



Wednesday, February 8, 2023

Policy Committee & Regular Meeting of the New Lebanon Central School Board of Education  
7:00pm JSBS Library

**Attendance: (P=Present A=Absent)**

Mike Brutsch        \_\_P\_\_  
Bill Buckenroth     \_\_P\_\_  
John Kalisz         \_\_P\_\_  
Rob Long            \_\_P\_\_  
Sharon Putnam      \_\_P\_\_  
Richard Sime        \_\_A\_\_

**Also in attendance:**

Andrew Kourt        \_\_P\_\_  
Matt Klafehn        \_\_P\_\_  
Josh Noble           \_\_P\_\_  
Danielle Brewster   \_\_P\_\_  
Corey Brown         \_\_P\_\_

**1. MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE**

The meeting was called to order by Board President Putnam at 7:05pm and opened with the Pledge of Allegiance.

**2. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS**

A. Bernie Donegan presentation by Jason Schwartz.

B. Special Education update- Jennifer Morris presented on the special education plan, annual reviews and new self-contained class.

C. Student representative update- None

D. WBH Update- Josh Noble presented on student behavior, iReady and upcoming pta events.

E. JSBS update- Matt Klafehn informed the Board of the Valedictorian (Lindsay Tompkins) and Salutatorian (Olivia Smith), no more door dash, physical altercations, movie night, dance, course selection process, 7/8 recovery class update, school safety, Tall Cop workshop, spirit week and all county.

F. Athletic update- Corey Brown presented on send offs are great for sectional athletes, spring season, coaching positions, swimming and bowling sectionals, Tallulah Powers ranked #2 in NY for girls wrestling, Alex Sotek to swim sectionals, pep rally and spirit week.

G. Business Office- Danielle Brewster presented on single audit complete, corrective action plans, yearly fuel bid with DCMO boces, bidding opportunities and exploration.

H. Superintendent update- Mid-year update on goals, water filtration update, grant from CC DOH for water testing, school safety presentation, meeting with Steve Powers and grant exploration, facility committee meeting, \$100,000 projects and the potential of working with the Donald R. Klein votec location in Hudson.

### **3. PUBLIC COMMENT**

Steve Powers thanked Superintendent Kourt for meeting with him regarding the water filtration system and provided solar information.

### **4. APPROVAL OF MINUTES**

Board Vice President Brutsch made the motion to approve item 4A. Board member Buckenroth seconded. 5 ayes, 0 nays, 0 abstained.

A. Motion to approve the January 11, 2023 Board of Education Meeting minutes

### **5. CURRICULUM & INSTRUCTION**

Board Vice President Brutsch made the motion to approve item 5A. Board member Kalisz seconded. 5 ayes, 0 nays, 0 abstained.

A. Motion to approve CSE recommendations of programs and placements

To approve CSE/CPSE recommendations of program and placement for the attached special education students:

### **6. FINANCIAL**

A. 2023-24 Budget Discussion

Second presentation of 2023-24 proposed budget on Academic Programs and Transportation

Board President Putnam made the motion to approve item 6B-E. 5A. Board Vice President Brutsch seconded. 5 ayes, 0 nays, 0 abstained.

B. Motion to accept donations

library donation.pdf (88 KB)

tennis donation.pdf (84 KB)

book donations.pdf (141 KB)

C. Motion to approve budget transfers

D. Motion to approve a corrective action plan

E. Motion to approve the January 2023 Treasurer's Report

To approve the January 2023 Treasurer's Report.

### **7. PERSONNEL**

Board Vice President Brutsch made the motion to approve item 7A-E. Board member Long seconded. 5 ayes, 0 nays, 0 abstained.

A. Motion to appoint substitutes- To appoint, upon the recommendation of Superintendent Kourt, the following substitutes:

Cindy Hanger	Substitute TA/Teacher	\$95 per day
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B. Motion to appoint Academic Rescue Teachers- To appoint Corie Noel and Molly Schroeder as Academic Rescue Teachers for grades 7 and 8, effective January 23, 2024 with a shared prorated stipend of \$3,500.

C. Motion to appoint a part time temporary dispatcher- To appoint, upon the recommendation of Superintendent Kourt, Michelle Bienes as a part-time, temporary dispatcher, at a rate of \$19.02 per hour, effective January 26, 2023.

D. Motion to accept a resignation- To accept a resignation from Justine Metzler effective March 2, 2023

Executive Content

February 1, 2023

Dear Administrative staff,

Please accept this letter as my formal notice of resignation from the Teaching Assistant position within this school district. My last working day will be four weeks from today, March 1, 2023.

I appreciate the opportunity to have been employed for the School district for the last five years. However, it is time for me to take appropriate steps to advance my career goals and stabilize my financial future. Please let me know if there is anything that I can do to help with this transition in these next four weeks. I wish you and the School district the best in the future of educating our youth.

Sincerely,

Justine Metzler

E. Motion to accept a resignation

To accept a resignation from Stephanie Miller-Cruse effective February 24, 2023.

Executive Content

6 February 2023

Dear Principal Noble and Mrs. Jennifer Morris,

Please accept this as my formal resignation from New Lebanon CSD. My last day of employment at Walter B. Howard Elementary will be Friday, February 24, 2023. I am beyond grateful for all of your support during my time at WBH. It has been a sincere pleasure working with you and my fellow colleagues.

During these next weeks, I will do my very best to help make the transition as smooth as possible. Thank you again for giving me this opportunity. I will miss everyone, including the amazing students I had the privilege of working with.

Best wishes and thank you for everything,

Stephanie Miller-Cruse

## **8. BOARD OPEN DISCUSSION**

A. Next Board of Education Meeting March 8, 2023

B. Discussion of April 25, 2023 Special Board Meeting- This is the date for the Questar III Budget Vote. PM preferred, poll will be sent regarding time.

## **9. PUBLIC COMMENT**

None

## **10. PROPOSED EXECUTIVE SESSION**

Board President Putnam made the motion to enter into Executive Session at 8:45pm for the purpose of discussing the employment history of a particular employee. Board Vice President Brutsch seconded. 5 ayes, 0 nays, 0 abstained.

Board Vice President Brutsch made the motion to appoint Superintendent Kourt as Clerk Pro-Tem. Board President Putnam seconded. 5 ayes, 0 nays, 0 abstained.

## **11. ADJOURNMENT**

Board President Putnam made the motion to adjourn the meeting at 9:33pm. Board Vice President Brutsch seconded. 4 ayes, 0 nays, 0 abstained.

Respectfully Submitted,

*Kelly McGivern*

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Kelly McGivern, District Clerk