



Wednesday, June 13, 2018

Regular Meeting of the New Lebanon Central School Board of Education  
Policy Committee meeting at 6:00 pm Regular meeting- WBH Library at 7:00 pm

**Attendance: (P=Present A=Absent)**

Tim Lambert            \_\_P\_\_  
Mike Bienes, Jr.        \_\_P\_\_  
Mike Brutsch            \_\_P\_\_  
Raymona Griffin        \_\_A\_\_  
Sharon Putnam          \_\_P\_\_  
Richard Sime            \_\_P\_\_  
Janet Stone             \_\_A\_\_

**Also in attendance:**

Leslie Whitcomb        \_\_P\_\_  
Matt Klafehn            \_\_P\_\_  
Andrew Kourt            \_\_P\_\_  
Josh Noble                \_\_P\_\_  
Kevin Fottrell            \_\_P\_\_

**1. POLICY COMMITTEE MEETING**

**2. MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE**

The meeting was called to order by Board President Lambert at 7:00pm and opened with the Pledge of Allegiance.

**3. PUBLIC COMMENT**

None

**4. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS**

A. Special Education update- Jennifer Morris presented on CSE meetings, outside-placement graduations, co-teaching and new special needs assessments.

B. Transportation Quarterly update- Patty Gallup presented on miles traveled in the school year, testing requirements, training, summer and fall runs.

C. Student Representative update-Dakota Kubli updated the board on her future and post-graduation plans.

D. WBH update- Andrew Kourt presented on Nature's classroom, 6<sup>th</sup> grade field trip, DARE graduation, PreK-K screening and enrollments, career day and kindergarten graduation.

E. JSHS update- Matt Klafehn presented on regents, graduation and Jake Ashby at Memorial day allocated \$13,000 to the District.

F. Athletic Report- Josh Noble complimented athletes and coaches. NL soccer tournament scheduled, history and benefits of shared teams with Berlin, coaching certification requirements and the receiving of the Award of Excellence in sportsmanship.

**G. Business Office/Facilities and Grounds update-** Kevin Fottrell presented information on the Fund Balance and Reserve reports.

**H. Superintendent Whitcomb will introduce Dr. Cruz-** Dr. Cruz and Questar III representatives were present.

## **5. APPROVAL OF MINUTES**

Board President Lambert made the motion to approve item 5A. Board Vice President Putnam seconded. 5 ayes, 0 nays, 0 abstained.

A. Motion to approve the May 2, 2018 Public Hearing and Regular Board of Education Meeting minutes

## **6. CURRICULUM & INSTRUCTION**

A. Annual K-12 Library Report-Britt Buckenroth and David Hawkins presented.

B. WBH Discipline Report- Andrew Kourt presented.

C. JSHS Discipline Report- Josh Noble presented.

Board Vice President Putnam made the motion to approve item 6D, E, G and H. Board President Lambert seconded. 5 ayes, 0 nays, 0 abstained.

D. Motion to adopt the 2018-19 Professional Development Plan

E. Motion to approve CSE/CPSE recommendations of programs and placement for the following special education students: (092100) 473, 313, 131, 578, 564, 498, 493, 287, 000082898, 361, 579, 171, 509, 577, 492, 647, 487, 476, 393, 612, 520, 431, 565, 580, 630, 553, 650 and 325.

Board President Lambert made the motion to approve item 6F. Board Vice President Putnam seconded. 4 ayes, 1 nay (Bienes) and 0 abstained.

F. Motion to approve a merger for the Boys Volleyball and Track Teams with Berlin Central School District for the 2018-19 school year.

G. Motion to approve the updated District Shared Decision Making plan for July 1, 2018-July 30, 2020.

H. Motion to certify Superintendent Whitcomb as a lead evaluator of principals:

BE IT RESOLVED THAT Leslie Whitcomb, Superintendent, is hereby certified as a Qualified Lead Evaluator of building principals having successfully completed the training requirements prescribed in 8 NYCRR 30-2.9(b).

## 7. FINANCIAL

Board member Brutsch made the motion to approve items 7A-G. Board President Lambert seconded. 5 ayes, 0 nays, 0 abstained.

### A. Resolution to Authorize a Reserve Fund

RESOLVED, that the Board of Education of New Lebanon Central School District hereby authorizes the funding of the District approved reserves with the excess of 4% from unassigned fund balance at June 30, 2018. The allocation of such fund balance will be determined subsequent to June 30, 2018 and prior to setting the tax levy.

### B. Resolution to invest public funds:

Resolution of the Board of Education ("Governing Body") of the New Lebanon Central School District ("Participant"), authorizing the execution and delivery of an amended and restated Municipal Cooperation Agreement and related documents by and among the several municipal corporations, school district, fire districts and/or boards of cooperative educational services to provide for the cooperative temporary investment of public funds.

