



14665 State Route 22
New Lebanon, NY 12125

Volunteer Reception: 6:30 p.m.

Regular Meeting: 7:00 p.m.

June 16, 2010

A volunteer reception was held prior to the regular meeting at 6:30 p.m.

The regular meeting was held at the Walter B. Howard Elementary School. The meeting was called to order by Board President Wood at 7:03 p.m. and opened with the Pledge of Allegiance.

PRESENT: Board Members Wood, Smith, Bingham, Luhrmann, Lambert, Gavriity, Superintendent McGraw, Leslie Whitcomb, Jr./Sr. High School Principal, , Carrie Nyc-Chevrier, Business Administrator and Tamara Thorpe-Odom, Director of Special Education (arrived at 7:10 p.m.).

ABSENT: Board Member Sowalski, Daniel Packard, WBH Elementary Principal

ALSO PRESENT: Members of the public.

Public Comment

None.

Acknowledgments/Administrative Comments

Board Member Wood made a motion to approve action item A. Seconded by Board Member Bingham. 5 ayes, 0 nays, 1 abstention (Luhrmann)

- a. Recognition of Board of Education Service 2007-2010: Susan Downey-Luhrmann WHEREAS, Susan Downey-Luhrmann served as a New Lebanon Central School District Board Member, WHEREAS, on this day the New Lebanon Central School District thanks Susan Downey-Luhrmann from the bottom of our hearts for all that she has given to our children.

BE IT RESOLVED, that this resolution will be recorded in the permanent minutes of the Board of Education on June 16, 2010 as recognition of our appreciation of Susan Downey-Luhrmann's service to the New Lebanon Central School District.

Minutes

Action Items

Board Member Bingham made a motion to approve action items A-B as a block. Seconded by Board Member Wood. 6 ayes, 0 nays.

- a. Review and approval of the June 2, 2010 minutes.
- b. Review and approval of the June 9, 2010 minutes.

Audit Committee Business

Action Item

Board Member Gavriity made a motion to accept action item A. Seconded by Board Member Smith. 6 ayes, 0 nays.

- a. To review and accept the internal audit report as prepared by Stacey Mackey, Rensselaer City School District.

Public Comment

**Acknowledgments/
Administrative
Comments**

Minutes

Internal Audit Report

Curriculum and Instruction**Action Item**

Board Member Smith made a motion to approve action item A. Seconded by Board Member Wood. 5 ayes, 0 nays, 1 abstention (Gavrity)

- a. To approve CSE/CPSE recommendations of programs and placements for the following special education students:

000000686	000002116	000002411	000002444	000002384
000002511	000002269	092100063	000002075	000004077
000000033	000082898	090220000	083010001	

Financial**Non-Action Item**

Carrie Nyc-Chevrier, Business Administrator and Karen McGraw, Superintendent, discussed the status of fund balance projects as well as the options for the new retirement incentive.

Action Items

Board Member Wood made a motion to approve items A-M as a block. Seconded by Board Member Luhrmann. 6 ayes, 0 nays.

- a. RESOLVED, that the Board of Education of the New Lebanon Central School District hereby authorizes the funding of the District approved reserves with the excess of 4% from unappropriated fund balance at June 30, 2010. The allocation of such fund balance will be determined subsequent to June 30, 2010 and prior to setting the tax levy.
- b. To approve budget transfers totaling \$252,499.99. (information will be distributed at meeting)
- c. To approve the Walter B. Howard Elementary School Extra-Curricular Accounts dated April 30, 2010 as submitted by Courtney McDonald, Extra-Curricular Accounts Treasurer. (information mailed with agenda)
- d. To approve the Walter B. Howard Elementary School Extra-Curricular Accounts dated May 31, 2010 as submitted by Courtney McDonald, Extra-Curricular Accounts Treasurer. (information mailed with agenda)
- e. To approve the Jr./Sr. High School Extra-Curricular Accounts dated March 1-31, 2010 as submitted by Eileen Winslow, Extra-Curricular Accounts Treasurer. (information mailed with agenda)
- f. To approve the Jr./Sr. High School Extra-Curricular Accounts dated April 1-30, 2010 as submitted by Eileen Winslow, Extra-Curricular Accounts Treasurer. (information mailed with agenda)
- g. To approve the Jr./Sr. High School Extra-Curricular Accounts dated May 1-31, 2010 as submitted by Eileen Winslow, Extra-Curricular Accounts Treasurer. (information mailed with agenda)
- h. To authorize Superintendent McGraw to enter into an agreement with Rensselaer City School District for internal auditing services for the 2010-2011 school year in the amount of \$6800.00.
- i. To authorize payment to Eastern Building & Restoration, Inc., in the amount of \$1570.05 for work completed at the Walter B. Howard Elementary School (doors and walls).
- j. To authorize payment to Rosch Brothers, Inc. in the amount of \$18,928.75 for work completed at the Walter B. Howard Elementary School (walls).
- k. WHEREAS, the New Lebanon Central School District received, accepted and opened bids for banking services on May 14, 2010 and WHEREAS, the lowest responsible bidder was Bank of Greene County. WHEREAS, the Business Administrator has recommended the award of the proposal to the above bank.

**CSE/CPSE
Recommendations**

**Fund Balance Projects
Discussion**

**Retirement Incentive
Discussion**

**Fund Balance
Resolution**

Budget Transfers

**WBH Extra-Curricular
Accounts, 4/30/10**

**WBH Extra-Curricular
Accounts, 5/31/10**

**Jr./Sr. High School
Extra Curricular
Accounts, 3/1-3/31/10**

**Jr./Sr. High School
Extra Curricular
Accounts, 4/1-4/30/10**

**Jr./Sr. High School
Extra Curricular
Accounts, 5/1-5/31/10**

**Rensselaer CSD,
Internal Auditing
Services**

**Eastern Building &
Restoration Payment**

**Rosch Brothers, Inc.
Payment**

**Bank of Greene County
Bid Awarded**

THEREFORE:

BE IT FURTHER RESOLVED that the banking services proposal is awarded to Bank of Greene County effective July 1, 2010. (memo mailed with agenda)

- l. To authorize Superintendent McGraw to enter into an inter-municipal agreement with Schodack Central School District for the purpose of sharing a Transportation Supervisor.
- m. To authorize the payment of the balance due in the amount of \$1,432.55 to Jostens for publication of the 2010 yearbook.

Personnel**Non-Action Item**

The Board discussed modifying the Assistant Principal's job description to include the duties of the Athletic Director position. It was decided to increase the position's salary by \$2000 and to revisit the amount of hours spent on the athletic director work in the future.

Action Items

Board Member Luhrmann made a motion to approve item A. Seconded by Board Member Wood. 6 ayes, 0 nays.

- a. Upon the recommendation of Superintendent McGraw, to modify the assistant principal position by adding the duties of the athletic director to the position effective July 1, 2010 and to increase the position's salary by \$2000 with five additional days of work.

Board Member Lambert made a motion to approve items B-L as a block. Seconded by Board Member Luhrmann. 6 ayes, 0 nays.

- b. Upon the recommendation of Superintendent McGraw, to appoint Audrey Nerney to the position of substitute cleaner at a rate of \$10.15 per hour as per CSEA contract, effective June 17, 2010.
- c. Upon the recommendation of Superintendent McGraw, to appoint Christina Yager to the elementary tenure area (probationary), Step 8 with a salary of \$48,497 effective September 1, 2010. Ms. Yager has a MA and a Permanent Certificate in Nursery, Kindergarten and Grades 1-6.
- d. Upon the recommendation of Superintendent McGraw, to appoint Donna de Oliveira to the elementary tenure area (probationary), Step 8 with a salary of \$48,497, effective September 1, 2010. Ms. de Oliveira has a MA and a Permanent Certificate in Pre Kindergarten, Kindergarten and Grades 1-6.
- e. Upon the recommendation of Superintendent McGraw, to appoint Caitlin O'Connell to the elementary tenure area (permanent substitute), Step 4 with a salary of \$43,916, beginning September 1, 2010 through June 30, 2011. Ms. O'Connell has a MA and an Initial Certificate in Childhood Education (1-6), a Professional Certificate in Childhood Education (1-6), Initial in Literacy (Birth-Grade 6) and Initial in Literacy (Grades 5-12).
- f. Upon the recommendation of Superintendent McGraw, to appoint Katie McKinney to the elementary tenure area (permanent substitute), Step 2 with a salary of \$42,672, beginning September 1, 2010 through June 30, 2011. Ms. McKinney has a MA and Initial Certificates in Childhood Education (Grades 1-6) and Literacy (Birth-Grade 6).
- g. Upon the recommendation of Superintendent McGraw, to appoint Sarah Wlodarczyk to a probationary .45 position (probationary) in the K-12 Physical Education tenure area, Step 3 with a prorated salary of \$42,760 effective September 1, 2010. Ms. Wlodarczyk has a MA and an Initial Certificate in Physical Education.
- h. Upon the recommendation of Superintendent McGraw, to appoint Robert Baldwin to a .6 position in the tenure area of Business Teacher, with a salary of \$31,897.80 effective, June 30, 2010.

**Schodack CSD
Agreement**

Jostens Payment

**Assistant Principal Job
Description Discussion**

Modified AP Position

**Audrey Nerney,
Substitute Cleaner**

**Christina Yager,
Elementary Tenure
Area (Probationary)**

**Donna de Oliveira,
Elementary Tenure
Area (Probationary)**

**Caitlin O'Connell,
Elementary Tenure
Area (Permanent
Substitute)**

**Katie McKinney,
Elementary Tenure
Area (Permanent
Substitute)**

**Sarah Wlodarczyk, K-
12 Physical Ed Tenure
Area (.45 Probationary)**

**Robert Baldwin,
Business Teacher
Tenure Area (.6
position)**

- i. Upon the recommendation of Superintendent McGraw, to appoint Nancy Manes to a probationary 7-12 English tenure area position, Step 4 with a salary of \$43,916, effective September 1, 2010. Ms. Manes has a MA and has Initial Certificates in English Language Arts (Grades 5-9), Generalist in Middle Childhood Education (Grades 5-9) and Childhood Education (Grades 1-6).
- j. Upon the recommendation of Superintendent McGraw, to appoint Carrie Bond to a probationary 7-12 English tenure area position, Step 5 with a salary of \$44,618, effective September 1, 2010. Ms. Bond has a MA and a Professional Certificate in English Language Arts 7-12.
- k. To accept the resignation of Daniel Packard, Elementary Principal, effective August 6, 2010.
- l. Upon the recommendation of Superintendent McGraw, to appoint the following Curriculum Coordinators for the 2010-2011 school year:

Name	Curriculum	Stipend
Tracy Kent	ELA K-6	\$950
Holy May	English 7-12	\$950
Alex Chandler	Math K-6	\$950
Corie Noel	Math 7-12	\$950
Beth Chittenden	Science K-6	\$950
Tony LaSalvia	Science 7-12	\$950
Martha Raftery	Social Studies K-6	\$950
Jennifer Evans	Social Studies 7-12	\$950
Tim Christiansen	Physical Education/Health	\$950
Scott Thompson	The Arts	\$950

Board Member Bingham made a motion to approve items M-O as a block. Seconded by Board Member Wood. 6 ayes, 0 nays.

- m. Upon the recommendation of Superintendent McGraw, to appoint the following Class and Club Advisors for 2010-2011 school year:

Class/Club Advisors		Stipend
Grade 6 (Class of 2017)	Beth Chittenden	\$575
Grade 7 (Class of 2016)	TBD	\$575
Grade 8 (Class of 2015)	Mary Beth Liles	\$575
Grade 9 (Class of 2014)	TBD	\$675
Grade 10 (Class of 2013)	TBD	\$675
Grade 11 (Class of 2012)	Eileen Evans	\$775
Grade 12 (Class of 2011)	Jennifer Evans	\$1025
Spirit Club	Michelle Bienes	\$1200
Technology Club	Rick Jason	\$950
Spanish Club	Bridget LeBarron	\$600
Environmental Club	Tony LaSalvia	\$600
Future Cities Club	Mary Beth Liles	\$600
Math Olympics (pilot)	Mary Beth Liles	No stipend
Gymnastics (Intramural)	TBD	\$600
Band	Scott Thompson	\$2000
Chess Club	Rob Vickers	\$600
Student Council	Dottie Rogers	\$950
National Honor Society	TBD	\$600
Yearbook	Kathleen Berens (co-advisor) Leuella Sowalski (co-advisor)	\$2100
Tween Scene Advisor	Holly May	\$700
High School Drama Club Advisor	TBD	\$950
Elementary Drama Club Advisors	Martha Raftery (co-advisor) Becky Vaillancourt (co-advisor)	\$1200

Nancy Manes, 7-12 English Tenure Area (Probationary)

Carrie Bond, 7-12 English Tenure Area (Probationary)

Daniel Packard, Resignation

2010-2011 Curriculum Coordinators

2010-2011 Class/Club Advisors

Technology Committee Chair	Dottie Rogers	\$1850
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n. Upon the recommendation of Superintendent McGraw, to appoint the following for the 2010-2011 school year:

Name	Position	Stipend
TBD	Chief Information Officer	\$5000
Michelle Bienes Kimberly Trombley	Co-Continuing Education Coordinators	\$1200
TBD	Water System Operator	\$2000
TBD	Certified Pool Operator	\$750

o. To accept the resignation of Christopher Whipple, 7-12 Social Studies teacher, effective June 30, 2010.

**Superintendent
Non-Action Items**

Superintendent McGraw discussed work at the bus garage and a Hazardous Mitigation Grant.

Members of the Lebanon Valley Historical Society spoke to the Board about the Union Free School and the possibility of partnering for a second grant.

The Board reviewed a draft of the 2010-2011 Board of Education goals.

Action Items

Board Member Wood made a motion to approve items A-B. Seconded by Board Member Luhrmann. 6 ayes, 0 nays.

- a. WHEREAS, the New Lebanon Central School District supports the May, 2008 Columbia County Multi-Jurisdictional Hazard Mitigation Plan; THEREFORE, BE IT RESOLVED, the New Lebanon Central School District agrees to participate in the Columbia County Multi-Jurisdictional Hazard Mitigation Plan and to further participate with the State Emergency Management Office (SEMO) and the Federal Emergency Management Agency (FEMA).
- b. To authorize Superintendent McGraw to enter into an agreement jointly with the Lebanon Valley Historical Society to apply for an additional grant for the Union Free School building with the understanding that the School District will not incur any costs.

Board Open Discussion

Board Member Smith asked for a map of the district land. Superintendent McGraw indicated that maps are included in the Five-Year Facilities Plan.

Public Comment

Michael Brustch requested a timeline on the Union Free school building and mentioned that the cost to demolish the building in the future will likely cost more.

Dawn Brustch would like the Historical Society to come up with a purpose for the building.

Executive Session

Board Member Wood made a motion to enter executive session to discuss employment matters related to a particular person or corporation at 8:10 p.m. Seconded by Board Member Luhrmann. 6 ayes, 0 nays.

**Michelle Bienes &
Kimberly Trombley Co-
Continuing Ed
Coordinators**

**Christopher Whipple,
Resignation**

**Bus Garage
Discussion/Hazardous
Mitigation Grant**

**Union Free Bldg.
Discussion**

**Draft 2010-2011 BOE
Goals**

**Columbia County
Hazard Mitigation Plan**

**Union Free School
Grant Resolution**

Board Open Discussion

Public Comment

Executive Session

Clerk Pro-Tem

Board Member Wood made a motion to appoint Superintendent McGraw as Clerk Pro-Tem. Seconded by Board Member Luhrmann. 6 ayes, 0 nays.

RETURN TO OPEN SESSION FOR ADDITIONAL BOARD ACTION, IF NECESSARY

Board Member Wood made a motion to return to open session for additional board action at 9:05. Seconded by Board Member Bingham. 6 ayes, 0 nays.

Board Member Wood made a motion to approve the following motion. Seconded by Board Member Luhrmann. 6 ayes, 0 nays.

- a. To authorize an evaluation of a District employee in accordance with Section 913 of the Education Law and authorize the Superintendent to take all necessary steps in furtherance thereof, including paid leave pending the report of the evaluation.

Adjournment

Board Member Wood made a motion to adjourn at 9:08 p.m. Seconded by Board Member Luhrmann. 6 ayes, 0 nays.

_____ Respectfully submitted,
Krista Giangrossi, Deputy District Clerk

Clerk Pro-Tem

Returned to Open Session

Employee Evaluation

Adjournment