



Wednesday, July 10, 2019-WBH Library- 7pm  
Organizational Meeting of the New Lebanon Central School Board of Education

**Attendance: (P=Present A=Absent)**

Tim Lambert            \_\_A\_\_  
Mike Bienes, Jr.        \_\_P\_\_  
Mike Brutsch           \_\_P\_\_  
Bill Buckenroth        \_\_A\_\_  
John Kalisz             \_\_P\_\_  
Rob Long                \_\_P\_\_  
Richard Sime            \_\_P\_\_

**Also in attendance:**

Leslie Whitcomb        \_\_P\_\_  
Matt Klafehn            \_\_A\_\_  
Andrew Kourt            \_\_P\_\_  
Josh Noble               \_\_P\_\_  
Kevin Fottrell            \_\_P\_\_

**1. MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE**

The meeting was called to order by Board Vice President Brutsch at 7:00pm and opened with the Pledge of Allegiance.

**2. OATH OF OFFICE**

A. Oaths of Office administered to the newly elected Board of Education Members Kalisz and Long.

B. Superintendent Whitcomb administered the Oath of Office to Kelly McGivern, District Clerk.

C. Kelly McGivern, District Clerk, administered the Oath of Office to Superintendent Whitcomb.

D. Kelly McGivern, District Clerk, administered the Oath of Office to Kevin Fottrell, Deputy District Clerk.

E. Kelly McGivern, District Clerk, administered the Oath of Office to Celeen Lawrence, District Treasurer.

**3. ELECTION OF OFFICERS OF THE BOARD OF EDUCATION**

Board Vice President made the motion to elect Tim Lambert as President of the Board of Education. Board member Long seconded. 5 ayes, 0 nays, 0 abstained.

B. Kelly McGivern, District Clerk, will administer the Oath of Office to the President of the Board of Education within 30 days.

C. The Board Vice President will now conduct the meeting.

D. Board member Bienes made the motion to elect Michael Brutsch as Vice President to the Board of Education. Board member Sime seconded. 5 ayes, 0 nays, 0 abstained.

E. Oath of Office administered to Vice President Brutsch by Kelly McGivern, District Clerk.

**4. ANNUAL APPOINTMENTS**

Board member Bienes made the motion to approve items 4A-D. Board member Sime seconded. 5 ayes, 0 nays, 0 abstained.

A. Motion to appoint a student representative- To appoint Winter Exley to the position of Student Ex-Officio non-voting member of the school board for the 2019-20 school year.

B. Motion to appoint officers and other annual appointments- All appointments to be in effect until the time of the July 2019 Organization Meeting, or until a successor is appointed (whichever occurs first). See list below:

Title	Individual or Firm	Stipend
Asbestos Liaison Designee	Kevin Fottrell	No stipend
Attendance Supervisors— Elementary and JSHS Nurses	Christina Seyerlein & Cheryle Rice	No stipend
Bank Courier	Sarah Roblez	\$25.00 per trip (excluding mileage)
Bond Counsel	M. Cornelia Cahill, Esq.	Per Contract
Chemical Hygiene Officer	Glenn Giumarra	No Stipend
Clerk of the Annual Meeting and District Vote/Chief Inspector	Kelly McGivern	No Stipend
Commercial Insurance Carrier	Utica National Insurance Group	Per contract
Deputy District Clerk	Kevin Fottrell	No stipend
Dignity for All Coordinators (DASA)	Josh Noble (JSHS) and Andrew Kourt (WBH)	No Stipend
District Clerk	Kelly McGivern	\$2,000.00
District Treasurer	Celeen Lawrence	\$2,000.00
External Auditors	Raymond G. Preusser	Per contract
Grades 6-12 Extra-Curricular Activities Treasurer	Sarah Roblez	\$2,000.00
Health & Safety Coordinator	Matthew Klafehn	No stipend
Hearing Officer	Leslie Whitcomb	No stipend
Hearing Officer Alternate	Susan DiDonato	Per contract
HIPPA Privacy Official	Kevin Fottrell	No stipend
McKinney-Vento Homeless Liaison	Matthew Klafehn	No stipend
MSDS Officer	Kevin Fottrell	No stipend