WHEREAS, the Participant, pursuant to the provisions of the General Municipal Law and its investment policy, after due investigation, evaluation and deliberation, has determined that it is in the best interest of the Participant to invest a portion of its public funds on a cooperative basis pursuant to the terms of a Municipal Cooperation Agreement dated as of July 20, 2007 (the "Agreement") among the Red Hook Central School District, as Lead Agent, and various other municipal corporations, under the trade name "New York Liquid Asset Fund" ("NYLAF"); NOW, THEREFORE, be it resolved by the Governing Body (the "Finance Board") of the Participant, located in Columbia County, State of New York, as follows:

Section 1. The terms, conditions and provisions of the Agreement attached hereto are hereby approved. The Business Administrator (the "Chief Fiscal Officer") of the Participant is hereby authorized to execute and deliver the Agreement, and the Chief Fiscal Officer is hereby authorized to affix the seal of the Participant thereto and attest such seal. The Chief Fiscal Officer is hereby authorized to from time to time effect and consent to such changes to the Agreement in the form attached hereto as may be necessary or convenient in order to further carry out the purposes of the Agreement or to clarify or correct the terms thereof. The Chief Fiscal Officer is hereby authorized to delegate the foregoing duties to his or her designees as authorized by the Law (as that term is defined in the Agreement), which designee is an authorized employee officer of the Participant. Upon the execution in full and delivery of the Agreement, the Participant shall become a Participant, as that term is defined in the Agreement.

Section 2. Notwithstanding any term or provision of the Agreement to the contrary, the Participant may withdraw from the Agreement at any time upon thirty (30) days written notice to the Governing Board of NYLAF by the Chief Fiscal Officer and thereafter the Participant shall cease to have any rights or obligations under the Agreement.

Section 3. This resolution shall be effective immediately upon its due adoption by the Finance Board.

### C. Motion to approve the April 2018 Treasurer's Report.

D. Motion to approve the April 2018 grades 6-12 Extra-Curricular Accounts report as submitted by Sarah Roblez, Jr/Sr High School Extra-curricular Accounts Treasurer.

E. Motion to approve the May 2018 grades 6-12 Extra-Curricular Accounts report as submitted by Sarah Roblez, Jr/Sr High School Extra-curricular Accounts Treasurer.

F. Motion approve the sale or disposal of the following surplus and obsolete items to the highest bidder and to give the District Clerk authority to advertise the sale of said items and if unable to find a buyer, to authorize Superintendent Whitcomb to dispose of the items below: 26 ancient TI graphing calculators around 2002-03.

G. Motion to accept a donation from Blossom Hasher as per attached.

## 8. PERSONNEL

A. Position reclassification discussion.

B. Recognition of retirees- Superintendent Whitcomb recognized retirees Patty Gallup, Hattie Leonard and Scott Thompson.

Board Vice President Putnam made the motion to approve items 8C-O. Board member Brutsch seconded. 5 ayes, 0 nays, 0 abstained.

C. Motion to appoint, upon the recommendation of Superintendent Whitcomb, the following positions for the 2018-19 school year:

Club:	Adviser or Coordinator	Stipend
Certified Pool Operator	Dennis Bean and Steve Hilton	750, each
Continuing Education Coordinators	Michelle Bienes and Lisa Kreutziger	1500, shared
ELA Coordinator 7-12	Brooke Dickson	\$1,000
ELA Coordinator PK-6	Michelle Bruns and Amy Gravina	\$1,000 shared
Grade 10 (Class of 2021)	Brittany DiPalma and Eileen Evans	731, shared
Grade 11 (Class of 2020)	Michelle Bienes	\$822
Grade 12 (Class of 2019)	Britt Buckenroth Megan Darcy	1088, shared
Grade 5/6 Coordinator	Katie Simmons	\$1,000
Grade 6 (Class of 2025)	Chris Bonacquisti	\$610
Grade 7 (Class of 2024)	Valene Synakowski and Brooke Dickson	637, shared
Grade 8 (Class of 2023)	Maria Sime and Kelsey Norberg	637, shared
Grade 9 (Class of 2022)	Emily Farley	\$731
Intramural Swim Instructor	Maria Sime	\$2,000
JSHS Appetites Anonymous Food Club	Michelle Lagonia, Michelle Bienes and Britt Buckenroth	as per contract
JSHS Band Club	Holly Burrell	as per contract
JSHS Choir Club	Valene Synakowski	as per contract
JSHS Drama Club	TBD	as per contract
JSHS Drama Club Backstage	TBD	as per contract
JSHS Environmental Club	Emily Byrnes	as per contract
JSHS Fitness Club	Tim Christiansen, Lenny Brown and Megan Darcy	as per contract, shared
JSHS Key Club	Dotan Schips	1st year, no stipend

