



Regular Meeting of the New Lebanon Central School Board Education

March 20, 2013

Walter B. Howard Elementary

Room 3

7:00 p.m. Regular Board of Education Meeting

1. MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE

The Regular Board of Education Meeting was held in Room 3 of the Walter B. Howard Elementary. The meeting was called to order by Board President Wood at 7:01 p.m. and opened with the Pledge of Allegiance.

Present: Board President Wood, Board Member Bienes, Board Member Kroboth, Board Member Gavrity, Board Member Sotek, Student Representative Jill Risko, Superintendent Karen McGraw, High School Principal Leslie Whitcomb, Athletic Director/High School Assistant Principal Matt Klafehn, Elementary Principal Becky Marzeski, Special Education Director Tamara Thorpe-Odom and Business Administrator Michael Los.

Members of the public were also present.

Absent: Board Vice President Sowalski and Board Member Bingham.

2. PUBLIC COMMENT

None.

3. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS

Matthew Klafehn recognized the Scholar Athletes on the Girls Varsity Swim Team and Girls Varsity Basketball Team. The team average for the Girls Varsity Swim Team was 94.734. The team average of the Girls Varsity Basketball Team was 91.716.

Jill Risko updated the Board on the student Shamrock Fundraiser. Students will be participating in Trivia Night on March 22, 2013. The 5K run is this weekend. Students enjoyed Dr. Birchak's presentation on bullying.

Becky Marzeski shared that teachers are finishing the March benchmark assessments and updating their ELA curriculum.

Leslie Whitcomb reported that the students participating in the Future City competition placed in the following: narrative 1st, essay 2nd, and on the model 2nd. Leslie also shared that Maureen Squier and our faculty teaching dual credit courses coordinated a Library trip to University of Albany. This field trip gave students the opportunity to learn of the services at the

University, including the computer center and the availability of databases. Leslie also informed the Board that Anti-Defamation League training begins tomorrow. The High School play entitled, "Brothers Grimm Spectaculathon" took place last Friday. Leslie thanked Clint Garrigan, Michelle Daus, Brooke Warden, Kelsey Norberg, Trisha Reed and Kara Siciliano for advising the production. Leslie also reported that 8th graders in Ms. Daus's class presented a mini career fair as a culmination of their unit exploring careers and career preparation. Dr. Birchak from St. Rose presented to high school students on bullying. The high school has had two virtual field trips; one Science and one Character Education for the middle level. Leslie also updated the Board on upcoming events: The New Lebanon Foundation's Trivia Night Fundraiser will be held in the cafeteria; Saturday is the 5K to support the senior class; Saturday is also the Pancake Breakfast to support the Trip Club; 7th graders will be taking a field trip to Proctors; the Saratoga Springs City Librarian will be presenting to seniors on Graphic Novels; seniors will also be taking a field trip to Albany to visit the Capital and meet with Assemblyman Steve McLaughlin.

Tamara Thorpe-Odom updated the Board that Annual Review time is in full swing. Professional Development will continue with embedded staff developer, Penny Axelrod. Penny will be back in District next week to continue to foster the co-teaching and inclusion model. The testing accommodations schedule has been completed, as we prepare for upcoming State Tests. Ongoing data collection and alignment of goals are being reviewed and assessed.

Karen McGraw facilitated a discussion regarding the Town of New Lebanon's upcoming Sidewalk Project, which will include the High School property. The school Board indicated a general support for sidewalks in town. However, the Board had several questions that need to be answered before providing a letter of support.

4. APPROVAL OF MINUTES

Action

Board Member Sotek made the motion to approve the February 28, 2013 Regular Board of Education meeting minutes. Board President Wood seconded the motion. Motion carried. 5 Ayes. 0 Nays. 0 abstained.

5. CURRICULUM & INSTRUCTION

Non-Action

Leslie Whitcomb and Becky Marzeski presented examples of the Common Core Curriculum to the Board.

Becky Marzeski shared the Primary Configuration plan with the Board. On March 13th, a parent forum was held with 15 families represented. This program offers us a higher level of flexibility than what we currently have within each classroom. We have more options for groupings with three classroom teachers. They will follow similar schedules with specials. Support

teachers will have the flexibility of pushing students in or pulling students out to give them extra supports.

Action

Board Member Gavrity made the motion to approve items 5c-e as a block. Board Member Sotek seconded the motion. Motion carried. 5 ayes. 0 nays. 0 abstained.

