



14665 State Route 22  
New Lebanon, NY 12125

Facility Tour at 6:00 p.m.  
Regular Meeting at 7:00 p.m.  
September 2, 2009

A facility tour was held at 6:00 p.m. starting at the Walter B. Howard Elementary school.

The regular meeting was held at 7:02 p.m. at the Jr./Sr. High School. It was called to order by Board President Wood and opened with the Pledge of Allegiance.

PRESENT: Board Members Wood, Sowalski, Luhrmann, Gavriety, Bingham, Superintendent McGraw, Daniel Packard, WBH Elementary Principal, Leslie Whitcomb, Jr./Sr. High School Principal, Carrie Nyc-Chevrier, Business Administrator, Tamara Thorpe-Odom, Director of Special Education.

ABSENT: Board Members Lambert and Smith

ALSO PRESENT: Members of the public.

<p><b>Public Comment</b> None.</p> <p><b>Acknowledgments/Administrative Comments</b> <u>Non-Action Items</u> Matt Monahan from SEI Design Group spoke to the Board about a wall project at the Walter B. Howard Elementary school.</p> <p>Daniel Packard, WBH Elementary Principal notified the Board that there have been a few changes made to the PBIS program and the changes are reflected on the bulletin boards at WBH. Teachers attended literacy and SmartBoard training with our new embedded staff developer.</p> <p>Leslie Whitcomb, Jr./Sr. High School Principal notified the Board that 7<sup>th</sup> grade open house went well. E-Boards have been established for teachers. Teachers attended a professional development day with the topic of incorporating technology into a lesson.</p> <p>Tamara Thorpe-Odom, Director of Special Education notified the Board that she conducted bus driver training.</p> <p><b>Minutes</b> <u>Action Item</u> Board Member Bingham made a motion to approve items A-B as a block with a change to item B. Seconded by Board Member Sowalski. 5 ayes, 0 nays. a. Review and approval of the July 8, 2009 minutes. b. Review and approval of August 19, 2009 minutes.</p>	<p><b>Public Comment</b></p> <p><b>Acknowledgements/ Administrative Comments</b></p> <p><b>Minutes</b></p>
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**Curriculum and Instruction****Non-Action Items**

Dan Packard reviewed the new elementary report cards with the Board. The new report cards are now standardized across all grade levels.

Leslie Whitcomb spoke to the Board about Driver Education. In the past, there was a 16-student minimum at a cost of \$275 per student. The Board agreed to support getting a New Lebanon teacher certified to teach Driver Education.

**Action Item**

Board Member Gavrity made a motion to approve CSE/CPSE recommendations of programs and placements for the following special education students:

009170002	000000033	000000892	000002075	000002384
000002411	000002452	000002513	000011076	000082898
082390000	090220000	090360000	091770001	091770003
000002386	000002267	000002444	000004077	000002269

Seconded by Board Member Luhrmann. 5 ayes, 0 nays.

**Audit Committee Business****Non-Action Items**

Carrie Nyc-Chevrier spoke to the Board about amnesty choices for Dependent Eligibility Audit Program. The choices will be further discussed at a future meeting.

**Executive Session**

Board Member Wood made a motion to go into executive session at 8:28 p.m. to discuss matters regarding collective bargaining and employment matters related to a particular person or corporation. Seconded by Board Member Luhrmann. 5 ayes, 0 nays.

**Clerk Pro-Tem**

Board Member Sowalski made a motion to appoint Superintendent McGraw as Clerk Pro-Tem. Seconded by Board Member Wood. 5 ayes, 0 nays.

**Return to Open Session for Additional Board Action****Action Item**

Board Member Sowalski made a motion to return to open session at 8:55 p.m. Seconded by Board Member Wood. 5 ayes, 0 nays.

**Financial****Action Items**

Board Member Luhrmann made a motion to approve items A-E as a block. Seconded by Board Member Wood. 5 ayes, 0 nays.

