

New Lebanon CSD

2024-25 School Year Budget
Board Budget Presentation #1
Operations and Maintenance & Food Service
1/10/2024

NLCSD Budget Goals - 2024-2025

1. New Lebanon CSD will maintain a balanced budget while supporting academic excellence and expanding resources for students and staff.
1. Increase fiscal awareness among all stakeholders through communication and professional development.
1. Stay within the tax cap and meet state mandated requirements.

2024-2025 Budget Calendar:

January 10, 2024 - **Facilities and Food Service**

February 7, 2024 - Instructional Programs and Transportation

March 6, 2024 - Preliminary Full 23-24 Budget Presentation

April 10, 2024 - Budget Workshop - If Needed

April 17, 2024 - Final Discussion and Adoption of 23-24 school year budget

April 23, 2024 - Special BOE Meeting - Questar III Budget Vote and Election - Time TBD

May 8, 2024 - Public Hearing on Proposed Budget

May 21, 2024 - Public Budget Vote and Board of Education Election

Operations and Maintenance

- 1 - Head Maintenance Worker - Jr/Sr. High School
- 1 - Maintenance worker - WBH
- 5 - Laborers - 3 at Jr./Sr. Highschool, 1 at WBH & 1 district laborer
- 2 - (12) month cleaners- WBH



Addition to the Operations and Maintenance Budget:

- Service contract for Kitchen equipment - \$11,800
- Resealing Bus circle and Bus Garage parking lot -
- Joining DCMO cooperative Bid-\$3,200 *(estimate)*
- New State Mandate of Workplace Violence Program for Schools, purchasing through Questar- \$1,400 *(estimate)*

Reminder of updates from the 23-24 budget:

- 1 (10) month cleaner increased to (12) month. +\$5,000
- 2 (12) Month cleaner positions switched to Laborer position.+\$7,000



| <u>Operations and Maintenance Budget</u> | <u>2024-2025 Estimate</u> | <u>2034-2024 Budget</u> | <u>Difference</u> |
|--|---------------------------|-------------------------------|-------------------|
| Equipment & Supplies | \$130,000 | \$210,000 (Truck purchase) | -\$80,000 |
| Contractual | \$180,000 | \$150,000 | +\$30,000 |
| Electric | \$110,000 | \$100,000 | +\$10,000 |
| Fuel/ Propane | \$120,000 | \$100,000 | +\$20,000 |
| BOCES | \$65,000 | \$45,000 | +\$20,000 |
| Salaries and Benefits | \$625,000 | \$575,000 | +\$50,000 |
| TOTAL | \$1,240,000 | \$1,180,000 | +\$60,000 |

\$100k Capital Outlay Project

- 2023-2024 Project- Refinish gym floors, possibly purchasing stage curtain for Jr/Sr Hs.
- 2024-2025 Project- *Facilities committee will decide*

Why \$100k projects?

- To increase building Aid
- To increase our Tax Cap
- To maintain facilities

Food Service

- 1- Food Service Manager
- 4- (10) month cook/server cashiers (1 employee - 7.5 hrs per day, 2 employees - 4 hours per day, 1 employee 4.75 per day)

| Food Service Budget | <u>2024-2025 Estimate</u> | <u>2034-2024 Budget</u> | <u>Difference</u> |
|-----------------------|---------------------------|-------------------------|-------------------|
| Food | \$90,000 | \$70,000 | +\$20,000 |
| Supplies | \$5,000 | \$3,000 | +\$2,000 |
| Salaries and Benefits | \$155,000 | \$145,000 | +\$10,000 |
| TOTAL | \$250,000 | \$218,000 | +\$32,000 |

Food Service Affects General Fund

- The goal of a School District's Food Service Plan is to be self sufficient and not get subsidized from the General Fund.
- In 22-23 the Cafeteria had a **\$14,684** fund deficit.
- District is now under CEP, as of December revenues has increased by 110%, expenses have increased by only 25%.

Comparisons:

| <u>22-23 School Year</u> | <u>23-24 School Year (1st year of CEP)</u> |
|-------------------------------------|---|
| WBH Breakfast - 17% Participation | WBH Breakfast- 27% Participation |
| WBH Lunch - 44% Participation | WBH Lunch- 52% Participation |
| WBH Lunch 15%- Participation | WBH Lunch- 19% Participation |
| Jr/Sr. HS Lunch - 33% Participation | Jr/Sr. HS Lunch- 49% Participation |

Recommendations for Food Services:

- Use less plastic and waste to reduce costs.
- Buy local as much as possible.
- Monitor increased participation rates/workload to see if we need to hire additional staff or increase hours.
- Apply for equipment grant

Ideas to Increase Revenue:

- Continue to enhance the snack program for revenue
- Use grant money to purchase vending machine for after school snacks and smoothie machine.
- Enhance food offerings and stay within the budget - Goal to use 23-24 participation rates as a baseline and continue to increase rates.

Questions:

