



Wednesday, December 12, 2012

Board of Education Facilities Committee Meeting  
Superintendent's Conference Room at the Jr./Sr. High School  
6:00 p.m.

Regular Meeting of the New Lebanon Central School Board Education  
Jr./Sr. High School Library  
7:00 p.m.

### **1. & 2. MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE**

The regular Board of Education meeting was held at the Jr./Sr. High School library. The meeting was called to order by Board President Wood at 7:00 p.m. and opened with the Pledge of Allegiance.

**Present:** Board President Wood, Board Members Gavriety, Kroboth and Sotek, Student Representative Jill Risko, Superintendent McGraw, Carrie Nyc-Chevrier, Business Administrator, Leslie Whitcomb, Jr./Sr. High School Principal, Becky Marzeski, WBH Elementary Principal, and Matthew Klafehn, Assistant Principal/Athletic Director, Kelsey Norberg, Graphic Arts teacher, and Maureen Squier, Librarian.

**Absent:** Board Vice President Sowalski, Board Members Bingham and Bienes and Tamara Thorpe-Odom, Director of Special Education.

Also Present: Members of the public

### **3. PUBLIC COMMENT**

Jessica Byrne commented that 13 out of 15 kindergarten parents were in the audience and in favor of keeping two kindergarten classes for the remainder of the school year. Jessica presented a petition of signatures in opposition of consolidating the kindergarten classes to the board. Bonnie Lichak commented that it is her belief that tenure is not being granted because of budget issues.

### **4. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS**

Matthew Klafehn, Assistant Principal/Athletic Director handed out Scholar Athlete Certificates to the Girls' Varsity Soccer and Girls' Varsity Volleyball players who were present in the audience.

Jill Risko, Student Representative, reported on the Senior Choir activities and the Green & Blue day held last Friday to show support for the Shenendehowa and Shaker High School students who were killed and injured in a recent car accident.

Carrie Nyc-Chevrier, Business Administrator, reported that the transition of the new treasurer is going well. The DCMO requisition portal is in use. The district has received state aid numbers but building aid cuts are still unknown.

Becky Marzeski, WBH Elementary Principal, reported that the fourth grade teachers have been using the new Distance Learning Lab. Becky also reported that Camille Freedner of Columbia County Youth Services presented an assembly to the fifth and sixth graders on conflict resolution strategies. Becky thanked Leslie Whitcomb, Scott Thompson and Val Synakowski for their support of the WBH Music Program. Becky reported that she accompanied the fourth, fifth and sixth grade choir to the New Lebanon Fire House on December 7, 2012 for the New Lebanon Tree Lighting Ceremony. Finally, Becky thanked Bonnie Lichak for her work on the Book Swap.

Leslie Whitcomb, Jr./Sr. High School Principal reported Blake Bazan's art work will be part of the Siena College Art and Writing Exhibit, which is on display from January 18 to April. Leslie also reported on the choir students' recent participation in the various area community concerts. A district-wide Winter Concert will be held on December 18. Leslie reported that there was a Yellow Ribbon presentation during PE classes to raise suicide awareness. Leslie also reported that the Jr./Sr. High School students showed their support for the Shenendehowa/Shaker students recently involved in a car accident. Dan Fountain spoke to the students and Meghan Pepe and Trisha Reed organized the photo shoot and the creation of the support banner. These activities were mentioned on various local news broadcasts. Leslie reported that during the January Regents week, the school will accommodate the testing while remaining in session for all exams except for the 11th grade Comprehensive English exam. For that exam, the school will release the other high school students at noon. Seventh and eighth graders will not be affected by the early dismissal. Leslie also reported that teacher Jenn Allard has been recognized for her work with Common Core. On December 6, 2012, a film crew taped a model lesson and interviewed other teachers who have worked collaboratively on Common Core. The tape will be available through a SED link and a NYSUT link to teachers accessing Common Core teaching materials. Finally, Leslie reported that the District Data Specialist met with 7th & 8th grade ELA and math teachers to review testing information, plan instruction, and identify previous instructional gaps. This information will be used by the Questar embedded staff developers working with the ELA and math teachers.

## **5. CURRICULUM & INSTRUCTION**

### **Non-Action Item**

Kelsey Norberg and Maureen Squier presented the re-designed book covers created by the students in the graphic design class.

## **6. APPROVAL OF MINUTES**

### **Action Items**

Board Member Gavriety made the motion to approve items A-C. Board President Wood seconded. Motion carried. 4 ayes, 0 nays.

- A. Approve the November 14, 2012 Board of Education Meeting Minutes.
- B. Approve the November 28, 2012 Special Board of Education Meeting Minutes.
- C. Approve the November 30, 2012 Special Board of Education Meeting Minutes.

## **7. SUPERINTENDENT**

### **Non-Action Item**

Superintendent McGraw discussed the Kindergarten Program. The board decided to continue with two teachers for the balance of the 2012-2013 school year. Some co-teaching will still occur.

**Non-Action Item**

Superintendent McGraw updated the Board on the Facilities Committee recommendations. The committee recommended to the Board to go forward with a change order regarding the WBH lights. The Board also accepted the committee's recommendation to contact the Historical Society regarding restoration versus renovation of the Union Free School Memorial. Superintendent McGraw will follow up on this. Finally, Superintendent McGraw updated the board on the bus garage renovations.