- To authorize Carrie Nyc-Chevrier, Business Administrator to close the multi-fund checking account with Bank of America.
- To authorize the President of the Board of Education to sign a MOA with the New Lebanon Teachers Association (NLTA).
- To authorize Superintendent McGraw to enter into an agreement with Hilary Ferris, a Certified Occupational Therapist Assistant, to provide certified occupational therapy assistant services for the period of July 1, 2009 through June 30, 2010. The fee for this service will be \$30 per hour for two six-hour

**New WBH Report Cards****Driver Education****CSE/CPSE Recommendations****Dependent Eligibility Audit Program****Executive Session****Clerk Pro-Tem****Open Session****Close Multi-Fund Checking Account****MOA with NLTA****Hilary Ferris, Agreement**

- days of service per week, amounting to a total of \$720 per pay period.
- d. To authorize Superintendent McGraw to enter into an agreement with Stephanie Hover, a Registered Occupational Therapist, to provide registered occupational therapy services for the period of July 1, 2009 through June 30, 2010. The fee for this service will be \$65 per hour for two six-hour days of service per week, amounting to a total of \$1,560 per pay period.
- e. To authorize Superintendent McGraw to enter into an agreement with Christine Fitchett, a Registered Physical Therapist, to provide registered physical therapy services for the period of July 1, 2009 through June 30, 2010. The fee for this service will be \$75 per hour for a total of 9 hours per week, amounting to a total of \$1,350 per pay period.

## **Personnel**

### **Action Items**

Board Member Bingham made a motion to approve items A-I as a block. Seconded by Board Member Wood. 5 ayes, 0 nays.

- a. Upon the recommendation of Superintendent McGraw, to dissolve a Teacher Aide position and create a Clerk/Typist position.
- b. Upon the recommendation of Superintendent McGraw, to establish four cafeteria positions; Head Cook, Cook, and two Food Servers.
- c. Upon the recommendation of Superintendent McGraw, to appoint Patricia Mittnight-Metzler to the position of Head Cook at a rate of \$13.00 per hour, effective September 1, 2009.
- d. Upon the recommendation of Superintendent McGraw, to appoint Erica Bingham-Green to the position of Cook at a rate of \$10.00 per hour, effective September 1, 2009.
- e. Upon the recommendation of Superintendent McGraw, to appoint Cynthia Furtado to the position of Food Server at a rate of \$8.25 per hour, effective September 1, 2009.
- f. Upon the recommendation of Superintendent McGraw, to appoint Candace McCarty to the position of Food Server at a rate of \$8.25 per hour, effective September 1, 2009.
- g. Upon the recommendation of Superintendent McGraw, to appoint Kimberly DiNuzzo, to the Education of Children with Handicapping Conditions—General Special Education tenure area (permanent substitute) beginning September 1, 2009 and ending June 30, 2010. Ms. DiNuzzo will receive a salary of \$40, 112, Step 1 as per contract. Ms. DiNuzzo has a BS and has Students with Disabilities (Birth-Grade 2) initial certification.
- h. Upon the recommendation of Superintendent McGraw, to appoint Jason LaMora, to a Embedded Staff Technology Staff Developer position in the Elementary tenure area beginning September 1, 2009 and ending June 30, 2010. Mr. LaMora will receive a salary of \$46,728, Step 8 as per contract. Mr. LaMora has a Masters degree and has a Pre-Kindergarten, Kindergarten and Grades 1-6 (permanent certification).
- i. Upon the recommendation of Superintendent McGraw, to re-appoint the following certified substitute for the 2009-2010 school year.

<b>Teacher</b>
Donald Connelly

**Stephanie Hover,  
Agreement**

**Christine Fitchett,  
Agreement**

**Dissolved Teacher  
Aide Position**

**Created  
Clerk/Typist  
Position**

**Patricia Mittnight-  
Metzler, Head  
Cook**

**Erica Bingham-  
Green, Cook**

**Cynthia Furtado,  
Food Server**

**Candace McCarty,  
Food Server**

**Kimberly DiNuzzo,  
Permanent  
Substitute**

**Jason LaMora,  
Embedded Staff  
Developer**

**Donald Connelly,  
Substitute**

**Superintendent**

**Action Items**

Board Member Sowalski made a motion to approve the new superintendent evaluation form as distributed. Seconded by Board Member Luhrmann. 5 ayes, 0 nays.

**Board Open Discussion**

The Board would like to see a final schedule for soccer games that will be played under the lights. They requested a copy of the multi-page district calendar. They would like estimates on installing a fence around the generator at high school.

**Public Comment**

None.

**Adjournment**

Board Member Wood made a motion to adjourn at 9:20 p.m. Seconded by Board Member Sowalski. 5 ayes, 0 nays.

\_\_\_\_\_ Respectfully submitted,  
Krista Giangrossi, Deputy District Clerk

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**Approved New  
Superintendent  
Evaluation Form**

**Board Open  
Discussion**

**Public Comment**

**Adjournment**