



Wednesday, June 8, 2022

Regular Meeting of the New Lebanon Central School Board of Education 7:00pm

**Attendance: (P=Present A=Absent)**

Tim Lambert           \_\_P\_\_  
Mike Brutsch         \_\_P\_\_  
Bill Buckenroth     \_\_P\_\_  
John Kalisz          \_\_P\_\_  
Rob Long             \_\_P\_\_  
Sharon Putnam      \_\_P\_\_  
Richard Sime        \_\_P\_\_

**Also in attendance:**

Andrew Kourt        \_\_P\_\_  
Matt Klafehn         \_\_P\_\_  
Josh Noble            \_\_P\_\_  
Danielle Brewster    \_\_P\_\_

**1. MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE**

The meeting was called to order by Board President Putnam at 7:01pm and opened with the Pledge of Allegiance.

**2. PUBLIC BUDGET HEARING**

A. Superintendent update- Acknowledgment of Timothy Lambert's fourteen years of service as a Board of Education member. Also discussed: JSBS safety updates, wifi safety, budget vote passing, welcome Charleen Kane, new member and bus fleet.

B. Mental Health update series 3/3- [https://youtu.be/\\_3xley\\_MAuA](https://youtu.be/_3xley_MAuA)

C. WBH update- Josh Noble thanked Tim Lambert for service, presented on science testing, end of year activities, Flag Day, spring concert, field day, kindergarten graduation, tiger jam, 6<sup>th</sup> grade graduation and summer reading camp.

D. JSBS/Athletic update- Matt Klafehn thanked Tim Lambert for service, presented on Flag Day, dance, thanked Mr. Buckenroth for DJ-ing the dance, sciene 8 test, regents update, senior trip, graduation and parade, student exit surveys on electives.

E. Business Office update- Danielle Brewster presented on fuel prices, electric consortium, Neric internet and phone, end of year roll overs and external audit.

F. Student representative update- None

### **3. APPROVAL OF MINUTES**

Board President Putnam made the motion to approve item 3A. Board member Lambert seconded. 7 ayes, 0 nays, 0 abstained.

A. Motion to approve the May 4, 2022 Board of Education meeting minutes

### **4. CURRICULUM & INSTRUCTION**

Board member Lambert made the motion to approve item 4A. Board President Putnam seconded. 7 ayes, 0 nays, 0 abstained.

A. Motion to approve CSE/CPSE recommendations of programs and placements

### **5. FINANCIAL**

A. Third Quarter Internal Claims Audit Report- Chris Pallozzi

2021-2022 - Q3 - Memorandum to the Board of Education.pdf (154 KB)

2021-2022 - Warrants Approved.pdf (468 KB)

Board President Putnam made the motion to approve item 5B-J. Board Vice President Brutsch seconded. 7 ayes, 0 nays, 0 abstained.

B. Motion to accept the Third Quarter Internal Claims Audit Report- To accept the Third Quarter Internal Claims Audit Report as presented by Chris Pallozzi, Internal Claims Auditor.

C. Motion to authorize the agreement between the District and CSEA- To authorize Superintendent Kourt to enter into an agreement with the New Lebanon CSEA Unit #6508 for July 1, 2022-June 30, 2026

D. Motion to approve a resolution for bus bonding

WHEREAS, the qualified voters of the New Lebanon Central School District, New York,(the "District"), at the annual District meeting of such voters duly held on the 17th day of May, 2022, duly approved a proposition authorizing the purchase of school buses, at a maximum cost of \$251,000, expenditure of such sum for such purpose, the levy of the necessary tax therefor, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education, and in anticipation of the collection of such tax, the issuance of bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$251,000, and the levy of a tax to pay the interest on said obligations when due; NOW THEREFORE, BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS: Section 1. The District shall purchase school buses, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the District at the annual District meeting held on May 17, 2022. Section 2. In order to finance the class of objects or purposes described herein, the District is hereby authorized to issue its serial general obligation bonds (the "Bonds") in the aggregate principal amount of not to exceed \$251,000 pursuant to the Local Finance Law of New York. Section 3. The class of objects or purposes to be financed pursuant to this Resolution (the "Purpose") is the purchase of two (2) 66-passenger school buses. Section 4. It is hereby determined and declared that (a) the maximum cost of the Purpose, as estimated by the Board of Education, is \$251,000, (b) no money has heretofore

been authorized to be applied to the payment of the cost of the Purpose, and (c) the District plans to finance the cost of the Purpose entirely from aid received from the State of New York and funds raised by the issuance of the Bonds and bond anticipation notes hereinafter referred to. Section 5. It is hereby determined that the Purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Purpose is five (5) years. Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the sale of the Bonds, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Section 7. The power to further authorize the issuance of the Bonds and bond anticipation notes, including renewal notes, and to prescribe the terms, form and contents of the Bonds and bond anticipation notes, including the consolidation with other issues and the use of substantially level or declining debt service in accordance with the provisions of Section 21 of the Local Finance Law, subject to the provisions of this Resolution and the Local Finance Law, and to sell and deliver the Bonds and bond anticipation notes, is hereby delegated to the President of the Board of Education. The President of the Board of Education is hereby authorized to sign and the District Clerk is hereby authorized to attest any Bonds and bond anticipation notes issued pursuant to this Resolution, and the District Clerk is hereby authorized to affix to such Bonds and bond anticipation notes the corporate seal of the District. Section 8. The faith and credit of the District are hereby irrevocably pledged for the payment of the principal of and interest on the Bonds and bond anticipation notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall be levied annually on all taxable real property of the District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable, taking into account aid received from the State of New York with respect to the Purpose. Section 9. This Resolution shall constitute the declaration of the District's "official intent" to reimburse expenditures authorized by Section 1 with proceeds of the Bonds and notes, as required by United States Treasury Regulation Section 1.150-2. Section 10. This Resolution, or a summary thereof, shall be published by the District Clerk together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the District. The validity of the Bonds or of any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or the provisions of law which should be complied with at the date of publication of this Resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution. Section 11. This Resolution shall take effect immediately upon its adoption.