Purchasing Agent	Leslie Whitcomb	No stipend
Receiver of Taxes	NERIC	Per contract
Records Access Officer	Kelly McGivern	No stipend
Records Management Officer	Kelly McGivern	No stipend
School Architect	Mosaic Associates Architects	Per contract
School Attorney	Roemer, Wallens, Gold & Mineaux, LLP	Per contract
School Lunch Hearing Officer	Kevin Fottrell	No stipend
School Physician	Dr. Doreen Mondelo Patricia White, Tylea	Per contract
Section 504 Officers	Gebbie and Jennifer Morris (alternate)	No stipend
Student Accident Insurance Carrier	Pupil Benefits Plan, Inc.	Per contract
Tax Liaison	Celeen Lawrence	No stipend
Title VI and IX Compliance Officer	Leslie Whitcomb	No stipend
Wellness Coordinator	Leslie Whitcomb	No Stipend
Workers Compensation Delegate	Kevin Fottrell	No Stipend

C. Motion to appoint members to the Committee on Special Education:

Parent Representative(s)	Christina Seyerlein
Chairperson	Jennifer Morris
Alternate Chairperson(s)	Andrew Kourt Matthew Klafehn Tylea Gebbie Patricia White
Parent of Child	TBD
Regular Education Teacher	TBD
Special Education Teacher of Child	TBD
Child (when appropriate)	TBD

TBD - These change with each meeting depending on who the meeting is about.

D. Motion to Certify Standard Workdays

- Food Service Helper – 6.5 hours
- Laborer – 8 hours
- Building Maintenance Worker – 8 hours
- Bus Aide – 6 hours
- Network Systems Engineer – 8 hours
- Bus Dispatcher – 4 hours
- Bus Driver – 6 hours
- Registered Nurse – 7.5 hours
- Licensed Practical Nurse- 7 hours
- Secretary I – 7 hours

Bus Mechanic – 8 hours  
 Cook Manager – 7 hours  
 Cleaner – 8 hours  
 Clerk Typist – 7 hours (WBH)  
 Treasurer – 8 hours  
 Secretary to the Superintendent/District Clerk – 8 hours  
 Secretary I- 10 Month- 7 hours

**5. AUTHORIZATIONS**

Board member Long made the motion to approve item 5A. Board member Sime seconded. 5 ayes, 0 nays, 0 abstained.

A. Motion to authorize agents- All authorizations will be in effect until the time of the July 2019 Organization Meeting, or until a successor is appointed (whichever occurs first). See list below.

Approve employee attendance at conferences	Superintendent of Schools, Leslie Whitcomb
Authorization to change orders for capital projects as needed between Board of Education meetings	Superintendent of Schools, Leslie Whitcomb
Authorization to hire personnel between Board of Education meetings	Superintendent of Schools, Leslie Whitcomb
Authorization to initiate Section 75 charges between Board of Education meetings	Superintendent of Schools, Leslie Whitcomb
Authorization to invest surplus funds in accordance with Accepted Investment Practices and Board Policy	Business Administrator, Kevin Fottrell
Authorization to pay utilities, petty cash and postage per the claims audit review	Business Administrator, Kevin Fottrell
Authorization to vote for Health Insurance Trustee	Superintendent of Schools, Leslie Whitcomb
Authorize approval of service contracts and/or repair contracts not to exceed \$10,000	Superintendent of Schools, Leslie Whitcomb
Authorize approved budget transfers up to \$5000 in accordance with Section 1702(L) of the Commissioner’s Regulations	Superintendent of Schools, Leslie Whitcomb
Authorize Bonding of District Treasurer, Tax Collector, Extra-Curricular Activities Fund Treasurers, Claims auditor	Board of Education
Certify Payroll	Superintendent of Schools, Leslie Whitcomb
Petty Cash:	WBH School Principal: \$100.00
Petty Cash:	Secretary to the JSHS Principal: \$100.00
Petty Cash:	Secretary to the Superintendent: \$100.00
Petty Cash:	Bus Garage Dispatcher: \$100.00
Prepare and File Federal Aid Applications	Superintendent of Schools, Leslie

Whitcomb

**6. DESIGNATIONS**

Board member Long made the motion to approve item 6A. Board member Kalisz seconded. 5 ayes, 0 nays, 0 abstained.

