

**NEW LEBANON CENTRAL SCHOOL DISTRICT  
2018-19 BUDGET DEVELOPMENT CALENDAR**

- November 15, 2017 Present 2018-19 budget calendar to the Board of Education for adoption
- December 4/5, 2017 Meet with faculty and distribute budget documents
- December 13, 2017 **Board of Education Meeting**  
Budget Goals Discussed with Board of Education
- January 5, 2018 Budget materials returned to Principals and Supervisors by Teachers and Staff
- Budget materials returned to Business Office by Facilities and Transportation Supervisors and IT Department
- January 12, 2018 Budget materials submitted to Business Office by Principals, Director of Special Ed, and Athletic Director
- January 24, 2018 **Board of Education Meeting**  
First presentation of 2018-19 proposed Budget
- February 14, 2018 **Board of Education Meeting**  
Second presentation of 2018-19 proposed budget
- March 1, 2018 Petitions for Board Of Education Candidates available in District Offices
- Tax Levy Limit submitted to NYS Comptroller's Office
- March 14, 2018 **Board of Education Meeting**  
Third presentation of 2018-19 proposed budget
- Board adopts Notice of Hearing and Elections
- April 11, 2018 **Board of Education Meeting**  
Final discussion and adoption of proposed 2018-19 budget
- Questar III Annual Meeting, Administrative Conference Center
- April 16, 2018 Nominating Petitions for School Board Candidates due in District Office by 5:00 pm
- Submission of petitions for propositions to be place on the ballot due in District Office by 5:00 p.m.

- April 17, 2018  
**TENTATIVE** New Lebanon **Special Board of Education Meeting- Time TBD District Office**  
Questar III Budget Vote and Election
- Drawing by District Clerk for BOE candidates' position on ballots or voting machines.
- April 23, 2018 Property Tax Report Card due to SED and publication
- May 1, 2018 **Budget Distribution Deadline**  
Copies of proposed budget and required attachments available in all district offices, on district website, and local libraries
- Absentee ballots available for distribution
- May 2, 2018 **Public Hearing on Proposed Budget**  
**7:00 p.m., Walter B. Howard Elementary School**
- Voter Registration  
Location: District Office  
Hours: 8:00am-2:30pm
- May 3, 2018 Mail 2018-19 Budget Newsletter & Budget Notice
- Include Date, Time, and Location of Annual Meeting (Budget Vote). Make comparison of budget and tax levy to current year and CPI, compare proposed budget to a contingency budget, include STAR and tax disclosures, and include tax levy limit.
- May 15, 2018 **2018-19 Budget Vote and Board of Education Election**  
Location: Walter B. Howard Elementary School Gym  
Voting Hours: 12 Noon- 9 p.m.
- Absentee ballot to be submitted to District Clerk by 5pm if ballot is to be delivered in person
- June 19, 2018 Budget Revote Day
- July 1, 2018 Implement 2018-19 budget

Dates for publication of official notices of public hearing and annual election are as follows: The Columbia Paper- 3/30, 4/6, 4/13, 4/20(Fri) The Eastwick Press 3/29, 4/5, 4/12, 4/19(Thur)