



Wednesday, December 11, 2024

Regular Meeting of the New Lebanon Central School Board of Education – JSHS Library 7pm

**Attendance: (P=Present A=Absent)**

Mike Brutsch        \_\_P\_\_  
Bill Buckenroth     \_\_P\_\_  
John Kalisz         \_\_P\_\_  
  
Rob Long            \_\_A\_\_  
Sharon Powers      \_\_P\_\_  
Thom Rigg          \_\_A\_\_

**Also in attendance:**

Chris Harper        \_\_P\_\_  
Matt Klafehn        \_\_P\_\_  
Josh Noble          \_\_P\_\_  
Danielle Brewster   \_\_A\_\_  
Corey Brown         \_\_P\_\_  
Lee Bordick         \_\_P\_\_

**1. MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE**

The meeting was called to order by Board President Brutsch at 7:07pm and opened with the Pledge of Allegiance.

**2. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS**

A. Questar III discussion regarding the superintendent search.

B. Student Representative update- archery tournament, turkey trot, 175+ served at the Thanksgiving dinner, choir performances, spirit week and gingerbread house competition were discussed.

C. WBH update Josh Noble presented on the craft fair, winter concert, writing initiatives and golf.

D. JSHS update Matt Klafehn thanked Britt Buckenroth for her hard work with Just Foods club on the Thanksgiving dinner, winter concert, honor and high honor roll recipients and APPR shifts.

E. Athletic update Corey Brown presented on the winter season, varsity athletics and the pep rally.

F. Business Office update Lee Bordick presented on planning for 2025-26 and state reporting.

G. Superintendent update Superintendent Harper presented on school zones, dead tree removal, Raptor installation, Daisy Gail article, graduate interviews, fire coverings and exit interviews with seniors.

### **3. PUBLIC COMMENT**

Britt Buckenroth spoke in regards to the aviation program, policy and transportation.

### **4. APPROVAL OF MINUTES**

Board member Powers made the motion to approve item 4A. Board member Buckenroth seconded. 4 ayes, 0 nays, 0 abstained.

A. Motion to approve the November 13, 2024 Board of Education meeting minutes

### **5. CURRICULUM & INSTRUCTION**

Board Vice President Kalisz made the motion to approve items 5A-B. Board member Powers seconded. 4 ayes, 0 nays, 0 abstained.

A. Motion to approve CSE recommendations of programs and placements

B. Motion to approve a resolution- BE IT RESOLVED that the Board of Education approves the use of Questar III services for Superintendent search consultation services.

### **6. FINANCIAL**

A. External Audit Report

B. Budget Discussion and Review- 2024-25 Budget Goals

1. New Lebanon CSD will maintain a balanced budget while supporting academic excellence and expanding resources for students and staff.

2. Increase fiscal awareness among all stakeholders through communication and professional development.

3. Stay within the tax cap and meet state mandated requirements.

Board member Buckenroth made the motion to approve items 6C-J. Board member Powers seconded. 4 ayes, 0 nays, 0 abstained.

C. Motion to approve the External Audit report

D. Motion to approve budget transfers

E. Motion to approve the 2025-26 Budget Calendar

F. Motion to reimburse over or double paid tax payments

G. Motion to approve a resolution- Resolved, the Board of Education declares the purchase and replacement of a hot water tank at the Jr/Sr High School as an unforeseen emergency necessary for the health and safety of the students and staff and considers it an ordinary contingent expense to be funded by the Fund Balance of the General Fund.

H. Motion to approve a resolution- Resolved, the Board of Education declares the purchase of Siemens APOGEE Migration from Insight to Desigo is a necessary and will be funded by the Capital Project.

I. Motion to approve the November 2024 grades 6-12 Extra-Curricular Accounts report

J. Motion to approve the October 2024 Treasurer's Report

## **7. PERSONNEL**

Board Vice President Kalisz made the motion to approve items 7A-D. Board member Buckenroth seconded. 4 ayes, 0 nays, 0 abstained.

A. Motion to accept a resignation from Rachel Johnson, Teaching Assistant, effective December 3, 2024.

B. Motion to accept a resignation from Michelle Lagonia for the purposes of retirement, effective June 26, 2025.

C. Motion to accept a resignation from Dolores (Storey) Pike for the purposes of retirement, effective June 30, 2025.

D. Motion to appoint substitutes  
Frank Healy-Substitute Teacher-\$135 per day

## **8. BOARD OPEN DISCUSSION**

A. Next Board of Education Meeting January 8, 2025

Also discussed- Stakeholders committee for superintendent search.

## **9. PROPOSED EXECUTIVE SESSION**

Board President Brutsch made the motion to enter Executive Session for the purpose of discussing the employment history of a particular employee. Board member Buckenroth seconded. 4 ayes, 0 nays, 0 abstained.

Board member Buckenroth made the motion to appoint Superintendent Harper as Clerk Pro-Tem. Board Vice President Kalisz seconded. 4 ayes, 0 nays, 0 abstained.

## **10. ADJOURNMENT**

Board President Brutsch made the motion to adjourn the meeting at 8:40pm. Board member Buckenroth seconded. 4 ayes, 0 nays, 0 abstained.

Respectfully Submitted,

*Kelly McGivern*

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Kelly McGivern, District Clerk