



Wednesday, April 11, 2018

Regular Meeting of the New Lebanon Central School Board of Education

Regular meeting- WBH Library at 7:00 pm

**Attendance: (P=Present A=Absent)**

Tim Lambert            \_\_P\_\_  
Mike Bienes, Jr.        \_\_P\_\_  
Mike Brutsch            \_\_P\_\_  
Raymona Griffin        \_\_A\_\_  
Sharon Putnam         \_\_A\_\_  
Richard Sime            \_\_P\_\_  
Janet Stone             \_\_A\_\_

**Also in attendance:**

Leslie Whitcomb        \_\_P\_\_  
Matt Klafehn            \_\_P\_\_  
Andrew Kourt            \_\_P\_\_  
Josh Noble                \_\_A\_\_  
Kevin Fottrell            \_\_P\_\_

**1. MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE**

The meeting was called to order by Board President Lambert at 7:00pm and opened with the Pledge of Allegiance.

**1. POLICY COMMITTEE MEETING 6PM-CANCELLED**

**2. MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE**

**3. PUBLIC BUDGET HEARING**

**Subject**

**A. Presentation of the 2018-19 Proposed Budget**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

3. PUBLIC BUDGET HEARING

Access

Public

Type

Presentation

Presented by Superintendent Whitcomb and Kevin Fottrell.

**Subject**

**B. Motion to close the public budget hearing**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

3. PUBLIC BUDGET HEARING

Access

Public

Type

Action, Procedural

Recommended Action

To close the public budget hearing.

**4. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS**

**Subject**

**A. Technology update**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

4. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS

Access

Public

Type

Information

Ethan Race presenting.

**Subject**

**B. Student Representative update**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

4. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS

Access

Public

Type

Information

Dakota Kubli presenting.

**Subject**

**C. WBH update**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

4. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS

Access

Public

Type

Information

Andrew Kourt presenting.

**Subject**

**D. JSHS update**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

#### 4. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS

Access

Public

Type

Information

Matt Klafehn presenting.

#### **Subject**

#### **E. Athletic report**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

#### 4. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS

Access

Public

Type

Information

Josh Noble presenting.

#### **Subject**

#### **F. Business Office/Facilities and Grounds update**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

#### 4. ACKNOWLEDGEMENTS/ADMINISTRATIVE COMMENTS

Access

Public

Type

Information

Kevin Fottrell presenting.

**5. APPROVAL OF MINUTES**

**Subject**

**A. Motion to approve the April 11, 2018 Board of Education Meeting minutes**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

5. APPROVAL OF MINUTES

Access

Public

Type

Action

Recommended Action

To approve the April 11, 2018 Board of Education Meeting minutes.

File Attachments

April 11, 2018 Meeting Minutes.pdf (241 KB)

**Subject**

**B. Motion to approve the April 17, 2018 Board of Education meeting minutes**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

5. APPROVAL OF MINUTES

Access

Public

Type

Action

Recommended Action

To approve the April 17, 2018 Board of Education meeting minutes.

File Attachments

April 17, 2018 Meeting Minutes.pdf (218 KB)

## **6. CURRICULUM & INSTRUCTION**

### **Subject**

#### **A. Motion to approve the continued merger for sports teams**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

6. CURRICULUM & INSTRUCTION

Access

Public

Type

Action

Recommended Action

To approve a continued merger for the Boys and Girls Varsity Swim and Wrestling Teams with Berlin Central School District for the 2018-19 school year.

### **Subject**

#### **B. Motion to approve the use of school buses for the New Lebanon Summer Youth Program**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

6. CURRICULUM & INSTRUCTION

Access

Public

Type

Action

Recommended Action

To approve the use of school district buses at no extra charge except for the cost of fuel and a driver by the New Lebanon Summer Youth Program to the following destinations: Six Flags New England and Zoom Flume Water Park.

**Subject**

**C. Motion to approve the use of Shatford Pool**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

6. CURRICULUM & INSTRUCTION

Access

Public

Type

Action

Recommended Action

To approve the use of Shatford Pool by the New Lebanon Summer Youth Program from July 9-August 10,2018.

