Section I - District LEA Information

1. **What is the name of the district administrator responsible for entering the Instructional Technology Plan data?**

   Leslie Whitcomb

2. **What is the title of the district administrator responsible for entering the Instructional Technology Plan data?**

   Superintendent

For help with completing the plan, please visit 2018-2021 ITP Resources for Districts, contact your district's RIC, or email edtech@nysed.gov.

Section II - Strategic Technology Planning

1. What is the overall district mission?

In partnership with the community, we are committed to providing educational experiences that nurture growth, cultivate interests, and develop talents to enable all students to become successful, responsible, life-long learners in a changing world.

2. What is the vision statement that guides instructional technology use in the district?

The New Lebanon Instructional Technology Plan supports our district values and initiatives. We envision deploying technology that will:

1) Support learning for all students by broadening their world view, unlocking creativity and encouraging communication
2) Provide our students with computer literacy skills that will make them confident and responsible users of technology
3) Offer students the ability to understand and pursue computer science in college or careers
4) Increase opportunities for communication between the school and all members of the school community

The district's vision is that all students will graduate with the ability to access the technology that they will need to be lifelong learners and that our students are ready to create and access digital content to allow them full access to responsible citizenship.

3. List three goals that will drive the attainment of the vision.

	List Goals
Goal 1	In order to implement our instructional vision, the District will maintain a replacement schedule supporting acquisitions of the most effective software and devices. The schedule will be developed by 2019 and will be reviewed annually to effectively deploy software and devices. The schedule will be informed by input from our Technology Committee. That committee will provide ongoing review of our curriculum, devices and software. The Committee will suggest pilots of innovative applications and will make recommendations to administration regarding purchases and necessary professional development.
Goal 2	In order to maximize our instructional staff's ability to employ technology for efficient and effective instruction, the District will provide access to ongoing professional development. These opportunities will be developed with the input from faculty and the Technology Committee. Faculty and administration will be encouraged and supported in their efforts to seek out professional development in support of the District's Instructional Technology Plan.
Goal 3	In order to protect the continuous operation of our technical instructional program, the District will develop and implement a hardware replacement plan. This plan will include replacement of UPS battery backups district-wide, review and updating as needed of safety-related technology as well as new server hardware by the year 2021..

4. Do you want to list a fourth goal that will drive attainment of the vision?

No

5. Do you want to list a fifth goal that will drive attainment of the vision?

No

6. Summarize the planning process used to develop answers to the Instructional Technology Plan questions and/or your district comprehensive instructional technology plan. Please include the stakeholder groups participating and the outcomes of the instructional technology plan development meetings.

The plan has been created with the input of the Administrative Cabinet and the Technology Committee. These groups provided initial input needed to created a draft plan. The plan was then reviewed by each of these entities. The Committees comprise district and building level administration, representatives from the transportation and special education departments, faculty, teachers and parent members of the Technology Committee. Drafts were reviewed during the process and prior to final submission of the Instructional Technology Plan.

7. Please describe the professional development plan for building the capacity of educators and administrators in the attainment of the instructional technology vision.

The District's Professional Development Plan is reviewed on an annual basis. That plan includes specific initiatives to support our ability to integrate technology to individualize learning, meet the needs of students with disabilities and to prepare our students for career, college and civic engagement. Opportunities for professional development in that plan include the following:

- ongoing review and sharing of classroom practices at faculty meetings
- stand-alone instructional technology workshops during superintendent's conference days
- support for faculty and administration to attend state-level conferences to keep practices and purchases current
- support for faculty and administration to attend BOCES sponsored conferences and workshops
- ongoing expectations to turn-key new information
- visits to other districts to observe and learn from their practices

8. How will the instructional technology goals be measured and evaluated during and after implementation? Be sure to include any tools or metrics that are part of this evaluation process.

