



Thursday, February 28, 2013
Regular Meeting of the New Lebanon Central School Board Education
Jr./Sr. High School Library
7:00 p.m.

1. MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE

The Regular Board of Education Meeting was held at the Jr./Sr. High School in the library. The meeting was called to order by Board President Wood at 7:01 p.m. and opened with the Pledge of Allegiance.

Present: Board President Wood, Board Vice President Sowalski, Board Member Sotek, Board Member Bienes, Board Member Kroboth, Jill Risko, Student Representative, Superintendent McGraw, Michael Los, Business Administrator, Leslie Whitcomb, Jr./Sr. High School Principal, Becky Marzeski, WBH Elementary Principal, Matthew Klafehn, Athletic Director/Assistant Principal, Mary Mabb, Transportation Supervisor and Bill Lyons from New York State Bus Sales.

Board Member Gavrity arrived at 7:24 p.m.

Absent: Board Member Bingham and Tamara Thorpe-Odom, Director of Special Education.

Also Present: Members of the public.

2. PUBLIC HEARING

Board President Wood opened the public hearing regarding the Low Income Senior Exemption (Real Property Tax Law 467) at 7:01 p.m. Michael Los, Business Administrator updated the Board regarding the Low Income Senior Exemption. The exemption remains in place until the Board passes a new resolution to override it. The resolution does not have to be voted on annually. A new resolution is only needed if there is a change. The only time a senior citizen is not eligible for the exemption is if the child is living in the house for the sole purpose of attending New Lebanon. Currently, there are two households in our District that would benefit from this exemption.

Board President Wood made the motion to close the hearing at 7:09 p.m. Board Member Bienes seconded the motion. Motion carried. 5 ayes, 0 nays, 0 abstained.

3. PUBLIC COMMENT

None.

4. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS

Jill Risko, Student Representative, reported to the Board. Students are excited about the end-of-the-year fundraiser. Shamrocks are being sold by Student Council. All proceeds go to Muscular Dystrophy. Jill also reported that the student body is excited about the new vending machines that are in the cafeteria.

Michael Los, Business Administrator, updated the board of the impact of sequestration on 611/619 and Title grants and recalculations of building aid impact.

Mary Mabb, Transportation Supervisor, and Bill Lyons from New York State Bus Sales spoke about propane buses. Discussion will continue.

Becky Marzeski, WBH Elementary Principal, congratulated Aiden Hoogs, second grader in Miss Griffin's class, for the story he wrote, "Alien Revengers." His story was uploaded to the video page of Green Screen Adventures' website. It will premiere on Me TV, Sunday, April 7th at 8 a.m. It will also run on TH1Stv, Saturday, September 14th at 10 a.m. Additionally, it will be showcased at tomorrow's Tiger Jam Assembly.

Becky also updated the board that the Dental Van was at WBH from February 4th - 15th. This service benefitted 30 of our students. If the child's family had insurance, the insurance company was billed. If a child's family had no insurance, they received free dental care.

Becky informed the board that next week is Spirit Week. As part of the various spirit activities, our PTA is sponsoring a special songwriting and spirit assembly for our school. Jeff Blum will guide the students to write a school song. The song will be recorded on CD's and given to our students.

Becky also updated the board about Family Literacy Night "Bear Snores On." On Wednesday, March 6th at 6:00 PM, the PTA will be sponsoring a Family Literacy Night for pre-k - first students and their families. Families will watch a story called, "Bear Snores On" on WMHT Public Television.

Leslie Whitcomb, Jr./Sr. High School Principal, updated the Board about the Guidance department's FAFSA night. Letters have gone out for individual student scheduling meetings. Parents were invited to participate. Through Distance Learning, students will participate in an anti-cyber bullying virtual field trip "Wired and Routed." Our SADD club will participate in a three-day program sponsored by the Anti-Defamation League. The program will teach awareness, ally training and presentation skills. Home & Careers has a field trip coming up. Drama Club will perform a play on March 15. Family Fun Night is this Friday. The variety show is scheduled for March 21.

Matt Klafehn, Athletic Director/Assistant Principal, reported that the Girls Varsity Basketball Team and Boys Varsity Volleyball seasons came to a close with first round losses in Sectional play against Hartford and Chatham

respectively. The Winter Athletic Awards banquet was held on Tuesday to honor our student athletes. The dinner was sponsored by the class of 2015 along with the cheerleading squad. Spring Sports practices begin on Monday and a "Meet the Coaches" night is scheduled for Tuesday evening. Both our students and their coaches are anxious for the season to start.

Superintendent McGraw gave an update to the board on a proposed primary configuration for the 2013-2014 school year.

4. APPROVAL OF MINUTES

Action

Board Member Gavrity made the motion to approve items a-b as a block. Board Vice President Sowalski seconded the motion. Motion carried. 6 ayes, 0 nays, 0 abstained.

- a. Approve the January 22, 2013 Special Board of Education Meeting Minutes.
- b. Approve the January 23, 2013 Regular Board of Education Meeting Minutes.

5. CURRICULUM & INSTRUCTION

Leslie Whitcomb, Jr./Sr. High School Principal, gave a report on the Jr./Sr. High School Shared Decision Making Team meeting. This year's meetings covered topics including the 7th and 8th grade ELA and Math assessments and special education students.

Becky Marzeski, WBH Elementary Principal, gave a report on the WBH Elementary Shared Decision Making Team meetings. This year's meetings covered the following topics: Attendance Policy, Summer Reading Logs and Celebrations of Summer Reading, Multicultural and Diversity Celebration Event, iPads – apps, Brainstormed Ways to Motivate our Students to Read, After School Activities, and types of Safety Drills that we practice during the school year

Action

Board Member Sotek made the motion to approve CSE/CPSE recommendations of program and placement for the following special education students: 092100257, 091140000, 000002472, 092100207, 000002445, 000002384, 000002449, and 082390000. Board President Wood seconded the motion. Motion carried. 6 ayes, 0 nays, 0 abstained.

Non-Action

Board Vice President Sowalski introduced and read new policy #3440, Use of Surveillance Cameras on School Property (first reading).

Action

Board Vice President Sowalski made the motion to approve items e-l as a block. Board Member Bienes seconded the motion. Motion carried. 6 ayes, 0 nays, 0 abstained.

- e. To approve Advanced Foods as a new family & consumer science course at the Jr./Sr. High School starting with the 2013-2014 school year.
- f. To approve the WBH Drama Club Field Trip to NYC and the following chaperones: Becky Vaillancourt, Martha Raftery, Hillary Watts, and Vicki Ouimet.
- g. To approve the sixth grade end of year trip to Medieval Times and The Liberty Science Center and approve the following chaperones: Miss Latter, Miss Moore, Ms. Vaillancourt, Shari Gadowski, Paul Hendrick, Peggy Markou, Marcie Robertson, Donna Roden, Michael Keating, Yahna Saltsman, Shane Napoli and Rachael VanDeusen with Erica Bingham-Green as alternate.
- h. To approve the following revised policies (second reading):

7260	Class Ranking for High School Students (including edits)
7551	Harassment of Students
7513	Administration of Medication
7522	Concussion Management
5660	School Food Service Program (Breakfast and Lunch)

- i. To approve the District Shared Decision Making Plan for July 1, 2012 to July 30, 2014 with the amended date of February 28, 2013.

7. FINANCIAL

Action

Board President Wood made the motion to approve the January 2013 Treasurer's Report. Board Member Gavriity seconded the motion. Motion carried. 6 ayes, 0 nays, 0 abstained.

Non-Action

A discussion of the First Draft Budget took place.

Action

Board Member Bienes made the motion to approve items c-l as a block. Board Member Kroboth seconded the motion. Motion carried. 6 ayes, 0 nays, 0 abstained.

- c. To accept a donation of science laboratory supplies from Berlin Central School District (list is attached).
- d. To accept a donation of \$50 from Dr. Craig Fischer, DMD.
- e. To accept a GE Transportation Grant in the amount of \$1500, to cover the costs of transportation for the 7th grade field trip to Proctors to see "A Friend of a Friend: Stories of the Underground Railroad."
- f. To approve the WBH Extra-Curricular Accounts report, dated January 1 to January 31, 2013, as submitted by Tammy Leonard, Extra-Curricular Treasurer.