**Subject**

**D. Motion to approve CSE/CPSE recommendations of programs and placements**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

## 6. CURRICULUM & INSTRUCTION

Access

Public

Type

Action

Recommended Action

To approve CSE/CPSE recommendations of programs and placements for the following special education students: 000002346, 092100473, 092100630, 092100650, 092100233, 000002075, 000002429, 092100575, 092100321, 092100621, 092100059, 092100261, 092100233 and 092100325.

Executive File Attachments

cse.cpse recommendations.pdf (533 KB)

## 7. FINANCIAL

**Subject**

### **A. Investment opportunities**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

## 7. FINANCIAL

Access

Public

Type

Discussion, Information

Kevin Fottrell presenting.

**Subject**

### **B. Motion to approve the March 2018 Treasurer's Report**

Meeting



May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

7. FINANCIAL

Access

Public

Type

Action

Recommended Action

To approve the March 2018 Treasurer's report.

File Attachments

March 2018 treasurers report.pdf (1,697 KB)

**Subject**

**C. Motion to approve the March 2018 grades 6-12 Extra-Curricular Accounts report Meeting**

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

7. FINANCIAL

Access

Public

Type

Action

Recommended Action

To approve the March 2018 grades 6-12 Extra-Curricular Accounts report as submitted by Sarah Roblez, Jr/Sr High School Extra-curricular Accounts Treasurer.

File Attachments

March 2018 extra-curricular report.pdf (578 KB)

**8. PERSONNEL**

**Subject**

**A. Motion to re-appoint a .4 grade K-6 Art Teacher for the 2018-19 school year Meeting**

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

8. PERSONNEL

Access

Public

Type

Action

Recommended Action

To re-appoint, upon the recommendation of Superintendent Whitcomb, Rachel Woods to the position of .4 K-6 Art Teacher effective September 1, 2018 to June 30, 2019.

**Subject**

**B. Motion to re-appoint a .8 grade 7-12 Art Teacher for the 2018-19 school year Meeting**

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

8. PERSONNEL

Access

Public

Type

Action

Recommended Action

To re-appoint, upon the recommendation of Superintendent Whitcomb, Donna Brooks to a .8 7-12 Art Teacher position effective September 1, 2018 to June 30, 2019.

**Subject**

**C. Motion to re-appoint a .6 grade K-12 Physical Education Teacher for the 2018-19 school year**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

8. PERSONNEL

Access

Public

Type

Action

Recommended Action

To re-appoint, upon the recommendation of Superintendent Whitcomb, James Hosley to a .6, K-12 Physical Education position effective September 1, 2018 to June 30, 2019.

**Subject**

**D. Motion to appoint summer school teachers**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

8. PERSONNEL

Access

Public

Type

Action

Recommended Action

To appoint, upon the recommendation of Superintendent Whitcomb, the following summer program teachers and substitutes effective July 2- August 9, 2018 with two preparation days of June 28 and 29 at a rate of \$30 per hour.

|                 |            |
|-----------------|------------|
| Kelly Smith     | Teacher    |
| Melissa Cook    | Teacher    |
| Ashley Schaible | Teacher    |
| Kelli Heslin    | Substitute |
| Vicki Ouimet    | Substitute |
| Alex Chandler   | Substitute |

**Subject**

**E. Motion to approve chaperones for Nature's Classroom from May 29- June 2, 2018**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

8. PERSONNEL

Access

Public

Type

Action

Recommended Action

To approve the following chaperones for Nature's Classroom from May 29-June 2, 2018:

Katie Simmons

Melissa Cook

Cale Kneer

Frank Healy

**Subject**

**F. Motion to appoint a Band Director**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

8. PERSONNEL

Access

Public

Type

Action

Recommended Action

To appoint, upon the recommendation of Superintendent Whitcomb, Holly Burrell to the Music tenure area (probationary), Step 1, with a salary of \$47,345 per year, effective September 1, 2018 through September 1, 2022. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of 4 preceding years (and no I rating in final year) ( 8 NYCRR § 30-1.3[d]).

Executive File Attachments

Holly Burrell resume.pdf (79 KB)

**Subject**

**G. Motion to accept a resignation**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

8. PERSONNEL

Access

Public

Type

Action

Recommended Action

To accept a resignation from Harriet Leonard for the purpose of retirement effective April 27, 2018.

