



Wednesday, January 23, 2013
Regular Meeting of the New Lebanon Central School Board Education

6:45 p.m. Policy Committee Meeting
Jr./Sr. High School Library
7:00 p.m. Regular Board of Education Meeting

1. MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE

The Regular Board of Education Meeting held at the Jr./Sr. High School in the library. The meeting was called to order by Board President Wood at 7:00 p.m. and opened with the Pledge of Allegiance.

Present: Board President Wood, Board Vice President Sowalski, Board Member Bingham, Board Member Sotek, Board Member Kroboth, Karen McGraw, Superintendent, Carrie Nyc-Chevrier, Business Administrator, Leslie Whitcomb, Jr./Sr. High School Principal, Becky Marzeski, WBH Principal, Matthew Klafehn, Athletic Director/Assistant Principal and Tamara Thorpe-Odom, Director of Special Education.

Absent: Board Member Gavrity, Board Member Bienes and Student Representative Jill Risko.

2. PUBLIC COMMENT

None.

3. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS

A. Leslie Whitcomb included the student representative report in the Jr./Sr. High School Report.

B. Tamara Thorpe-Odom, Director of Special Education, updated the Board that annual reviews have begun. Sub-committee meetings are being chaired by both Sub CSE Chairs (Gebbie and Reed). Dr. Penny Axelrod, Inclusion Consultant, has been assisting the District by providing input and strategies to help move toward a co-teaching model. Dr. Axelrod is also assisting the district administrators to ensure successful implementation. Ongoing collaboration, observation, and assessment will continue throughout the rest of the school year.

C. Carrie Nyc-Chevrier, Business Administrator, presented the Business Office Report. Carrie also informed the Board that Hudson Rotary Club made a donation to the Back Pack Program in the amount of \$286.00. DCMO Boces is collecting fuel bids for our district. We will have the results sent to us on February 8, 2013.

D. Becky Marzeski, WBH Principal, updated the Board on the Tiger Jam Committee's community service projects for each grade. Becky also informed the Board of the Benchmark Assessment plans for the upcoming half-day in-service. The sixth grade led a Snowflake Project in December, in which the

entire school made snowflakes to send to Sandy Hook Elementary School in Newtown, CT. The Wii Game Room is now open at the WBH.

E. Leslie Whitcomb, Jr./Sr. High School Principal, reported to the board that the combined Winter Concert with the elementary school was a success. On February 8, the high school will be hosting an all-county Jazz concert. Presently, the high school is half-way through Regents week. Accommodations have been made so school has remained in session. Collaboration with Berlin Central School District has taken place to meet new scoring requirements. PLAN test was administered to all 10th graders. Faculty has submitted confirmation of offered courses for 2013-14. Planning for next year has begun with an open house of Questar's CTE programs and visits to Tech Valley for participation in the lottery. Leslie also updated the board that Corey Noel presented at NEATEC conference. The Second Annual Conference for SMT and Nanotechnology was held January 15 and 16, 2013. Johnson & Wales is scheduled to visit Michelle Daus's restaurant class. Lenny Brown and the SADD chapter is sponsoring a Texting and Safe Driving Presentation for HS students. The presentation is funded through a Governor's Traffic safety Committee (GTSC) grant. School Counselor Meghan Pepe and School Psychologist Trisha Read is sponsoring a Hey Bully Presentation for sixth graders. Sixth graders from Hancock elementary school were also invited. Finally, Leslie reported that report cards will be issued this week and the second semester has begun. Spirit week is next week culminating in the winter pep rally.

F. Matthew Klafehn, Athletic Director/Assistant Principal, informed the board that our district will participate in the third annual CHVL Volleyball Tournament on February 13 and 15. The Girls Varsity Basketball, Boys Varsity Volleyball, and Swim teams are presently looking to compete in Sectional Play at the conclusion of the season. The Girls Varsity Swim team has a record of 5-6, which is the most wins by a girls team in the past 6 years. The team is led by a very young core. Hannah French, 10th grade, Katarina Lichak, 9th grade, and Gigi French, 7th grade, have placed either 1st or 2nd in every event they have raced this year. Tristan Southard has qualified for sectionals in the 100 backstroke and Evan Burgess, in his first year of competitive swimming, has qualified in the 50 Freestyle. Kendra Houston and Zack Krajkowski have been nominated for The Capital Region Basketball Scholar Athlete Award. They will be invited to a breakfast banquet on March 24th at the Albany Marriott where they will be honored along with nominees from other Section 2 schools. The Spring Sports Coach appointments are on tonight's board agenda. We will be posting spring sports sign ups in the cafeteria the first week in February.