Our Technology Committee is tasked with ongoing evaluation of the District's effective use of Instructional Technology. Specifically, the Committee will always include an agenda item to review progress on any current pilot of technology and discussion of any current concerns or issues that need to be addressed. That committee will poll our staff on a yearly basis to gauge the effectiveness of current professional development and to assess the need for additional or different professional development. Special education and student access needs will be an ongoing area of review, especially with respect to emerging technologies. It is the responsibility of the Technology Committee to provide the Administrative Cabinet with the following information on an annual basis:

- Faculty-reported recommendations for professional development
- Feedback on Instructional Technology pilots
- Recommendations for software purchases
- Recommendations for hardware purchases
- Suggestions for replacement of instructional technology currently in use

The Cabinet will review this feedback on an ongoing basis and will use this information to plan staff development and purchases throughout the school year. Additionally, the Cabinet is tasked with providing opportunities for review and evaluation of Instructional Technology to meet the needs of students with disabilities and to anticipate the needs of all students for the foreseeable future. This information will be used to plan the purchases and training needed to meet the goals stated in this Instructional Technology Plan.

For help with completing the plan, please visit 2018-2021 ITP Resources for Districts, contact your district's RIC, or email edtech@nysed.gov.

Section III - Action Plan

Overview: This section requires specific action steps that will be taken in order to achieve each of the goals presented in Section II of the plan. Each goal will have its own page in the plan. For this page, copy Goal #1, which you listed in Section II, Question 3, and respond to all questions below.

1. Goal #1

In order to implement our instructional vision, the District will maintain a replacement schedule supporting acquisitions of the most effective software and devices. The schedule will be developed by 2019 and will be reviewed annually to effectively deploy software and devices. The schedule will be informed by input from our Technology Committee. That committee will provide ongoing review of our curriculum, devices and software. The Committee will suggest pilots of innovative applications and will make recommendations to administration regarding purchases and necessary professional development.

2. Select the NYSED goal that best aligns with this district goal.

3. Increase equitable access to high-quality digital resources and standards-based, technology-rich learning experiences

3. Target Student Population(s). Check all that apply.

- ☑ All students
- ☐ Pre-K-2
- ☐ Grades 3-5/6
- ☐ Middle School
- ☐ High School
- ☐ Students with Disabilities
- ☐ ELL/MLLs
- ☐ Migrant students
- ☐ Homeless students
- ☐ Economically disadvantaged students
- ☐ Students between the ages of 18-21
- ☐ Students who are targeted for dropout prevention or credit recovery programs
- ☐ Other (please identify in Question 3a, below)

4. List the action steps that correspond to Goal #1 from your answer to Question 1, above.

	Action Step - Select one category.	Action Step - Description	Responsible Stakeholder. Select one.	If you selected 'Other' Responsible Stakeholder in the column to the left, please identify here. Otherwise, please write "N/A."	Anticipated month of completion	Anticipated year of completion	Anticipated cost
Action Step 1	Collaboration	The Technology Committee Chairperson will create a meeting schedule for 2018-19. This item will appear on each meeting agenda until submitted for the 2019-2020 budget plan: Develop replacement schedule for classroom-use computers. A second item will also be reviewed at each meeting, and submitted for the appropriate year's budget plan: Recommended hardware and software purchases	Other (please identify in next column, to	Technology Committee Chairperson	Oct. (10)	2018	0

III. Action Plan - Goal 1

	Action Step - Select one category.	Action Step - Description	Responsible Stakeholder. Select one.	If you selected 'Other' Responsible Stakeholder in the column to the left, please identify here. Otherwise, please write "N/A."	Anticipated month of completion	Anticipated year of completion	Anticipated cost
			the right)				
Action Step 2	Community Partnerships	The Technology Committee will submit it recommendations to the Business Official and Superintendent for review and possible inclusion into the 2019-2020 budget	Other (please identify in next column, to the right)	Technology Committee Chairperson	Feb. (02)	2019	0
Action Step 3	Communications	The Business Official will attend a Technology Committee meeting to inform the committee of the budget decisions related to the Committee's recommended purchases for the 2019-2020 proposed budget.	Business Official	N/A	April (04)	2019	0
Action Step 4	Collaboration	The Technology Committee will set in place similar planning and scheduling to continue this process for the 2020-2021 and 2021-2022 budgets planning periods.	Other (please identify in next column, to the	Technology Committee Chairperson	June (06)	2019	0

	Action Step - Select one category.	Action Step - Description	Responsible Stakeholder. Select one.	If you selected 'Other' Responsible Stakeholder in the column to the left, please identify here. Otherwise, please write "N/A."	Anticipated month of completion	Anticipated year of completion	Anticipated cost
			right)				

5. This question is optional.

If more action steps are needed, continue to list the action steps that correspond to Goal #1 from your answer to Question 1, above.

