



14665 State Route 22
New Lebanon, NY 12125

Regular Meeting
April 12, 2011

The regular meeting was held at the Walter B. Howard Elementary School. The meeting was called to order by Board President Wood at 7:00 p.m. and opened with the Pledge of Allegiance.

PRESENT: Board Members Wood, Sowalski, Smith, Lambert, Gavrity, Bingham, Superintendent McGraw, Leslie Whitcomb, Jr./Sr. High School Principal, Matthew Klafehn, Assistant Principal/Athletic Director, Becky Marzeski, Walter B. Howard Elementary Principal, and Carrie Nyc-Chevrier, Business Administrator.

ABSENT: Board Member Kroboth and Tamara Thorpe-Odom, Director of Special Education.

ALSO PRESENT: Members of the public.

<p>Public Comment None.</p> <p>Curriculum and Instruction <u>Non-Action Items</u> Students from the WBH Elementary Drama Club performed Alice in Wonderland Junior for the Board.</p> <p>Students who participated in the General Dynamics day challenge spoke to the Board about their experience.</p> <p>The Board reviewed the following revised policies (first reading):</p> <table border="1" data-bbox="313 1262 1084 1455"> <tr><td>6510</td><td>Health Insurance</td></tr> <tr><td>6550</td><td>Leaves of Absence</td></tr> <tr><td>7130</td><td>Entitlement to Attend—Age and Residency</td></tr> <tr><td>7330</td><td>Searches and Interrogations of Students</td></tr> <tr><td>7513</td><td>Administration of Medication</td></tr> <tr><td>7540</td><td>Bullying: Peer Abuse in the Schools</td></tr> </table> <p><u>Action Item</u> Board Member Bingham made a motion to approve item a. Seconded by Board Member Gavrity. 6 ayes 0 nays. a. To approve CSE/CPSE recommendations of programs and placements for the following special education students: <table data-bbox="467 1675 914 1766"> <tr><td>000002291</td><td>000002267</td><td>000002269</td></tr> <tr><td>082520000</td><td>000002472</td><td>092100121</td></tr> <tr><td>092100060</td><td>092100129</td><td></td></tr> </table> </p> <p>Acknowledgments/Administrative Comments <u>Non-Action Items</u> Carrie Nyc-Chevrier updated the Board regarding replacement flooring in the technology room. A representative from Questar III will be doing a moisture test of the wood flooring on Wednesday. SEI Design Group will be meeting with her to discuss insulation and</p>	6510	Health Insurance	6550	Leaves of Absence	7130	Entitlement to Attend—Age and Residency	7330	Searches and Interrogations of Students	7513	Administration of Medication	7540	Bullying: Peer Abuse in the Schools	000002291	000002267	000002269	082520000	000002472	092100121	092100060	092100129		<p>Public Comment</p> <p>WBH Drama Club Performance</p> <p>Student Presentation</p> <p>Revised Policies (first reading)</p> <p>CSE/CPSE Programs and Placements</p> <p>Acknowledgments/Administrative Comments</p>
6510	Health Insurance																					
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asbestos specifications.

Becky Marzeski, WBH Elementary Principal, notified the Board that there was a gymnastics show on April 1 in which 4-6th graders performed. All County was held at Chatham High School on April 8. Twenty elementary students from the choir sang the National Anthem at The Albany Blue Devil's hockey game. There will be a celebration on April 13 for thirty-five 5th and 6th grade students who made honor roll.

Leslie Whitcomb, Jr./Sr. High School Principal, notified the Board that Katie Harty's and Anna Hogle's Art work will be on display at the 22nd Annual High School Art Show. Tiffani Flowers work and Kyle Ross' work will be shown in the Questar III main office gallery. Students Anna Hogle, Meredith Lukas, Lauren Sears, Sarah Risko and Kelsey Hennig participated in a Mega Moody Math Challenge on March 6 with Corie Noel, Math Teacher. Jennifer Allard, Social Studies Teacher discussed the topic of Eleanor Roosevelt on March 21 meeting of the Lebanon Valley Historical Society. This year sophomores will be eligible to attend the prom. It will be held on the Captain JP. Ms. Whitcomb attended an anti-bullying conference and legal update presented by Utica National Insurance Group.

