainee).
- e. To appoint, upon the recommendation of Superintendent McGraw, Mary Beth Liles, Benjamin Long, and David Knudsen to the Summer Academy, at a rate of \$30 per hour, effective July 8, 2013 through August 16, 2013 with a preparation day on June 23 or June 24, 2013. (All are current Jr./Sr. high school teachers.)
- f. To appoint, upon the recommendation of Superintendent McGraw, Laura Jubie to the position of teacher substitute for the Summer 2013 Elementary Program at a rate of \$30 per hour effective July 8, 2013 through August 16, 2013. (Laura Jubie is a current teacher.)
- g. To appoint, upon the recommendation of Superintendent McGraw, Corie Noel to the position of teacher substitute for the Summer Academy at a rate of \$30 per hour effective July 8, 2013 through August 16, 2013. (Corie Noel is a current teacher.)
- h. To appoint, upon the recommendation of Superintendent McGraw, Michael Los to the position of interim Extra-Curricular Accounts Treasurer for the WBH Elementary from July 1 through August 31, 2013.
- i. To appoint, upon the recommendation of Superintendent McGraw, the following summer transportation employees, effective July 1 through August 31, 2013:

Employee	Position	Rate
Harriet Leonard	Summer Bus Driver	Per Contract
Harold Curtiss	Summer Bus Driver	Per Contract
Audrey Nerney	Summer Bus Driver	Per Contract
Chris Howe	Summer Bus Driver	Per Contract
Tamara Metzler	Summer Bus Monitor	Per Contract
Lynn Dengler	Summer Bus Substitute Driver/Monitor	Per Contract
Glenn Berner	Summer Bus Substitute Driver/Monitor	Per Contract

- j. To appoint, upon the recommendation of Superintendent McGraw, Chris Howe to the position of part-time summer cleaner, at a rate of \$10.99 per hour, not to exceed 20 hours per week, effective June 24

through August 31, 2013 (currently employed by the district as a bus driver).

- k. To appoint, upon the recommendation of Superintendent McGraw, Andrew Curtiss, to the position of summer laborer, at a rate of \$12.10 per hour, effective June 24 through August 31, 2013 (currently employed by the district as a bus driver/part-time laborer).
- l. To appoint, upon the recommendation of Superintendent McGraw, the following coaches for the Fall 2013-2014 sports season. (All candidates have previously coached.)

Coach	Team	Stipend
Dan Evans	Boys Varsity Soccer	\$2500
Tom Libardi (Volunteer)	Boys Varsity Soccer	No stipend
James Colon (Volunteer)	Boys Varsity Soccer	No stipend
Brooke (Warden) Dickson	Girls Varsity Soccer	\$2500 (shared)
Patricia Reed	Girls Varsity Soccer	\$2500 (shared)
Kara Siciliano	Boys Modified Soccer	\$2100

- m. To accept the resignation of Christina Latter, Elementary Teacher, effective June 30, 2013.
- n. To accept the resignation of Felicity Cashman, Music Teacher, effective June 30, 2013.
- o. To accept the resignation of Michael Gleason, Network Systems Engineer, effective July 11, 2013.
- p. To accept the resignation of Kelly O'Brien, 7-12 English teacher, effective June 30, 2013.
- q. To appoint, upon the recommendation of Superintendent McGraw, Christopher Bonacquisti to the elementary tenure area (probationary), Step 7, with a salary of \$49,267, effective September 1, 2013 through September 1, 2016. Mr. Bonacquisti has a Master's degree and has

professional certifications in Childhood Education (Grades 1-6) and Early Childhood Education (Birth-grade 2).

- r. To appoint, upon the recommendation of Superintendent McGraw, Jeffrey Maclutsky to the elementary tenure area (probationary), Step 8, with a salary of \$50,714, effective September 1, 2013 through September 1, 2016. Mr. Maclutsky has a Master's degree and has professional certification in Childhood Education (Grades 1-6) and initial certification in Literacy (Birth-Grade 6).

8. SUPERINTENDENT

Action

- a. Board Member Bienes made the motion to accept a letter of resignation, for the purpose of retirement, from Superintendent McGraw. Board Vice President Sowalski seconded the motion. Motion carried. 6 ayes, 6 nays, 0 abstained. Board Member Gavrity thanked Superintendent McGraw for her years of leadership.

Non-Action

- b. WHEREAS, JoAnn Gavrity served as a New Lebanon Central School District Board Member for 11 years, WHEREAS, on this day the New Lebanon Central School District thanks JoAnn Gavrity from the bottom of our hearts for all that she has given to our children. BE IT RESOLVED, that this resolution will be recorded in the permanent minutes of the Board of Education on June 19, 2013 as recognition of our appreciation of JoAnn Gavrity's service to the New Lebanon Central School District.
- c. WHEREAS, Raymond Sowalski served as a New Lebanon Central School District Board Member for six years, WHEREAS, on this day the New Lebanon Central School District thanks Raymond Sowalski from the bottom of our hearts for all that he has given to our children. BE IT RESOLVED, that this resolution will be recorded in the permanent minutes of the Board of Education on June 19, 2013 as recognition of our appreciation of Raymond Sowalski's service to the New Lebanon Central School District.
- d. WHEREAS, David Kroboth served as a New Lebanon Central School District Board Member for three years, WHEREAS, on this day the New Lebanon Central School District thanks David Kroboth from the bottom of our hearts for all that he has given to our children. BE IT RESOLVED, that this resolution will be recorded in the permanent minutes of the Board of Education on June 19, 2013 as recognition of our appreciation of David Kroboth's service to the New Lebanon Central School District.

9. BOARD OPEN DISCUSSION

Board President Wood thanked JoAnn Gavrity, Raymond Sowalski and David Kroboth for their service to the Board of Education.

10. PUBLIC COMMENT

Mike Brutsch thanked JoAnn Gavrity, Raymond Sowalski and David Kroboth for their service.

12. ADJOURNMENT

Board President Wood made the motion to adjourn the meeting at 8:08 p.m. Board Member Kroboth seconded the motion. Motion carried. 6 ayes, 0 nays, 0 abstained.

Respectfully Submitted,
Leslie M. Coons, District Clerk