JSHS Minecraft Club	Britt Buckenroth	as per contract
JSHS SADD	Michelle Bienes	as per contract
JSHS Science Olympiad	Emily Farley	as per contract
JSHS Spanish Club	Bridget LeBarron	as per contract
JSHS Spirit Club	Michelle Bienes	as per contract
JSHS Student Council	Aaron Kanofsky	as per contract
JSHS Technology Club	Kelsey Norberg	as per contract
JSHS Travel Club fundraising advisor	Maria Sime	as per contract
JSHS Travel Club activities advisor	Michelle Bienes	as per contract
JSHS Yearbook	Leuella Sowalski	as per contract
Math Coordinator 7-12	Dolores Storey	\$1,000
Math Coordinator PK-6	Alex Chandler	\$1,000
Music PK-12 Coordinator	Valene Synakowski	\$1,000
National Honor Society	Brooke Dickson	as per contract
PE/Health Coordinator	Tim Christiansen	\$1,000
Science Coordinator 7-12	Glenn Giumarra	\$1,000
Science Coordinator PK-6	Chris Bonacquisti	\$1,000
Social Studies Coordinator 7-12	David Knudsen	\$1,000
Social Studies Coordinator PK-6	Kelly Smith	\$1,000
Swim Club	Maria Sime	as per contract
Technology Committee Coordinator	David Hawkins	\$1,000
WBH Art Club (new paid club for 18-19)	Rachel Woods	\$600
WBH Backstage Drama Club Adviser	Claire Budzinski	as per contract
WBH Band and Choir	Kim Miller	as per contract
WBH Board Game Club	David Hawkins and Debbie Gallucci	as per contract, shared
WBH Environmental Club	Vicki Ouimet and Frank Healy	as per contract, shared
WBH Intramural Club	Frank Healy, Bridget Rank and Ashley Schaible	as per contract, shared
WBH Minecraft Club	Ethan Race and David Hawkins	as per contract, shared
WBH On Stage Drama Club Advisers	Becky Griffith and Hillary Watts	as per contract, shared
WBH Running Club	Frank Healy	as per contract
WBH Science Club	Bridget Rank	as per contract

D. Motion to appoint, upon the recommendation of Superintendent Whitcomb, Colleen Meltz to the Foreign Languages (Spanish) tenure area (probationary), Step 14, with a salary of \$62,403 per year, effective September 1, 2018 through September 1, 2021. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of 4 preceding years (and no I rating in final year) ( 8 NYCRR § 30-1.3[d]).

E. Motion to appoint, upon the recommendation of Superintendent Whitcomb, summer transportation employees as per attached:

F. Motion to appoint, upon the recommendation of Superintendent Whitcomb, Ellen Winters to the position of substitute summer cleaner at a rate of \$11.89 per hour effective June 22, 2018 through August 31, 2018.

G. Motion to appoint, upon the recommendation of Superintendent Whitcomb, Candace McCarty as a substitute summer cleaner effective June 25, 2018- August 31, 2018 at a rate of \$11.89 per hour.

I. Motion to grant tenure in a second area, upon the recommendation of Superintendent Whitcomb, to Hillary Watts (currently tenured in the General Special Education tenure area) to the Elementary Tenure area, effective September 1, 2018.

J. Motion to appoint, upon the recommendation of Superintendent Whitcomb, Hailey Modelewski to a long term substitute position to cover a maternity leave in the K-6 certification area, step 1, at a rate of \$236.73 per day, effective September 1, 2018- February 1, 2019.

K. Motion to terminate, upon the recommendation of Superintendent Whitcomb, Patrick Reynolds effective June 4, 2018.

L. Motion to appoint, upon the recommendation of Superintendent Whitcomb, the following coaches for the 2018-19 school year:

Boys Varsity Soccer - Dan Evans and Tom Libardi

Boys Modified Soccer - Maria Sime

Girls Varsity Soccer - Aaron Kanofsky

Girls Modified Soccer - Brittany DiPalma and Megan Darcy

Girls Varsity Volleyball - Lenny Brown

Girls Modified Volleyball - Corie Noel

M. Motion to abolish a clerk/typist position effective June 18, 2018.

N. Motion to create a 10-month Secretary I position effective June 18, 2018.

O. Motion to appoint, upon the recommendation of Superintendent Whitcomb, Brittany DiPalma to a 10-month Secretary I position, effective June 18, 2018, step 4 at a rate of \$21.62 per hour.

## **9. SUPERINTENDENT**

A. 2019 Opt-out plans- Superintendent Whitcomb presented information.

B. Anticipated regulation changes- Superintendent Whitcomb presented.

Board member Brutsch made the motion to approve item 9C-D. Board President Lambert seconded. 5 ayes, 0 nays, 0 abstained.

C. Motion to approve the attached budget vote results.

D. Motion to approve an addendum to Superintendent Whitcomb's contract

**10. BOARD OPEN DISCUSSION**

None

**11. PUBLIC COMMENT**

None

**12. PROPOSED EXECUTIVE SESSION**

Board President Lambert made a motion to enter into Executive Session for the purpose of discussing the employment history of particular employees at 9:00pm. Board Vice President Putnam seconded. 5 ayes, 0 nays, 0 abstained.

Board Vice President Putnam made a motion to appoint Superintendent Whitcomb as clerk pro-tem. Board member stone seconded. 5 ayes, 0 nays, 0 abstained.

**13. ADJOURNMENT**

Board President Lambert made a motion to adjourn the meeting at 9:15pm. Board Vice President Putnam seconded. 5 ayes, 0 nays, 0 abstained.

Respectfully Submitted,

*Kelly McGivern*

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Kelly McGivern, District Clerk