Matthew Klafehn, Assistant Principal/Athletic Director, notified the board that the girl's varsity softball team played their home opener on their new, on campus field, against Emma Willard on April 6th. They won 22-11. The boy's varsity team played Berlin on April 12. They lost a close game to Germantown on April 11. The boys modified baseball team played their first game at home on April 12 and the modified girl's softball team will play their first game away on Tuesday after the Spring recess. The Berlin Central School District has notified Mr. Klafehn that they will not be fielding a wrestling team next year.

Tamara Thorpe Odom was unable to attend the meeting. In her absence, Superintendent McGraw notified the Board that the Special Education Department has been working on Annual Review, and on April 28, W.A.L.D.O. will be held.

Superintendent McGraw notified the Board that there are a number of people being recommended for tenure tonight. There will be a tenure reception at the second Board meeting in September to recognize their achievement.

Minutes

Action Item

Board Member Gavrity made a motion to approve item a. Seconded by Board Member Wood. 6 ayes, 0 nays.

- a. Review and approval of the March 16, 2011 minutes.

Financial

Non-Action Items

Superintendent McGraw and Carrie Nyc-Chevrier discussed the Capital Reserve Fund, the 2011-2012 budget and the impact of the adopted New York State budget.

Action Items

Board Member Smith made a motion to approve items A-K as a block. Seconded by Board Member Wood. 6 ayes, 0 nays.

- a. To adopt the 2011-2012 budget: RESOLVED, that the proposed budget of expenditures of the New Lebanon Central School District for the 2011-2012 school year in the amount of \$12,426,151 and for the purposes shown in the statement of estimated expenditures adopted by the Board of Education be

Minutes

2011-2012 Budget & Capital Reserve Fund Discussion

Adopted 2011-2012 Budget

and the same hereby is approved and the amount thereof shall be raised by a levy of a tax upon the taxable property of the school district, after first deducting the monies available from state aid and other sources as provided by law.

- b. To adopt a capital reserve fund resolution.
Shall the Board of Education of the New Lebanon Central School District be authorized to establish a capital reserve fund pursuant to Section 3651 of the New York Education Law to be known as the New Lebanon Central School District Capital Reserve Fund for a probably term of six (6) years in an ultimate amount of Four hundred fifty thousand (450,000) dollars, whose purpose shall be to fund in whole or in part, capital improvements to the facilities of the District, including but not limited to, repair of the high school roof, and reconstruction and renovation of the bus garage facility: roofing, heating/ventilation, masonry work, windows, site work and related work, and such funds to be obtained from end of year budget surplus funds and or budget appropriations and the interest accrued on such funds over the term of the capital reserve fund, and BE IT RESOLVED, that the Board of Education of the New Lebanon Central School District be authorized to expend an amount not to exceed \$450,000 from the Capital Reserve Fund being established May 17, 2011 by district voters at the annual district election for the purpose stated.
- c. BE IT RESOLVED that the New Lebanon Central School District Board of Education hereby adopts the property tax report card.
- d. To accept a donation of books from the following donators to support the Walter B. Howard Elementary library:

Donator Name	Number of Books
Questar III	32
Brenda Vermilya	9
Kenny Sheline	2
Louis Carl Truax	1
Daniel Lane	1
David Hawkins	2

- e. To approve excessing approximately 47 Jr./Sr. high school library books.
- f. To award surplus items bids to the highest bidder as a result of a bid opening on April 7, 2011:

Name	Item	Bid Amount
Michael S. Johnston, LLC	1999 International 65 passenger bus	\$5025.00

- g. To approve the Jr./Sr. High School Extra-Curricular Accounts dated January 1-31, 2011 as submitted by Eileen Winslow, Extra-Curricular Accounts Treasurer.
- h. To approve the Walter B. Howard Elementary School Extra-Curricular Accounts dated February 28, 2011 as submitted by Courtney McDonald, Extra-Curricular Accounts Treasurer.
- i. To approve a Health Service contract with Averill Park Central School District for the 2010-2011 school year to provide health services to 2 students attending Robert C. Parker School at a rate of \$500.84 per child and to authorize the President of the Board of Education, and the Board Clerk to execute the agreement.
- j. To approve the February, 2011 Treasurer's report.
- k. To approve budget transfers totaling \$122,513.00.

Personnel
Action Items

Board Member Wood made a motion to approve items a-b as a block. Seconded by Board Member Gavrity. 6 ayes 0 nays.

- a. Upon the recommendation of Superintendent McGraw, to approve the following chaperones for a Nature's Classroom Field Trip on May 23-27, 2011.