A. Motion to designate agents- All designations will be in effect until the time of July 2018 Organization Meeting, or until a successor is appointed (whichever occurs first). See list below.

Official Depository of School Funds	Bank of Greene County and NYLAF
Alternate Signature of all District checks	Business Administrator, Kevin Fottrell
Chief Emergency Officer	Leslie Whitcomb
Designated Education Official	Matt Klafehn
Official Publications for Legal Notices	The Columbia Paper and Eastwick Press
Rensselaer Columbia Greene Workers Compensation Consortium Representative	Kevin Fottrell
Signature of all District checks	District Treasurer, Celeen Lawrence

**7. RATES**

Board member Long made the motion to approve items 7A-C. Board member Kalisz seconded. 5 ayes, 0 nays, 0 abstained.

A. Motion to set rates for the 2019-20 school year

School Breakfast:	\$1.25
School Lunch:	\$2.35
Mileage Reimbursement Rate: (as designated by the IRS)	\$0.58 per mile
Meal Allowance:	\$55.00 a day
Tutoring Rate:	\$30.00 per hour
Compensation of Inspectors of Elections	Wage set by Columbia County
NYS Non-Resident Parentally Placed K-12 Tuition Rate	\$4,000 per year
Lifeguard Rate:	\$20 per hour
Cleaner when school is not in session	\$24.50 per hour
Kitchen staff when school is not in session	\$23.00 per hour

B. Motion to establish the Capitalization Threshold to be \$1,500 for the 2019-20 school year.

C. Motion to establish the per diem rates for teacher substitutes for the 2019-20 school year:

Uncertified Teacher	\$85.00/day
Certified Teacher	\$100.00/day
Long-term Substitute	\$236.73/day
Teaching Assistant/Aide	\$85/day

## **8. MISCELLANEOUS**

Board member Bienes made the motion to approve items 8A-B. Board member Sime seconded. 5 ayes, 0 nays, 0 abstained.

A. Motion to re-adopt all Board of Education Policies and Code of Ethics for the 2019-20 school year

B. Motion to set school day hours for the 2019-20 school year- Walter B. Howard Elementary School to be from 8:25 am to 3:25 pm and the Jr/Sr High School from 7:30 am to 2:30 pm for the 2019-20 school year.

## **9. PUBLIC COMMENT**

None

## **10. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS**

A. WBH update- Andrew Kourt presented on PTA events, new art teacher, reading camp and professional development.

B. JSHS update- Matt Klafehn was absent.

C. Athletic update- Josh Noble presented on coaches, liaison positions, co-codes of conduct and soccer tournament.

D. Business Office/Buildings and Grounds update- Kevin Fottrell presented on MAG, ST3's, free WBH meals and the capital project.

## **11. APPROVAL OF MINUTES**

Board member Long made the motion to approve item 11A. Board member Sime seconded. 5 ayes, 0 nays, 0 abstained.

A. Motion to approve the June 12, 2019 Board of Education Meeting minutes

## **12. CURRICULUM AND INSTRUCTION**

Board member Bienes made the motion to approve item 12A. Board member Sime seconded. 4 ayes, 0 nays, 1 abstained (Kalisz).

A. Motion to approve CSE/CPSE recommendations of programs and placements

## **13. FINANCIAL**

A. 2018-19 Fourth Quarter Internal Claims Audit Report

Board member Long made the motion to approve items 13B-H. Board member Sime seconded. 5 ayes, 0 nays, 0 abstained.