- c. Review and approve the revised Professional Development Plan
- d. Review and approve the following new policy (second reading):

Policy 3440	Use of Surveillance Cameras on School Property
-------------	--

- e. Approve Michelle Daus in place of Daniel Fountain as a chaperone for the Spanish trip to Harlem on March 22, 2013.

6. FINANCIAL

Non-Action

Michael Los, Business Administrator, presented the third draft of the 2013-2014 school budget.

Action

Board President Wood made the motion to approve items 6b-i as a block. Board Member Bienes seconded the motion. Motion carried. 5 ayes. 0 nays. 0 abstained.

- b. To approve the February 2013 treasurer's report. (See attached.)
- c. To approve the exploration of purchasing propane buses.
- d. To increase budget line A2110.450-3 (WBH supplies) by \$50 due to a donation accepted last month.
- e. To increase budget line A5510.160-3 (field trip) by \$1500 due to a donation accepted last month.
- f. To approve the Jr./Sr. High School Extra-Curricular Accounts Report dated February 28, 2013 as submitted by Sarah Roblez, Extra-Curricular Treasurer. (See attached.)
- g. To approve the WBH Elementary Extra-Curricular Accounts Report dated February 28, 2013 as submitted by Tammy Leonard, Extra-Curricular Accounts Treasurer. (See attached.)
- h. To approve the sale or disposal of the following surplus and obsolete items to the highest bidder and to give the District Clerk authority to advertise the sale of said items, and if unable to find a buyer, to authorize Superintendent McGraw to dispose of the items. (See attached.)
- i. To approve transfers totaling \$45,000. (See attached.)

7. PERSONNEL

Action

Board Member Bienes made the motion to approve items 7a-e as a block. Board member Kroboth seconded the motion. Motion carried. 5 ayes. 0 nays. 0 abstained.

- a. To appoint, upon the recommendation of Superintendent McGraw, the following additional/replacement Inspectors of Elections:

Tristin Southard	April Smith
Eileen Evans	Bobby-Jean Bennett

- b. BE IT RESOLVED, that the New Lebanon Central School District, location code 71000, hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the (clerk of this body).

Title	Name	Standard Work Day (Hrs./Days)	Term Begins/Ends
District Clerk/Secretary to the Superintendent	Leslie Coons	8	10/15/12-6/30/13
District Treasurer/Account Clerk	Celeen Lawrence	8	11/5/12-6/30/13

- c. To accept the resignation of Carol Lynch, Teacher Assistant, for the purpose of retirement, effective June 30, 2013.
- d. To accept the resignation of Gail Hartigan, Teacher Assistant, for the purpose of Retirement, effective June 30, 2013.
- e. To accept the resignation of Michael Burdette, Laborer, effective March 6, 2013.

8. SUPERINTENDENT

Action

Board Member Kroboth made the motion to accept the following resolution:

BE IT RESOLVED, that the qualifications of Dr. Christopher Southard, the candidate nominated by the Board President, have been reviewed by the New Lebanon Central School District Board of Education and deemed qualified to serve; and IT IS FURTHER RESOLVED that the Board approves the nomination of Dr. Christopher Southard to the Rensselaer-Columbia-Greene Counties BOCES Board.

Board President Wood seconded the motion. Motion carried. 5 ayes. 0 nays. 0 abstained.

Non-Action

Superintendent McGraw discussed a Succession Plan for the District. Her recommendation is to promote from within.

10. BOARD OPEN DISCUSSION

11. PUBLIC COMMENT

Mr. Michael Brutsch commented on the fund balance and whether or not it could be used for the Union Free School Monument. Mr. Brutsch also suggested that the Board needs to find out who is responsible for maintaining the sidewalks.

Mrs. Dawn Brutsch questioned where the fund balance report was. She was told it is part of the business office memo starting in January 2013.

12. PROPOSED EXECUTIVE SESSION

Action

Board President Wood made the motion to enter into Executive Session at 9:02 p.m. for the purpose of discussing the employment of a particular person. Board Member Bienes seconded the motion. Motion carried. 5 ayes. 0 nays. 0 abstained.

Action

B. Board Member Sotek made the motion to appoint Board President Wood as Clerk Pro-Tem. Board Member Gavrity seconded the motion. Motion carried. 5 ayes. 0 nays. 0 abstained.

13. ADJOURNMENT

Action

A. Board President Wood made the motion to adjourn the meeting at 9:30 p.m. Board Member Kroboth seconded the motion. Motion carried. 5 ayes. 0 nays. 0 abstained.

Respectfully Submitted,
Leslie M. Coons, District Clerk