**8. FINANCIAL****Non-Action Item**

Carrie Nyc-Chevrier, Business Administrator, presented Part 3 in the Series: Operations of School Finance - Balanced Budget: Reserves, Revenues and Expenditures.

**Action Item**

Board Member Gavrity made the motion to approve items 8B-G. Board President Wood seconded. Motion carried. 4 ayes, 0 nays.

B. Approve the WBH Extra-Curricular Accounts Report dated November 1 - November 30, 2012 as submitted by Tammy Leonard, Extra-Curricular Activities Treasurer.

C. Approve the Jr./Sr. High School Extra-Curricular Accounts Report dated November 1 - November 30, 2012 as submitted by Sarah Roblez, Extra-Curricular Treasurer.

D. Approve the sale or disposal of the following surplus vehicles to the highest bidder and to give the District Clerk authority to advertise the sale of said vehicles, and if unable to find a buyer to authorize Superintendent McGraw to dispose of the vehicles.

<b>Year</b>	<b>Vehicle Description</b>	<b>VIN Number</b>	<b>Mileage</b>
1998	GMC Suburban, 9-pas, diesel 6.5L diesel, AWD, Automatic	1GK GK16F3WJ725206	197,828
2000	Chevrolet 63500 Van (Bus) 22-pas, diesel 6.5L, RWD, Automatic	1GBHG31F7Y1216876	141,899
2002	Chevrolet 63500 Van (Bus) 30-pas, diesel 6.5L, RWD, Automatic	1GBJG31F121208233	117,714
2003	Chevrolet Suburban, 8-pas, gas 5.3L, AWD, Automatic	1GNFK16Z53J299622	187,273

E. Approve the sale or disposal of surplus and obsolete items to the highest bidder and to give the District Clerk authority to advertise the sale of said items, and if unable to find a buyer to authorize Superintendent McGraw to dispose of the items. ( A list of library books and printer supplies is attached.)

F. Approve the final payment in the amount of \$2,837.65 to Cristo Demolition, Inc. for the demolition of the Union Free School.

G. Approve the October 2012 Treasurer's Report.

**9. PERSONNEL****Action Items**

Board President Wood made the motion to approve items 9A-G. Board Member Kroboth seconded. Motion carried. 4 ayes, 0 nays

A. Upon the recommendation of Superintendent McGraw, to appoint Clint Garrigan and David Knudsen as Basketball Scoreboard Operators for the 2012-2013 Winter Sports Season (boys and girls) with a stipend of \$30 per game.

B. Upon the recommendation of Superintendent McGraw, to appoint Tammy Denué to the full-time position of laborer at a rate of \$11.86 per hour, effective Monday, December 3, 2012 (previously appointed as a substitute).

C. Upon the recommendation of Superintendent McGraw, to appoint Kelly O'Brien as a tutor effective December 4, 2012, at a rate of \$20 per hour.

D. Upon the recommendation of Superintendent McGraw, to appoint the following substitutes and trainee per the chart below:

<b>Name</b>	<b>Position</b>	<b>Rate of Pay</b>	<b>Effective Date</b>
Anne Gardner	Bus Driver Trainee	\$7.25/hr.	December 3, 2012
Jerome Keenan	Substitute Bus Driver	\$15.78/hr.	December 3, 2012
Cindy Tsalatsanis	Substitute Clerk Typist	\$14.62/hr.	December 13, 2012
Michael Stupplebeen	Substitute Cleaner	\$10.77/hr.	December 13, 2012
Chris Howe (currently a bus driver)	Substitute Laborer	\$11.86/hr.	December 10, 2012

E. A placement extension for Dana Champagne's Clinical Practicum Placement through January 25th.

F. Upon the recommendation of Superintendent McGraw, to appoint the following Volunteers for the Boys Varsity Volleyball Team:

Leilani Hover	Volunteer Coach	Effective 11/19/12
Matthew Hover	Volunteer	Effective 12/7/12
William O'Connell	Volunteer	Effective 12/7/12

G. Upon the recommendation of Superintendent McGraw, to appoint Katie McKinney to tenure in the Elementary tenure area, effective February 1, 2013.

## **10. BOARD OPEN DISCUSSION**

The Board wishes to write a letter to Jenn Allard congratulating her on her accomplishment with Common Core. An article should be published on the NYSSBA News Website and On Board also recognizing Jenn Allard's accomplishment. The Board also discussed an article highlighting the work of the Graphic Design class.

## **11. PUBLIC COMMENT**

Jessica Burne Yorke commented that she would like to be involved in the decision making process for the Kindergarten Program. Kiera Parker commented that it is very difficult for sets of multiples to be in the same classroom and be together 24/7. Michael Brutsch noted that perhaps the district should consider conducting a census for enrollment projections.

## **12. PROPOSED EXECUTIVE SESSION**

### **Action Item**

Board President Wood made the motion to enter Executive Session at 8:33 p.m. for the purpose of discussing pending litigation and the employment history of a particular employee. Board Member Gavriety seconded the motion. Motion carried. 4 ayes, 0 nays.

**Action Item**

Board President Wood made the motion to appoint Superintendent McGraw as Clerk Pro-Tem. Board Member Kroboth seconded the motion. Motion carried. 4 ayes, 0 nays.

**13. ADJOURNMENT**

Board President Wood made the motion to adjourn the meeting at 9:05 p.m. Board Member Kroboth seconded. Motion carried. 4 ayes, 0 nays.

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Respectfully Submitted,  
Leslie M. Coons, Deputy District Clerk