	Action Step - Select one category.	Action Step - Description	Responsible Stakeholder. Select one.	If you selected 'Other' Responsible Stakeholder in the column to the left, please identify here.	Anticipated month of completion	Anticipated year of completion	Anticipated cost
Action Step 5	(No Response)	(No Response)	(No Response)	(No Response)	(No Response)	(No Response)	(No Response)
Action Step 6	(No Response)	(No Response)	(No Response)	(No Response)	(No Response)	(No Response)	(No Response)
Action Step 7	(No Response)	(No Response)	(No Response)	(No Response)	(No Response)	(No Response)	(No Response)
Action Step 8	(No Response)	(No Response)	(No Response)	(No Response)	(No Response)	(No Response)	(No Response)

III. Action Plan - Goal 1

	Action Step - Select one category.	Action Step - Description	Responsible Stakeholder. Select one.	If you selected 'Other' Responsible Stakeholder in the column to the left, please identify here.	Anticipated month of completion	Anticipated year of completion	Anticipated cost
	se)		se)		se)	se)	

For help with completing the plan, please visit 2018-2021 ITP Resources for Districts, contact your district's RIC, or email edtech@nysed.gov.

Section III - Action Plan

Copy Goal #2, which you listed in Section II, Question 3,and respond to all questions below.

1. Goal #2

In order to maximize our instructional staff's ability to employ technology for efficient and effective instruction, the District will provide access to ongoing professional development. These opportunities will be developed with the input from faculty and the Technology Committee. Faculty and administration will be encouraged and supported in their efforts to seek out professional development in support of the District's Instructional Technology Plan.

2. Select the NYSED goal that best aligns with this district goal.

5. Provide access to relevant and rigorous professional development to ensure educators and leaders are proficient in the integration of learning technologies

3. Target Student Population(s)

- ☑ All students
- ☐ Pre-K-2
- ☐ Grades 3-5/6
- ☐ Middle School
- ☐ High School
- ☐ Students with Disabilities
- ☐ ELL/MLLs
- ☐ Migrant students
- ☐ Homeless students
- ☐ Economically disadvantaged students
- ☐ Students between the ages of 18-21
- ☐ Students who are targeted for dropout prevention or credit recovery programs
- ☐ Other (please identify in Question 3a, below)

4. List the action steps that correspond to Goal #2 from your answer to Question 1, above.

	Action Step - Select one category.	Action Step - Description	Responsible Stakeholder. Select one.	If you selected 'Other' Responsible Stakeholder in the column to the left, please identify here. Otherwise, please write "N/A."	Anticipated month of completion	Anticipated year of completion	Anticipated cost
Action Step 1	Planning	Develop 2018-2019 Professional Development Plan, including opportunities for faculty to improve their skills in instructional technology.	Superintendent	N/A	March (03)	2018	0
Action Step 2	Budgeting	Include sufficient financial support for outside presenters, BOCES school improvement budget, teacher planning for in-house presentations and participation in various user conferences.	Business Official	N/A	April (04)	2018	$5,200
Action Step 3	Budgeti	Provide support for any pilots of technology recommended by the	Business	N/A	April (04)	2018	8,000

	Action Step - Select one category.	Action Step - Description	Responsible Stakeholder. Select one.	If you selected 'Other' Responsible Stakeholder in the column to the left, please identify here. Otherwise, please write "N/A."	Anticipated month of completion	Anticipated year of completion	Anticipated cost
	ng	Technology Committee in the 2018-19 and subsequent school years.	Official				
Action Step 4	Communications	Put in place a feedback system for faculty responses to their tech needs, using a polling system. This information must be received on a schedule that will allow the input to be reviewed by the Technology Committee on a schedule that will ensure that the information will be used to inform the creation of the 2019-20 Professional Development Plan. This feedback loop should be used in each subsequent year until this Instructional Technology Plan is reviewed and updated.	Other (please identify in next column, to the right)	Instructional Technology Committee Chair	March (03)	2019	0

5. This question is optional.

If more action steps are needed, continue to list the action steps that correspond to Goal #2 from your answer to Question 1, above.