G. Karen McGraw, Superintendent, welcomed and introduced Michael Los, who will be appointed the new Business Administrator later on in the agenda. Karen also updated the board of the administrative plans in place for her vacation. Leslie and Karen gave an update on tuitioning foreign students.

4. CURRICULUM & INSTRUCTION

Non-Action

A. The board reviewed the plans for the Class of 2013 Senior Trip to Ocean City, MD scheduled for June 7-9, 2013. Lenny Brown was present to answer questions.

Non-Action

B. The board reviewed the plans for the 8th grade Spanish field trip to Harlem scheduled for March 22, 2013. Kara Siciliano was present to answer questions.

Non-Action

C. Becky Marzeski, Vicki Count, Tylea Gebbie and Becky Vaillancourt gave an IST update to the board.

Non-Action

D. The board reviewed the following revised policies (first reading):

5660	School Food Service Program (Breakfast and Lunch)
7260	Class Ranking for High School Students
7513	Administration of Medication
7522	Concussion Management
7551	Harassment of Students

A modification was made to policy #7260 in preparation for the second reading.

Action

E. Board Member Bingham made the motion to approve the CSE/CPSE recommendations of program and placement for the following special education students: 082800003 and 092100249. Board Vice President Sowalski seconded. Motion carried. 5 ayes, 0 nays, 0 abstained.

Action Item

Board Member Sotek made the motion to approve items F-H as a block. Board President Wood seconded. Motion carried. 5 ayes, 0 nays, 0 abstained.

- F. To approve Class of 2013 senior trip to Ocean City, MD, June 7-9, 2013 and to appoint Stacy and Andy Stall, Steve Kolonic, Corie Noel and Lenny Brown as chaperones.
- G. To approve the 8th grade Spanish field trip to Harlem on March 22, 2013, and to appoint Eileen Evans, Dan Fountain, Kelly O'Brien, Michelle Bienes and Kara Siciliano as chaperones.
- H. To approve, upon the recommendation of Superintendent McGraw, the purchase of the following textbooks to support the Common Core Math programs for grades 9-12.

ISBN	Title	Copyright Year	Unit Cost	Quantity
0-13-317857-9	Calculus 2012 Student Edition (by Finney/Demana/Waits/Kennedy)	2012	\$115.97	20
0-13-136626-2	Algebra and Trigonometry for College Readiness	2011	\$108.97	15
9780547647098	Holt McDougal (Burger) Geometry Common Core 2012	2012	\$82.25	65
9780547647074	Holt McDougal (Burger) Algebra 2 Common Core 2012	2012	\$84.40	60

5. APPROVAL OF MINUTES

Action

Board President Wood made the motion to approve items A-B as a block. Board Member Kroboth seconded.

- A. December 12, 2012 Regular Board of Education Meeting minutes.

- B. January 2, 2013 Special Board of Education Meeting minutes.

6. AUDIT COMMITTEE

Non-Action

- A. Michael Wolff presented the New Lebanon Central School District Internal Audit report.

Non-Action

- B. Carrie Nyc-Chevrier presented the Single Audit Report (Federal Awards Audit) as prepared by Raymond G. Preusser, CPA, P.C.

Action

Board Vice President Sowalski made the motion to approve items C-D as a block. Board Member Kroboth seconded the motion. Motion carried. 5 ayes, 0 nays, 0 abstained.

- C. The Single Audit Report (Federal Awards Audit), as submitted by Raymond G. Preusser, CPA, P.C. for the year ending June 30, 2012.
- D. The Internal Audit Report as presented by Michael Wolff, dated January 2013.

7. FINANCIAL

Non-Action

- A. Susan Bues presented the second quarter internal claims audit report to the board.

Non-Action

- B. Karen McGraw, Superintendent and Carrie Nyc-Chevrier, Business Administrator, presented the 2013-2014 draft baseline budget to the board.

Non-Action

- C. Discussion took place regarding the Town of New Lebanon Assessor's letter regarding the Low Income Senior Exemption RPTL 467.

Action

- D. Board President Wood made the motion to table the approval of the Low Income Senior Exemption RPTL 467 pending further information. Board Member Kroboth seconded. Motion carried. 5 ayes, 0 nays, 0 abstained.

Action

Board Member Kroboth made the motion to approve items E-Q as a block. Board President Wood seconded. Motion carried. 5 ayes, 0 nays, 0 abstained.