E. Motion to approve the April 202 Treasurer's Report

F. Motion to approve the April 2022 grades 6-12 Extra-Curricular Accounts report

G. Motion to approve budget transfers

H. Motion to approve a Business Office Service Agreement- with Management Advisory Group for the 2022-23 school year as per attached.

I. Motion to authorize Superintendent Kourt to enter into an agreement with Delaware-Chenango-Madison-Otsego BOCES (DCMO) purpose of joint bidding of fuel as per attached:

J. Motion to accept donations

**6. PERSONNEL**

Board Vice President Brutsch made the motion to approve item 6A-N. Board member Kalisz seconded. 7 ayes, 0 nays, 0 abstained.

A. Motion to grant tenure- To grant tenure to, upon the recommendation of Superintendent Kourt, Robert FitzGerald, in the Music Tenure area, effective September 1, 2022.

B. Motion to accept a resignation- To accept a resignation from Chris Pallozzi effective June 10, 2022.

C. Motion to accept a resignation-To accept a resignation from Kelsey Dano effective August 25, 2022.

D. Motion to appoint an Internal Claims Auditor-To appoint, upon the recommendation of Superintendent Kourt, Sarah Roblez as the Internal Claim Auditor (to cover for Chris Pallozzi, resigned) from June 10, 2022-June 30, 22 with a stipend of \$115.00.

E. Motion to amend terms and conditions to include Juneteenth for the following employees: Andrew Kourt, Matt Klafehn, Kelly McGivern

F. Motion to appoint summer school teachers- To appoint, upon the recommendation of Superintendent Kourt, the following summer program teachers and substitutes effective July 5-August 12, 2022 with two preparation days of June 30 and July 1 at a rate of \$30 per hour.

|  |                                   |
|--|-----------------------------------|
| Melissa Stevens<br>Kelly Daino<br>Courtney Wheat                     | Teacher                           |
| Alex Chandler<br>Bridget Rank<br>Christ Bonacquisti<br>Shannon Adams | Substitute summer school teachers |
| Brianna Shuhart<br>Joe De Sena                                       | Aide                              |

G. Motion to appoint summer food service workers- To appoint, upon the recommendation of Superintendent Kourt, Jennelle Johnson and Candy McCarty as summer food service workers effective July 15, 2022- August 19, 2022, as per contract.

H. Motion to appoint a long term substitute- To appoint, upon the recommendation of Superintendent Kourt, Brittany McKeown as a long term substitute to cover a maternity leave from approximately September 1, 2022-March 6, 2023 at a rate of \$256.24 per day.

I. Motion to appoint a part-time Teacher's Aide- To appoint, upon the recommendation of Superintendent Kourt, Joseph De Sena as a part-time Teacher's Aide (no benefits), effective May 23, 2022-June 24, 2022 at a rate of \$14.54 per hour.

J. Motion to amend an appointment- To amend the appointment of Brianna Shuhart from a part time Teacher's Aide to a Full Time Teacher's Aide, per student IEP, effective May 23, 2022.  
Subject

K. Motion to appoint summer workers- To appoint, upon the recommendation of Superintendent Kourt, the following summer workers as per contract:

|              |                           |
|--------------|---------------------------|
| Mindy Keegan | Summer clerical           |
| Teresa Green | Summer cleaner substitute |
| Dawn Felter  | Summer bus cleaner        |

L. Motion to appoint a bus driver- To appoint, upon the recommendation of Superintendent Kourt, Jackie Howe as a bus driver, effective September 1, 2022, step 6, at a rate of \$22.39 per hour.

M. Motion to accept a resignation from Erica Bingham-Green- To accept a resignation from Erica Bingham-Green as dispatcher and as cook-server/cashier, effective August 31, 2022, to take a full time bus driver position.

N. Motion to appoint a full time bus driver- To appoint, upon the recommendation of Superintendent Kourt, Erica Bingham-Green as a full time bus driver, effective September 1, 2022, step 6, at a rate of \$22.39 per hour.

## **7. BOARD OPEN DISCUSSION**

A. Next Board of Education Meeting July 11, 2022-this is a Monday. Board retreat topics are needed- Finances?

## **8. PROPOSED EXECUTIVE SESSION**

Board President Putnam made the motion to enter Executive Session for the purpose of discussing the employment history of a particular person at 8:20pm. Board member Kalisz seconded. 7 ayes, 0 nays, 0 abstained.

Board Vice President Brutsch made the motion to appoint Superintendent Kourt as Clerk Pro-Tem. Board President Putnam seconded. 7 ayes, 0 nays, 0 abstained.

**9. ADJOURNMENT**

Board President Putnam made the motion to adjourn the meeting at 9:30pm. Board member Lambert seconded. 7 ayes, 0 nays, 0 abstained.

Respectfully Submitted,

*Kelly McGivern*

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Kelly McGivern, District Clerk