



Wednesday, January, 12 2021
Regular Meeting of the New Lebanon Central School Board of Education
Regular meeting 7:00pm –Virtual

Attendance: (P=Present A=Absent)

Tim Lambert __A__
Mike Brutsch __P__
Bill Buckenroth __P__
John Kalisz __P__
Rob Long __P__
Sharon Putnam __P__
Richard Sime __A__

Also in attendance:

Andrew Kourt __P__
Matt Klafehn __P__
Josh Noble __P__
Danielle Brewster __P__

1. MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order by Board President Putnam at 6:33pm and opened with the Pledge of Allegiance.

2. ACKNOWLEDGEMENTS/ ADMINISTRATIVE COMMENTS

- A. Financial Planner Presentation-Jason Schwartz presented on a long-term plan.
- B. WBH update- Josh Noble presented on assessments, F&P, professional development and iReady.
- C. JSHS/Athletic update -Matt Klafehn thanked school nurse Jennifer Blenke for all of her hard work during COVID, thanked TA's and teachers for stepping up to tutor, winter concert, regents cancelled, huddle system for live streaming and mountain madness.
- D. Business Office update- Danielle Brewster presented on office transitions and working with Bill Lyons.
- E. Student representative update given by Wyatt Powers and Laura Acquario. Presented on the winter concert and updates.
- F. Superintendent Update -Superintendent Kourt presented on COVID, quarantine updates, test availability, facility updates, EPC and new copy machines.

3. PUBLIC COMMENT

None

4. APPROVAL OF MINUTES

Board President Putnam made the motion to approve item 4A. Board Vice President Brutsch seconded. 4 ayes, 0 nays, 1 abstained (Buckenroth)

A. Motion to approve the December 8, 2021 Board of Education Meeting minutes

5. CURRICULUM & INSTRUCTION

Board President Putnam made the motion to approve item 5A. Board Vice President Brutsch seconded. 5 ayes, 0 nays, 0 abstained

A. Motion to approve CSE/CPSE recommendations

6. FINANCIAL

A. 2022-23 Budget Discussion- First presentation of 2022-23 budget on Food Service, O&M and bus bonding.

Board President Putnam made the motion to approve item 6B-LK. Board member Long seconded. 5 ayes, 0 nays, 0 abstained

B. Motion to accept a grant from College Club Educational Awards in the amount of \$500 for the Makerspace Club.

C. Motion to approve a corrective action plan

D. Motion to approve the 2021-22 School Tax Collection Report

E. Motion to declare items excess-To approve the sale or disposal of the following surplus and obsolete items to the highest bidder and to give the District Clerk authority to advertise the sale of said items and if unable to find a buyer, to authorize Superintendent Kourt to dispose of the items as attached: WeedingLogReport

F. Motion to accept recommendations- To accept administrations recommendations, having given due consideration to the level of service and qualifications of the following service providers; and having reviewed the evaluation and recommendation provided by the Superintendent of Schools and the Business Official; the New Lebanon CSD will continue the current contract with the following professional service providers, in accordance with District policy 6741.

School Physician-Columbia memorial Health

Central Office Services- Management Advisory Group

Bond Council- Cornelia Cahill

Architects- Mosaic Architects Associates

District Council- Whiteman, Osterman & Hanna

Pupil Benefits- Utica National

Financial Advisor- Bernard P. Donegan, Inc.

G. Motion to accept donations:

book donations.pdf (755 KB)

H. Motion to approve the November 2021 grades 6-12 Extra-Curricular Accounts report

I. Motion to approve the December 2021 Extra-Curricular Report

J. Motion to approve the November 2021 Treasurer's Report

K. Motion to reimburse over or double paid tax payments

L. Motion to update the IRS Mileage Reimbursement Rate to \$.058.5 per mile, as per attached.

7. PERSONNEL

Board President Putnam made the motion to approve item 7A. Board member Kalisz seconded. 4 ayes, 0 nays, 1 abstained (Buckenroth)

A. Motion to appoint tutors- To appoint, upon the recommendation of Superintendent Kourt, Britt Buckenroth, Molly Schroeder and Valene Synakowski as tutors, effective December 9, 2021, at a rate of \$30 per hour.

Board President Putnam made the motion to approve item 7B-K. Board Vice President Brutsch seconded. 5 ayes, 0 nays, 0 abstained

B. Motion to appoint substitutes- To appoint, upon the recommendation of Superintendent Kourt the following substitute(s) effective December 13, 2021:

Liz Beauchemin	Substitute RN	\$24.14 per hour
Liz Beauchemin	Substitute Secretary	\$22.71 per hour

C. Motion to abolish a position upon the recommendation of Superintendent Kourt, a Business Official position.

D. Motion to create a position-To create, upon the recommendation of Superintendent Kourt, a Business Manager II position.

E. Motion to appoint a Business Manager II- To appoint, upon the recommendation of Superintendent Kourt, Danielle Brewster as a Business Manager II (provisional) with a prorated salary of \$75,000, effective December 27, 2021.

F. Motion to amend an appointment- To amend the appointment of District Treasurer to be part time with a stipend of \$10,000.

G. Motion to amend appointments

To amend the following non-stipend appointments for the 2021-22 school year to be Danielle Brewster (all previously Francis Rielly)
Worker's Compensation Delegate
Asbestos Liaison Designee
Deputy District Clerk
HIPPA Privacy Official
MSDS Officer
Purchasing Agent
School Lunch Hearing Officer
Authorization to pay utilities, petty case and postage per the claims audit review
Authorization to invest surplus funds in accordance with Accepted Investment Practices and Board Policy
Alternate Signature of all District checks

H. Motion to appoint a Transportation Supervisor- To appoint, upon the recommendation of Superintendent Kourt, Christopher Howe as Transportation Supervisor, with a prorated salary of \$70,000 effective January 1, 2022.

I. Motion to appoint a Senior Account Clerk- To appoint, upon the recommendation of Superintendent Kourt, Dallas Carr as a Senior Account Clerk (provisional), at a rate of \$25.00 per hour, effective January 10, 2022 and to approve the attached terms and conditions.

J. Motion to appoint a Secretary I- To appoint, upon the recommendation of Superintendent Kourt, Koni Davis as a 12 month Secretary I (provisional), Step 1 at a rate of \$22.71 per hour, effective January 10, 2022.

K. Motion to terminate an employee- To terminate, upon the recommendation of Superintendent Kourt, Tasha Thompson-Hauser as a permanent, per diem substitute, effective January 11, 2022.

8. BOARD OPEN DISCUSSION

A. Next Board of Education Meeting February 9, 2022

Board member Kalisz asked about issues with parents wearing masks at the WBH vestibule.

9. PROPOSED EXECUTIVE SESSION

Board President Putnam made the motion to enter Executive Session for the purpose of discussing the employment history of a particular person at 8:33pm. Board Vice President Brutsch seconded. 5 ayes, 0 nays, 0 abstained.

Board Vice President Brutsch made the motion to appoint Superintendent Kourt as Clerk Pro-Tem. Board member Long seconded. 5 ayes, 0 nays, 0 abstained.

10. ADJOURNMENT

Board President Putnam made the motion to adjourn the meeting at 9:30pm. Board Vice President Brutsch seconded. 5 ayes, 0 nays, 0 abstained.

Respectfully Submitted,

Kelly McGivern

Kelly McGivern, District Clerk