- E. November 2012 Treasurer's report.
- F. December 2012 Treasurer's Report
- G. SEQR for the Bus Garage. WHEREAS, the New Lebanon Central School District Board of Education, wishes to approve work as itemized in the Capital Construction Program dated November 19, 2012 for the Bus Garage. WHEREAS, the New York State Education Department (SED) relinquished the lead agency status to the Board of Education by revising Commissioner of Education Regulation 8 NYCRR Section 155.9 while this action was before the SED;
WHEREAS, the Board of Education is lead agency for coordinated review under SEQR

pursuant to Section 617.6 of Title 6 of the NYCRR.

WHEREAS, the work itemized in the Capital Construction Program is of an alteration or reconstruction involving no substantial changes in the existing structure or facility; NOW BE IT FURTHER RESOLVED, that the Board of Education, acting as lead agency pursuant to the State Environmental Quality Review Act considers the work to have no significant environmental impact and requires no further review under SEQR. Thus, the work is classified as a Type II Action. The Board of Education further directs the Superintendent to cause the Negative Declaration to be filed and noticed in accordance with the applicable provisions of law.

- H. The sale or disposal of the following surplus and obsolete items to the highest bidder and to give the District Clerk authority to advertise the sale of said items, and if unable to find a buyer to authorize Superintendent McGraw to dispose of the items.

Quantity	Item	Condition
15	High Bay Lights	Good - May need bulbs replaced
5	TV Carts	Good
38	Holt Math Course 1 Hard Cover Textbooks, Student, ISBN 13: 978-0-03-092875-8	Obsolete
44	Holt Math Course 1 Know-It Soft Cover Notebooks, ISBN 13: 978-0-03-078248-0	Obsolete
3	Holt Math Course 1 Hard Cover Textbooks – Teacher Edition, ISBN 13: 978-0-03-092897-0	Obsolete
1	Questioning Strategies – ISBN-13: 978-0-03-079672-2	Obsolete
1	Hands-On Lab Activities Course 1, ISBN 0-03-078241-4	Obsolete
1	Homework and Practice Workbook – Teachers Guide, ISBN 0-03-078243-0	Obsolete
1	Know-It Notebook – Teacher’s Guide Volume 1, ISBN 0-03-093669-1	Obsolete
1	Know-It Notebook – Teacher’s Guide Volume 2, ISBN 0-03-093670-5	Obsolete
1	Countdown to Testing Transparencies, ISBN-13 978-0-03-078233-6	Obsolete
2	Lesson Plans, ISBN 0-03-078251-1	Obsolete
1	Are You Ready? Intervention and Enrichment Course 1, ISBN 0-03-078151-5	Obsolete
1	Lesson Transparencies Volume 2 Chapters 7-12 Course , ISBN 0-03-078254-6	Obsolete

- I. The WBH Extra-Curricular Accounts Report dated December 1 - December 30, 2012 as submitted by Tammy Leonard, Extra-Curricular Activities Treasurer.
- J. The Jr./Sr. High School Extra-Curricular Accounts Report dated December 1 - December 31, 2012 as submitted by Sarah Roblez, Extra-Curricular Treasurer.
- K. A donation of equipment from the CREATE program, consisting of two (2) Hewlett Packard Proliant DL380 G4 Rack Servers and one (1) Hewlett Packard MSA30 Rack External Drive Array.

- L. A donation from New Lebanon Arts and Humanities Foundation in the amount of \$3,127 for grades 7 and 8 (Social Studies) Proctors tickets and the 8th grade Spanish trip to Harlem.
- M. The internal audit report as submitted by Susan Bues.
- N. A Health Service contract with North Greenbush Common School District to provide health services to 2 students attending LaSalle Institute at a rate of \$225.08 per child and to authorize the President of the Board of Education and the Clerk of the Board to execute the agreement.
- O. A payment of \$665.00 to Gallo Construction Corp. for work done on the Jr./Sr. High School Roof.
- P. The Final payment of \$3,534.57.00 to Gallo Construction Corp. for work done on the Jr./Sr. High School Roof.
- Q. The following transfers:

Amount	From Account	To Account
\$13,820.00	A9010800	A9050800
\$21,000.00	A9060800	A9040800

8. PERSONNEL

Action

Board Member Bingham made the motion to approve items A-G as a block. Board Member Sotek seconded. Motion carried. 5 ayes, 0 nays, 0 abstained.