B. Motion to approve the 2018-19 fourth quarter internal claims audit report as submitted by Eileen Evans.

C. Motion to approve May 2019 Treasurer's Report

D. Motion to approve the May 2019 grades 6-12 extra-curricular accounts report

E. Motion to declare items excess

To excess the following:

2 Quick Link-Pen Elite

2 Infoscan Elite TS

4 LeapPads

19 Various Books with Cartridge for the LeapPads

Title	Author	Number	Reason
Anthem	Ayn Rand	92	Excess
Things Fall Apart	Chinua Achebe	25	Excess
Much Ado About Nothing	Shakespeare	21	Excess
Night	Elie Wiesel	24	Excess
When the Legends Die	Hal Borland	16	Excess
A Lesson Before Dying	Ernest Gaines	29	Excess
Romeo and Juliet	Shakespeare	34	Excess
We Have Always Lived in the Castle	Shirley Jackson	30	Excess
The Metamorphosis	Franz Kafka	13	Excess
Their Eyes Were Watching God	Zora Neale Hurston	9	Excess
Julius Caesar	Shakespeare	46	Excess
Snow Falling on Cedars	David Guterson	9	Excess
The God of Small Things	Arundhati Roy	25	Excess
Prentice Hall "Gold Level"	textbook	75	Obsolete
Prentice Hall "Platinum Level"	textbook	48	Obsolete
Everything's an Argument	textbook	23	Obsolete
Merriam Webster's Handbook for Writers	textbook	7	Obsolete
40 Model Essays	textbook	24	Obsolete
Write Source	textbook	20	Obsolete

15 Merriam Webster Collegiate dictionaries

Miscellaneous kitchen items including:

plastic cutting boards, cookie sheets,

baking items, silverware,

dishes, glassware, pots and pans,

small fryer, electric range and microwave

Title: Passport to Latin America and Canada

# of books: 47

Publisher: Scott Foresman

Date of publication: 2004

ISBN: 0-328-03898-9

Title: Canada: Good Neighbor to the World

# of books: 22

Publisher: Discovering Our Heritage

Date of publication: 1997

ISBN: 0-382-39612-X

Title: The United States

# of books: 32

Publisher:Scott Foresman

Date of publication:2008

ISBN: 0-328-23975-5

old wood for excess.pdf (97 KB)

F. Motion to award Second and Broad Street Sales Corp. d/b/a Joseph Flihan Co. the Food Service Equipment bid

WHEREAS, the New Lebanon Central School District received, accepted and opened bids for asbestos abatement on May 30, 2019; and WHEREAS, the lowest responsible bidder was Second and Broad Street Sales Corp. d/b/a Joseph Flihan Co.; WHEREAS, the architect has recommended the award of the contract to the above contractor. THEREFORE: BE IT FURTHER RESOLVED that the abatement asbestos bid is awarded to Second and Broad Street Sales Corp. d/b/a Joseph Flihan Co., with a base bid of \$368,700 and an alternate 1-FS of \$38,300 resulting in a net contract award of \$407,000.

G. Resolution to approve a contract with Ambient Environmental, Inc.

RESOLVED to approve the proposed contract between the district and Ambient Environmental, Inc. to perform air monitoring and related services during the impending construction projects as set forth in the proposed contract and the proposal letter dated May 15, 2019 and to delegate to the Board President the authority to execute the contract on behalf of the district.

H. Resolution for Retirement Contribution Reserve Sub-Fund

WHEREAS, the New Lebanon Central School District participates in the New York State Teachers' Retirement System ("TRS"); and

WHEREAS, on July 10, 2019 the Board of Education of the New Lebanon Central School District by resolution established a Retirement Contribution Reserve Fund known as the THE ERS RETIREMENT RESERVE FUND pursuant to Section 6-r of the General Municipal Law; and WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the New Lebanon Central School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the THE ERS RETIREMENT RESERVE FUND to be known as the New Lebanon District Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
  - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
  - b. such revenues as are not required by law to be paid into any other fund or account;
  - c. such other funds as may be legally appropriated; and
  - d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted



after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.

3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.

4. No member of the Board of Education or employee of the District shall:

a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or

b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.

5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.

6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.

7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.

8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.

9. This Resolution shall take effect immediately.

#### **14. PERSONNEL**

Board member Long made the motion to approve item 14A. Board member Kalisz seconded. 4 ayes, 0 nays, 1 abstained (Bienes).