Katie McKinney	Martha Raftery
David Hawkins	James Hosley
Trevor Patch	Joseph Esposito

Capital Reserve Fund Resolution

Property Tax Report Card

Donation

Excessed Library Books

Awarded Surplus Bus Bid

Jr./Sr. H.S. Extra-Curricular Accounts, 1/1-31/11

WBH Elem. Extra-Curricular Accounts, 2/28/11

Averill Park CSD Health Contract

February, 2011 Treasurer's Report

Budget Transfers, \$122,513.00

Katie McKinney, Martha Raftery, David Hawkins, James Hosley, Trevor Patch and Joseph Esposito; Nature's Classroom Chaperones.

<p>b. Upon the recommendation of Superintendent McGraw, to appoint the following chaperones for a jazz band trip to Springfield, Massachusetts on May 20, 2011.</p> <table border="1" data-bbox="406 205 873 241"> <tr> <td>Scott Thompson</td> <td>Michelle Bienes</td> </tr> </table>	Scott Thompson	Michelle Bienes	<p>Scott Thompson and Michelle Bienes, Jazz Band Trip Chaperones</p>
Scott Thompson	Michelle Bienes		
<p>Board Member Wood made a motion to approve item c. Seconded by Board Member Bingham. 6 ayes, 0 nays.</p>			
<p>c. Upon recommendation of Superintendent McGraw, to appoint David Hawkins to tenure in the School Media Specialist (library) tenure area, effective September 1, 2011.</p>	<p>David Hawkins, Tenure</p>		
<p>Board Member Wood made a motion to approve item d. Seconded by Board Member Sowalski. 6 ayes, 0 nays.</p>			
<p>d. Upon the recommendation of Superintendent McGraw, to appoint Bonnie Maksymik to tenure in the Elementary tenure area, effective September 1, 2011.</p>	<p>Bonnie Maksymik, Tenure</p>		
<p>Board Member Wood made a motion to approve item e. Seconded by Board Member Bingham. 6 ayes, 0 nays.</p>			
<p>e. Upon the recommendation of Superintendent McGraw, to appoint Garifalia Hawkins to tenure in the Mathematics tenure area, effective September 1, 2011.</p>	<p>Garifalia Hawkins, Tenure</p>		
<p>Board Member Wood made a motion to approve item g. Seconded by Board Member Sowalski. 6 ayes, 0 nays.</p>			
<p>f. Upon the recommendation of Superintendent McGraw, to appoint Mary Beth Liles to tenure in the Mathematics tenure area, effective September 1, 2011.</p>	<p>Mary Beth Liles, Tenure</p>		
<p>Board Member Wood made a motion to approve item g. Seconded by Board Member Smith. 6 ayes, 0 nays.</p>			
<p>g. Upon recommendation of Superintendent McGraw, to appoint Matthew Klafehn to tenure in the administrative tenure area of assistant principal, effective September 1, 2011.</p>	<p>Matthew Klafehn, Tenure</p>		
<p>Board Member Wood made a motion to approve items h-s. Seconded by Board Member Bingham. 6 ayes, 0 nays.</p>			
<p>h. BE IT RESOLVED upon the recommendation of Superintendent McGraw, that the Board of Education of the New Lebanon Central School District abolishes one position in the tenure area of Teaching Assistant effective June 30, 2011.</p>	<p>Teaching Assistant Position Abolished</p>		
<p>i. BE IT RESOLVED upon the recommendation of Superintendent McGraw, that the Board of Education of the New Lebanon Central School District reduces a .51 K-12 Art position to a .4 position effective June 30, 2011.</p>	<p>K-12 Art position reduced to .4</p>		
<p>j. BE IT RESOLVED upon the recommendation of Superintendent McGraw, that the Board of Education of the New Lebanon Central School District reduces a full-time Social Worker position to a .6 position effective June 30, 2011.</p>	<p>Social Worker Position reduced to .6</p>		
<p>k. BE IT RESOLVED upon the recommendation of Superintendent McGraw, that the Board of Education of the New Lebanon Central School District creates a .6 position in the tenure area of Education of Children with Handicapping Conditions—General Special Education tenure area, Effective June 30, 2011.</p>	<p>.6 position Special Education Teacher Position Created</p>		
<p>l. To approve an arrangement with CSEA to permit donation of sick leave days, not to exceed 10 days to a CSEA member. This arrangement shall not serve as precedent setting to any future requests.</p>	<p>Donation of Sick Leave Days</p>		
<p>m. To accept the resignation of Jolene Morris effective June 30, 2011.</p>	<p>Jolene Morris, Resignation</p>		
<p>n. To accept the resignation of Roberta Buff, Teaching Assistant, for the purpose of retirement, effective June 30, 2011.</p>	<p>Roberta Buff, Resignation</p>		

