



Wednesday, January 13, 2021

Audit Committee and Regular Meeting of the New Lebanon Central School Board of Education
6:30pm -Virtual

Attendance: (P=Present A=Absent)

Tim Lambert __A__
Mike Brutsch __P__
Bill Buckenroth __P__
John Kalisz __P__
Rob Long __A__
Sharon Putnam __P__
Richard Sime __P__

Also in attendance:

Andrew Kourt __P__
Matt Klafehn __P__
Josh Noble __P__
Francis Rielly __P__
Stephanie Luce __P__

Audit Committee Meeting- 6:30pm BOE Meeting-7pm Virtual

1. MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order by Board Vice President Brutsch at 6:34pm and opened with the Pledge of Allegiance.

2. ACKNOWLEDGEMENTS/ ADMINISTRATIVE COMMENTS

A. Questar III presentation- Superintendent Kourt introduced Dr. Cruz, Harry Hadjioannou and Craig Hansen to present on Questar Health & Safety services.

B. WBH update- Josh Noble presented virtual events and gym use.

C. Intervention and Progress Monitoring Presentation- Presentation given by Josh Noble.

D. JSHS update- Matt Klafehn presented on building updates.

E. Athletic update- Stephanie Luce presented on the status of athletics.

F. Business Office, Facilities and Grounds and Transportation update- Francis Rielly informed on the first budget presentation.

G. Superintendent Update- Superintendent Kourt spoke.

3. APPROVAL OF MINUTES

Board Vice President Brutsch made the motion to approve item 3A. Board member Kalisz seconded. 5 ayes, 0 nays, 0 abstained.

A. Motion to approve the December 9, 2020 Board of Education Meeting minutes

4. CURRICULUM & INSTRUCTION

Board Vice President Brutsch made the motion to approve item 4A-C. Board member Kalisz seconded. 5 ayes, 0 nays, 0 abstained.

A. Motion to approve CSE/CPSE recommendations

To approve CSE/CPSE recommendations of programs and placements for the following special education students as per attached:

B. Motion to update the JSHS code of conduct

To update the JSHS code of conduct to reflect Title IX changes

C. Motion to update the WBH code of conduct

To update the WBH code of conduct to reflect Title IX changes

5. FINANCIAL

A. 2020-21 Budget Discussion

First presentation of 2020-21 budget on Food Service, Transportation, and O&M

Board Vice President Brutsch made the motion to approve item 5B-M. Board member Kalisz seconded. 5 ayes, 0 nays, 0 abstained.

B. Motion to approve the 2020-21 School Tax Collection Report

To approve the School Tax Collection Report.

C. Motion to declare items excess

To approve the sale or disposal of the following surplus and obsolete items to the highest bidder and to give the District Clerk authority to advertise the sale of said items and if unable to find a buyer, to authorize Superintendent Kourt to dispose of the items as attached:

Plastic lunch trays and holder

4 door cabinet with top

D. Motion to accept recommendations

To accept administrations recommendations, having given due consideration to the level of service and qualifications of the following service providers; and having reviewed the evaluation and recommendation provided by the Superintendent of Schools and the Business Official; the New Lebanon CSD will continue the current contract with the following professional service providers, in accordance with District policy 6741.

School Physician-Columbia memorial Health

Central Office Services- Management Advisory Group

Bond Council- Cornelia Cahill

Architects- Mosaic Architects Associates

District Council- Whiteman, Osterman & Hanna

Pupil Benefits- Utica National

Financial Advisor- Bernard P. Donegan, Inc.

E. Motion to approve the December 2020 Extra-Curricular Report

F. Motion to approve the November 2020 Treasurer's Report

G. Motion to approve budget transfers

H. Motion to approve a corrective action plan for the audit.

audit corrective action plan.pdf (415 KB)

extra classroom audit plan.pdf (422 KB)

I. Motion to approve the budget transfer report

J. Motion to approve the appropriation status report

K. Motion to approve the revenue status report

L. Motion to accept a donation of \$300 from New Lebanon Alumni for use by the JSHS library.

M. Motion to approve the cash flow report

6. PERSONNEL

Board Vice President Brutsch made the motion to approve item 6A-E. Board member Kalisz seconded. (Board member Buckenroth abstained from item 6D- 4 ayes, 0 nays, 1 abstained. All other votes-5 ayes, 0 nays, 0 abstained.)

A. Motion to appoint substitutes

To appoint, upon the recommendation of Superintendent Kourt the following substitute(s):

Jennifer Stokes	Substitute bus driver	\$19.05/hour effective January 14, 2021
Tammy Metzler	Substitute TA/Teacher	\$85 per day effective January 5, 2021

B. Motion to appoint a coach

To appoint, upon the recommendation of Superintendent Kourt, James Dillon as swim coach for the 2020-21 school year with a stipend of \$3,500.

C. Motion to appoint a long-term substitute

To appoint, upon the recommendation of Superintendent Kourt, Emily Reardon as a long-term substitute to cover a maternity leave, beginning on or about March 9, 2021 at a rate of \$246.29 per day.

D. Motion to appoint a swimming volunteer

To appoint, upon the recommendation of Superintendent Kourt, Britt Buckenroth as a swimming volunteer for the 2020-21 school year.

E. Motion to approve a resolution for employment status

RESOLVED, by the New Lebanon Board of Education, that the employment of Celeen Lawrence as the District's treasurer is terminated, effective immediately; and it is further
RESOLVED, that the "terms and conditions of employment" for Ms. Lawrence, as set forth in one or more documents dated March 19, 2019, are hereby null and void, effective immediately; and it is further
RESOLVED, that the employment of Celeen Lawrence as the District's tax liaison/tax collector is terminated, effective immediately; and it is further
RESOLVED, upon recommendation of the Superintendent of Schools, that one full-time competitive class position of account clerk is hereby reduced to 0.5 FTE (20 hours per week), effective immediately, and that Celeen Lawrence, who is the sole/most junior incumbent in the account clerk position, shall be reduced in hours from 1.0 FTE to 0.5 FTE (20 hours per week), at an hourly rate of \$28.21, effective immediately; and it is further
RESOLVED, that the Superintendent of Schools is directed to determine and present to the Board for approval new terms and conditions of employment for the unrepresented part-time account clerk position; and it is further
RESOLVED, that Francis Reilly is hereby appointed as Interim Treasurer, no stipend, effective immediately upon administration of the oath of office, and continuing until June 30, 2021, or such time as a new treasurer is appointed, whichever is earlier.

7. POLICY

Board Vice President Brutsch made the motion to approve item 5B-M. Board member Kalisz seconded. 5 ayes, 0 nays, 0 abstained.

A. Motion to approve policies (second reading)

0110 policy update.pdf (301 KB)

0115 policy update.pdf (151 KB)

8635 policy update.pdf (241 KB)

8. BOARD OPEN DISCUSSION

A. Next Board of Education Meeting February 10, 2021

9. PROPOSED EXECUTIVE SESSION

A. Board Vice President made the motion to enter Executive Session for the purpose of discussing the employment history of a particular employee. Board member Kalisz seconded. 5 ayes, 0 nays, 0 abstained.

Board Vice President Brutsch made the motion to appoint Superintendent Kourt as Clerk Pro-Tem. Board member Kalisz seconded. 5 ayes, 0 nays, 0 abstained.

10. ADJOURNMENT

Board Vice President Brutsch made the motion to adjourn the meeting at 8:41pm. Board Vice President Brutsch seconded. 5 ayes, 0 nays, 0 abstained.

Respectfully Submitted,

Kelly McGivern

Kelly McGivern, District Clerk