A. To appoint the following advisors and coordinators for the 2019-20 school year:

Club:	Adviser(s)	Stipend
Banking Courier	Sarah Roblez	\$25/trip
Certified Pool Operator	Dennis Bean and Tim Christiansen	\$750 each
Continuing Education Coordinator	Michelle Bienes and Lisa Kreutziger	\$1500, shared
English PreK-6	Kelli Heslin and Michelle Bruns	\$1,000
English 7-12	Brooke Dickson	\$1,000

Grade 10 Adviser	Michelle Lagonia	\$731
Grade 11 Adviser	Brittany DiPalma and Eileen Evans	\$822, shared
Grade 12 Adviser	Michelle Bienes	\$1,088
Grade 6 Adviser	Chris Bonacquisti and Kelly Smith	\$610, shared
Grade 7 Adviser	TBD	\$637
Grade 8 Adviser	Brooke Dickson and Valene Synakowski	\$637, shared
Grade 9 Adviser	Maria Sime and Kelsey Dano	\$731, shared
Grades 5 & 6 Coordinator	Katie Simmons	\$1,000
Grades 6-12 Extra-Curriculum	Sarah Roblez	\$2,000
Accounts Treasurer		
Internal Claims Auditor	Chris Pallozzi	\$3,000
JSHS Appetites Anonymous Food Club	Michelle Bienes, Michelle Lagonia and Britt Buckenroth	\$1200, shared
JSHS Archery Club	Lenny Brown	\$600
JSHS Archery Club	Frank Healy	\$600
JSHS Backstage Club	TBD	\$950
JSHS Band	TBD	\$1,500
JSHS Business & Entrepreneur Club	Chris Pallozzi	no stipend
JSHS Choir	Valene Synakowski	\$2,100
JSHS Drama Club	TBD	\$1,200
JSHS Environmental Club	Maria Sime	\$600
JSHS Fitness Club	Tim Christiansen	\$600
JSHS Intramural Swim	Maria Sime	\$1,200
JSHS Literary Arts Club	Donna Covert	\$600
JSHS Makerspace Club	Britt Buckenroth	\$1,800
JSHS Minecraft Club	Ethan Race and Britt Buckenroth	\$600, shared
JSHS National Honor Society	Brooke Dickson	\$600
JSHS SADD	Meghan Evans and Patricia White	600, shared
JSHS Spanish Club	Bridget LeBarron	\$600
JSHS Spirit Club	Britt Buckenroth and Michelle Bienes	\$1,200, shared
JSHS Student Council	Aaron Kanofsky	\$600
JSHS Swim Club	Maria Sime	\$1,200
JSHS Technology Club	Kelsey Dano	\$950
JSHS Travel Club Activities Advisor	Sarah Roblez	\$950
JSHS Travel Club Fundraising Advisor	Michelle Bienes	\$1,500
JSHS Yearbook	Michelle Bienes	\$1,500
Math 7-12	Dolores Storey	\$1,000
Math PreK-6	Alex Chandler	\$1,000
Music PreK-12	Valene Synakowski	\$1,000
Physical Education/Health PreK-12	Tim Christiansen	\$1,000

Science 7-12	Glenn Giumarra	\$1,000
Science PreK-6	Chris Bonacquisti	\$1,000
Social Studies 7-12	David Knudsen	\$1,000
Social Studies PreK-6	Kelly Smith	\$1,000
Technology Committee	David Hawkins	\$1,000
WBH Art Club	Laura Jubie and Christina Seyerlein	\$600, shared
WBH Back Stage Drama Club	Claire Budzinski	\$950
WBH Band & Choir	Kim Miller	\$1,500
WBH Board Game Club	David Hawkins and Deb Gallucci	\$600, shared
WBH Culture Club	Rachel Cira	\$600
WBH Environmental Club	Vicki Ouimet and Frank Healy	\$600, shared
WBH Intramural Club	Frank Healy, Bridget Rank and Ashley Schaible	\$600, shared
WBH Minecraft Club	Ethan Race and David Hawkins	\$600, shared
WBH On Stage Drama Club	Becky Griffith and Hillary Watts	\$1800, shared
WBH Running Club	Frank Healy	\$600
WBH Science Club	Bridget Rank	\$600

Board member Kalisz made the motion to approve items 14B-M. Board member Bienes seconded. 5 ayes, 0 nays, 0 abstained.