- g. To approve the Jr./Sr. High School Extra-Curricular Accounts Report, dated January 1 to January 31, 2013, as submitted by Sarah Roblez, Extra-Curricular Treasurer.
- h. To allow the low income senior exemption to be applicable for a low income senior, who has a child living in their home attending our school, providing that satisfactory proof is required that the child was not brought into the residence primarily for the purpose of attending a particular school within the district.
- i. To approve transfers totaling \$34,860.00. (See attached)

8. PERSONNEL

Action

Board Member Kroboth made the motion to approve items a-h as a block. Board President Wood seconded the motion. Motion carried. 6 ayes, 0 nays, 0 abstained.

- a. To accept the resignation of Anthony LaSalvia, Science Teacher, for purpose of retirement, effective June 30, 2013.
- b. To approve an extension of parental leave for Garafalia Hawkins from January 28, 2013 to March 18, 2013.
- c. To approve an extension for Jennifer Dilorio, long-term 7-12 Math substitute, from January 28 through March 22, 2013, to cover an extended parental leave.
- d. To appoint, upon the recommendation of Superintendent McGraw, Brook Warden and Jennifer Allard as tutors, effective February 25, 2013, at a rate of \$20 per hour.
- e. To appoint a successor(s) for annual appointments effective March 4, 2013. All appointments are to be in effect until the time of the 2013-2014 Organizational Meeting, or until a new successor is appointed (whichever occurs first).

District Clerk	Leslie Coons	No stipend
HIPPA Privacy Official	Michael Los	No stipend
Asbestos Liaison Designee	Michael Los	No stipend
MSDS Officer	Michael Los	No stipend
School Lunch Hearing Officer	Michael Los	No stipend
Deputy District Clerk	Michael Los	No stipend

- f. To authorize, effective March 4, 2013, the following:

Authorization to pay utilities, petty cash and postage per the claims audit review	Business Administrator, Michael Los
Authorization to invest surplus funds in accordance with Accepted Investment Practices and Board Policy	Business Administrator, Michael Los

All authorizations are to be in effect until the time of the 2013-2014 Organizational Meeting, or until a new successor is appointed (whichever occurs first).

- g. To designate Michael Los as alternate to sign District checks, effective March 4, 2013. Designation will be in effect until the time of the 2013-2014 Organizational Meeting, or until a new successor is appointed (whichever occurs first).
- h. To appoint, upon the recommendation of Superintendent McGraw, Kelly Toro as a substitute Cook/Server/Cashier at a rate of \$10.61 per hour, pending fingerprint clearance.

9. SUPERINTENDENT

Superintendent McGraw thanked the Town of New Lebanon for their continued service of sanding the District’s building parking lots during the winter season of 2012-2013.

The discussion of a succession plan was tabled.

10. BOARD OPEN DISCUSSION

Superintendent McGraw informed the public that Nomination Petitions for three open board seats are now available in the District Office. Petitions need to be returned to the District Office by April 16, 2013 at 5 p.m.

11. PUBLIC COMMENT

None.

12. PROPOSED EXECUTIVE SESSION

Action

Board President Wood made the motion to enter into Executive Session at 9:06 p.m. for the purpose of discussing a particular personnel matter. Board Vice President Sowalski seconded the motion. Motion carried. 6 ayes, 0 nays, 0 abstained.

Action

Board Vice President Sowalski made the motion to appoint Superintendent McGraw as Clerk Pro-Tem. Board Member Kroboth seconded. Motion carried. 6 ayes, 0 nays, 0 abstained.

13. ADJOURNMENT

Action

Board President Wood made the motion to adjourn the meeting at 10:31 p.m. Board Member Bienes seconded. Motion carried. 6 ayes, 0 nays, 0 abstained.

Respectfully Submitted,
Leslie M. Coons, Deputy District Clerk