- A. To appoint, upon the recommendation of Superintendent McGraw, the following substitutes and tutors:

Name	Position	Effective Date	Rate of Pay
Jessica Ackner	Uncertified Teacher Assistant Substitute (previously appointed as an uncertified Teacher substitute)	December 13, 2012	\$14.24/hour
Matthew Sanford	Substitute Bus Driver (previously appointed as a driver trainee)	December 17, 2012	\$15.78/hour
Pamula Gerstel	Certified Teacher Substitute	January 24, 2013	\$95/day
James Hargis	Uncertified Teacher Substitute	January 24, 2013	\$80/day
Jacqueline Henner	Tutor (previously appointed as a certified teacher substitute)	January 24, 2013	\$20/hour
Cindy Tsalatsanis	Uncertified Teacher Substitute and Certified Teacher Assistant Substitute (previously appointed as a substitute Clerk Typist)	January 24, 2013	\$80/day Teacher \$14.24/hour TA
Mary Beth Liles	Math Teacher	January 11, 2013	\$20/hour
Kara Siciliano	Spanish Teacher	January 11, 2013	\$20/hour

- B. To accept, upon the recommendation of Superintendent McGraw, Leslie Kubica to the position of Long-Term Music Teacher Substitute, starting at Step 3 with a prorated annual salary of \$44,596, effective January 11, 2013 through June 30, 2013. Ms. Kubica has a Masters degree and has initial certification in K - 12 Music.
- C. To appoint, upon the recommendation of Superintendent McGraw, the following coaches for the 2012-2013 school year:

Coach	Team	Stipend
Jim VanEss	Track & Field	\$2500

Kelsey Norberg	Track & Field	\$2500
Fred Ruhe	Varsity Softball	\$2500
Clint Garrigan	Modified Softball	\$2100
Joseph Esposito (new coach)	Varsity Baseball	\$2500
Lenny Brown	Modified Baseball	\$2100

- D. To accept the resignation of Valerie Williams, Teacher Aide, effective January 25, 2013.
- E. To accept the resignation of Carrie Nyc-Chevrier, Business Administrator, effective March 8, 2013.
- F. To appoint Michael Los to the position of Business Administrator, effective February 25, 2013, with a prorated annual salary of \$90,000 per year. Michael has professional certification as a School District Business Leader and Social Studies 7-12. He holds a Master's degree in Teaching and a CAS in School District Business Leadership.
- G. To appoint, upon the recommendation of Superintendent McGraw, Linda Agostine to the position of Teacher Aide at the WBH Elementary, effective January 28, 2013, pending fingerprint clearance, at a rate of \$11.71 per hour.

9. SUPERINTENDENT

Non-Action

A. Karen McGraw, Superintendent, gave an update on the Union Free School Monument renovation vs. restoration.

Action

Board Member Sotek made the motion to approve items B-C as a block. Board President Wood seconded the motion. Motion carried. 5 ayes, 0 nays, 0 abstained.

- B. To appoint, upon the recommendation of Superintendent McGraw, Leslie Whitcomb to certify payroll between the dates of February 6 through February 27, 2013.
- C. To appoint, upon the recommendation of Superintendent McGraw, Leslie Whitcomb as purchasing agent between February 6 and February 27, 2013.

Non-Action

D. Karen McGraw, Superintendent, presented Board Vice President Raymond Sowalksi with a Board Excellence Award Certificate and pin from NYSSBA.

10. BOARD OPEN DISCUSSION

A. None.

11. PUBLIC COMMENT

A. None.

12. PROPOSED EXECUTIVE SESSION

Action

A. Board President Wood made the motion to enter into Executive Session at 9:04 p.m. for the purpose of discussion the employment history of a particular person. Board Member Bingham seconded the motion. Motion carried. 5 ayes, 0 nays, 0 abstained.

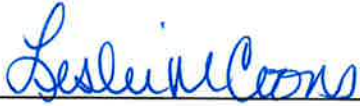
Action

B. Board Vice President Sowalski made the motion to appoint Superintendent McGraw as Clerk Pro-Tem. Board Member Kroboth seconded. Motion carried. 5 ayes, 0 nays, 0 abstained.

13. ADJOURNMENT

Action

A. Board Vice President Sowalski made the motion to adjourn the meeting at 9:55 p.m. Board Member Kroboth seconded. Motion carried. 5 ayes, 0 nays, 0 abstained.



Respectfully Submitted,
Leslie M. Coons, Deputy District Clerk