B. Motion to appoint a summer clerk/typist- To appoint, upon the recommendation of Superintendent Whitcomb, Mindy Keegan as summer clerk/typists effective July 9, 2019 - August 31, 2019 at a rate of \$16.62 per hour

C. Motion to appoint a .4 grade K-6 Art Teacher- To appoint, upon the recommendation of Superintendent Whitcomb, Jennifer Blodgett to the position of .4 K-6 Art Teacher effective September 1, 2019 to June 30, 2020, step 9, at a prorated salary of \$55,939.

D. Motion to appoint coaches for the 2019-20 school year.

Girls Varsity Soccer – Aaron Kanofsky

Girls Varsity Volleyball – Lenny Brown

E. Motion to amend an appointment- To amend Amanda Starks appointment to a step 6 effective March 29, 2019 with a salary of \$51,430 (previously appointed at step 5).

F. Motion to appoint a long term substitute -To appoint, upon the recommendation of Superintendent Whitcomb, Tony LaSalvia as a long term substitute to cover a maternity leave effective September 1, 2019, step 10, at a daily rate of \$288.31.

G. Motion to appoint a summer bus cleaner-To appoint, upon the recommendation of Superintendent Whitcomb, Dawn Felter as a summer bus cleaner effective June 24-28, 2019 at a rate of \$21.87 per hour.

H. Motion to accept a resignation- To accept a resignation from Zach Seyerlein effective July 12, 2019.

I. Motion to accept a resignation- To accept a resignation from Megan Darcy effective June 30, 2019.

J. Motion to appoint a Teaching Assistant- To appoint, upon the recommendation of Superintendent Whitcomb, Samantha Gundrum as a Teaching Assistant, step 1, at a rate of \$16.68 per hour, effective September 1, 2019.

K. Motion to appoint WBH after school door monitors- To appoint, upon the recommendation of Superintendent Whitcomb, Deb Gallucci, Lisa Kreutziger and Mindy Keegan as WBH after school door monitors for the 2019-20 school year at a rate of \$30 per afternoon.

L. Motion to appoint a substitute cleaner- To appoint, upon the recommendation of Superintendent Whitcomb, Erica Bingham-Green as a substitute cleaner at a rate of \$12.61 per hour effective July 3, 2019.

M. Motion to appoint a summer cleaner- To appoint, upon the recommendation of Superintendent Whitcomb, Collin McCarty as a summer cleaner, effective July 5, 2019 at a rate of \$12.61 per hour.

**15. SUPERINTENDENT**

A. Superintendent Whitcomb presented on final progress report on goals the 2018-19 school year

B. Facilities committee meeting- July 29, 2019 6pm

C. Identification of financial topics for discussion at the Board Retreat on August 13, 2019 6-8pm. Treasurer’s reports, monthly financial statements, purchasing process, lunch program funding and funds and reserves.

**16. BOARD OPEN DISCUSSION**

A. Designation of Board Members for Board Committees

<b>Committee</b>	<b>2018-19 Members</b>
Audit Committee	Committee of the whole
Visitation Committee	Committee of the Whole
Policy Committee	Sharon Putnam, Bill Buckenroth

Negotiation Committee	Sharon Putnam, Tim Lambert
Facility Committee	Mike Brutsch, Dick Sime Tim Lambert, April Land

<b>Committee</b>	<b>2019-20 Members</b>
Audit Committee	Committee of the whole
Visitation Committee	Committee of the whole
Policy Committee	Bill Buckenroth, Rob Long, John Kalisz
Negotiation Committee	Tim Lambert, Rob Long
Facility Committee	Tim Lambert, Dick Sime, Mike Brutsch, April Land

**17. PROPOSED EXECUTIVE SESSION**

Board member Long made the motion to enter into Executive Session for the purpose of discussing the employment history of a particular employee at 8:14pm. Board member Sime seconded. 5 ayes, 0 nays, 0 abstained.

Board Vice President Brutsch made the motion to appoint Superintendent Whitcomb as clerk pro-tem. Board member Bienes seconded. 5 ayes, 0 nays, 0 abstained.

**18. ADJOURNMENT**

Board member Long made the motion to adjourn the meeting at 8:50pm. Board member Sime seconded. 5 ayes, 0 nays, 0 abstained.

Respectfully Submitted,

*Kelly McGivern*

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Kelly McGivern, District Clerk