- n2. To accept the resignation of Judith Bradley, Bus Monitor, for purpose of retirement, effective June 24, 2011.
- o. To accept the resignation of Robert Baldwin, Business and Distributive Education Teacher, for purpose of retirement, effective June 30, 2011.
- p. Upon the recommendation of Superintendent McGraw, to extend the appointment of Catherine Decker to the Elementary tenure area (permanent substitute) from April 1, 2011 through June 24, 2011, Step 1 with a prorated salary of \$42,159. Ms. Decker has a MS and has an Initial certificate in Childhood Education (Grades 1-6) and an Initial certificate in Literacy (Birth-Grade 6).
- q. Upon the recommendation of Superintendent McGraw, to appoint the following substitute for the 2010-2011 school year:

Name	Certified or Uncertified	Position	Rate
Courtney Black	Uncertified	Teacher	\$80.00 per day
Karen Timm	Uncertified	Teaching Assistant	\$13.69 per hour
	Certified	LPN	\$16.35 per hour
	N/A	Bus Monitor	\$11.25 per hour

- r. Upon the recommendation of Superintendent McGraw, to appoint the following mentors as per NLTA contract, effective April 11, 2011:

Mentor	Stipend	Mentee
Mary Beth Liles	\$1100 (prorated)	Catherine Decker
Hillary Watts	\$1100 (prorated)	Carey Foley

- s. To accept the resignation of Rebecca Rogers, temporary, part-time Clerk Typist, effective March 31, 2011.

Superintendent Non-Action Items

Superintendent McGraw reviewed the Excel project report. This will be discussed again in June. Superintendent McGraw reminded the Board that there is a meeting on April 26, 2011 for the purpose of approving the Questar III budget and board member vote. There is a Questar III meeting scheduled on June 1, 2011 which may mean a change in date for the Board meeting.

Action Items

Board Member Sowalski made a motion to approve items a-b as a block. Seconded by Board Member Wood. 6 ayes, 0 nays.

- a. To approve a request from the New Lebanon Summer Youth program to use the Shatford Pool, July 11 – August 12, 2011 from 8:00 a.m. – 12:00 p.m., Monday – Friday.
- b. To approve a request from the Stephentown Youth Commission to use the Shatford Pool July 11, 2011 – August 12, 2011 from 12:30 p.m. to 2:30 p.m., Monday – Friday.

Board Open Discussion

Board Member Bingham expressed that she had a good experience at the Questar III Annual meeting held on April 6.

Board Member Sowalski questioned if a Business teacher could teach economics through incidental teaching. He also stated that he would like to see a Constitutional Law class taught. He also reminded the Board that on Free School building needs to be discussed. A recent grant that was applied for was rejected. There will be a discussion at the May 4, 2011 Board meeting regarding the building.

**Judith Bradley,
Resignation**

**Robert Baldwin,
Resignation**

**Catherine Decker,
Appointment Extension**

**Courtney Black,
Uncertified Substitute
Teacher**

**Karen Timm,
Uncertified Teaching
Assistant, Certified LPN
And Bus Monitor
Substitute**

**Mary Beth Liles and
Hillary Watts, Mentors**

**Rebecca Rogers,
Resignation**

**Excel Project Reviewed,
Questar III Vote on
April 26, 2011. Possible
BOE date change.**

**NL Summer Youth
Program Pool Use**

**Stephentown Youth
Committee**

Board Open Discussion

Public Comment

None.

Executive Session

Board Member Wood made a motion to enter executive session to discuss employment matters related to a particular person or corporation and a student matter at 8:37 p.m. Seconded by Board Member Sowalski. 6 ayes, 0 nays.

Clerk Pro-Tem

Board Member Sowalski made a motion to appoint Superintendent McGraw as Clerk Pro-Tem. Seconded by Board Member Bingham. 6 ayes, 0 nays.

Adjournment

Board Member Wood made a motion to adjourn at 9:51 p.m. Seconded by Board Member Sowalski. 6 ayes, 0 nays.

Respectfully submitted,
Krista Giangrossi, Deputy District Clerk

Public Comment

Executive Session

Clerk Pro-Tem

Adjournment