Executive File Attachments  
Hattie Leonard resignation.pdf (91 KB)

**Subject**

**H. Motion to appoint substitutes**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

8. PERSONNEL

Access

Public

Type

Action

Recommended Action

To appoint, upon the recommendation of Superintendent Whitcomb, the following substitutes effective May 3, 2018:

|                  |  |
|------------------|--|
| Leslie Byrne     | substitute TA/\$13 per hour, uncertified substitute teacher/\$85 per day |
| Rachel Deschamps | substitute TA/\$13 per hour, uncertified substitute teacher/\$85 per day |

Executive File Attachments  
Leslie Byrne application.pdf (246 KB)  
Rachel Deschamps application.pdf (496 KB)

**Subject**

**I. Motion to extend a maternity leave**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

## 8. PERSONNEL

Access

Public

Type

Action

Recommended Action

To extend a maternity leave request from Laura Jubie to return to work on February 1, 2019.

Executive File Attachments

Laura Jubie maternity leave extension.pdf (12 KB)

## 9. SUPERINTENDENT

**Subject**

### **A. May 15th Budget vote reminder**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

## 9. SUPERINTENDENT

Access

Public

Type

Information

**Subject**

### **B. Summer Board retreat**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

## 9. SUPERINTENDENT

Access

Public

Type

Discussion

Tentative date July 25, 2018

**10. BOARD OPEN DISCUSSION**

**Subject**

**A. Next Board of Education Meeting June 13, 2018**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

10. BOARD OPEN DISCUSSION

Access

Public

Type

Information

**11. PUBLIC COMMENT**

**Subject**

**A. Public may address the board MEETING OPEN FOR PUBLIC PARTICIPATION (Est. 30 minutes) The Board may be addressed on matters concerning programs and/or operations of the district, other than matters involving personnel and comments that constitute an unwarranted invasion of personal privacy. Comments will be limited to 3 minutes per person. Members of the Board do not directly respond to citizen concerns during Public Comment. While the Board does not wish to infringe upon free speech protections, it must be stressed that Public Comment is not deemed to be an open forum. In addition, any remarks which may be considered defamatory or stigmatizing are prohibited and will be declared out of order.**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education



Category

11. PUBLIC COMMENT

Access

Public

Type

Information

MEETING OPEN FOR PUBLIC PARTICIPATION (Est. 30 minutes)

The Board may be addressed on matters concerning programs and/or operations of the district, other than matters involving personnel and comments that constitute an unwarranted invasion of personal privacy. Comments will be limited to 3 minutes per person. Members of the Board do not directly respond to citizen concerns during Public Comment. While the Board does not wish to infringe upon free speech protections, it must be stressed that Public Comment is not deemed to be an open forum. In addition, any remarks which may be considered defamatory or stigmatizing are prohibited and will be declared out of order.

**12. PROPOSED EXECUTIVE SESSION**

**Subject**

**A. Motion to enter into Executive Session**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

12. PROPOSED EXECUTIVE SESSION

Access

Public

Type

Action

Recommended Action

To enter into Executive Session for the purpose of discussing the employment history of particular employees.

**Subject**

**B. Motion to appoint a Clerk Pro-Tem**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

12. PROPOSED EXECUTIVE SESSION

Access

Public

Type

Action

Recommended Action

To appoint Superintendent Whitcomb as Clerk Pro-Tem.

**13. ADJOURNMENT**

**Subject**

**A. Motion to adjourn the meeting**

Meeting

May 2, 2018 - Policy Committee Meeting, Public Budget Hearing and Regular Meeting of the New Lebanon Central School Board of Education

Category

13. ADJOURNMENT

Access

Public

Type

Action

Recommended Action

To adjourn the meeting.

## **11. PROPOSED EXECUTIVE SESSION**

Board President Lambert made a motion to enter into Executive Session for the purpose of discussing the employment history of particular employees at 8:31pm. Board member Brutsch seconded. 4 ayes, 0 nays, 0 abstained.

Board member Brutsch made a motion to appoint Superintendent Whitcomb as clerk pro-tem. Board President Lambert seconded. 4 ayes, 0 nays, 0 abstained.

## **12. ADJOURNMENT**

Board President Lambert made a motion to adjourn the meeting at 8:50pm. Board member Brutsch seconded. 4 ayes, 0 nays, 0 abstained.

Respectfully Submitted,

*Kelly McGivern*

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Kelly McGivern, District Clerk