	Action Step - Select one category.	Action Step - Description	Responsible Stakeholder. Select one.	If you chose "Other" Responsible Stakeholder in the column to the left, please identify here.	Anticipated month of completion	Anticipated year of completion	Anticipated cost
Action Step 5	(No Res	(No Response)	(No Res	(No Respons	(No Res	(No Res	(No Respons

III. Action Plan - Goal 2

	Action Step - Select one category.	Action Step - Description	Responsible Stakeholder. Select one.	If you chose "Other" Responsible Stakeholder in the column to the left, please identify here.	Anticipated month of completion	Anticipated year of completion	Anticipated cost
	pon se)		pon se)	e)	pon se)	pon se)	e)
Action Step 6	(No Res pon se)	(No Response)	(No Res pon se)	(No Respons e)	(No Res pon se)	(No Res pon se)	(No Respons e)
Action Step 7	(No Res pon se)	(No Response)	(No Res pon se)	(No Respons e)	(No Res pon se)	(No Res pon se)	(No Respons e)
Action Step 8	(No Res pon se)	(No Response)	(No Res pon se)	(No Respons e)	(No Res pon se)	(No Res pon se)	(No Respons e)

For help with completing the plan, please visit 2018-2021 ITP Resources for Districts, contact your district's RIC, or email edtech@nysed.gov.

Section III - Action Plan

Copy Goal # 3, which you listed in Section II, Question 3, and respond to all questions below.

1. Goal #3

In order to protect the continuous operation of our technical instructional program, the District will develop and implement a hardware replacement plan. This plan will include replacement of UPS battery backups district-wide, review of safety-related technology as well as new server hardware by the year 2021..

2. Select the NYSED goal that best aligns with this district goal.

4. Design, implement, and sustain a robust, secure network to ensure sufficient, reliable high-speed connectivity for learners, educators, and leaders

3. Target Student Population(s)

- ☑ All students
- ☐ Pre-K-2
- ☐ Grades 3-5/6
- ☐ Middle School
- ☐ High School
- ☐ Students with Disabilities
- ☐ ELL/MLLs
- ☐ Migrant students
- ☐ Homeless students
- ☐ Economically disadvantaged students
- ☐ Students between the ages of 18-21
- ☐ Students who are targeted for dropout prevention or credit recovery programs
- ☐ Other (please identify in Question 3a, below)

4. List the action steps that correspond to Goal #3 from your answer to Question 1, above.

	Action Step - Select one category.	Action Step - Description	Responsible Stakeholder. Select one.	If you selected 'Other' Responsible Stakeholder in the column to the left, please identify here. Otherwise, please write "N/A."	Anticipated month of completion	Anticipated year of completion	Anticipated Cost
Action Step 1	Budgeting	The Network Engineer will meet with the Superintendent and the Business Official during the budgeting process. The purpose of these meetings will be to plan needed improvements to our digital infrastructure and to determine how these improvements will be supported financially.	Business Official	N/A	Feb. (02)	2019	0
Action Step 2	Budgeting	In order to inform the Board of Education about the technical infrastructure needs of the District, the Network Administrator will present an assessment of our technology infrastructure to the Board in	Other (please iden	Network Engineer	March (03)	2019	0

	Action Step - Select one category.	Action Step - Description	Responsible Stakeholder. Select one.	If you selected 'Other' Responsible Stakeholder in the column to the left, please identify here. Otherwise, please write "N/A."	Anticipated month of completion	Anticipated year of completion	Anticipated Cost
		the fall and during the budget development process.	tify in next column, to the right)				
Action Step 3	Budgeting	The Board of Education will adopt a budget supporting the technical infrastructure needs of the District in support of our Instructional Technology Plan	Superintendent	N/A	April (04)	2019	0
Action Step 4	Budgeting	The District will purchase and install necessary upgrades to the technical infrastructure of the District.	Business Official	N/A	June (06)	2021	$75,000

5. **This question is optional.**
If more action steps are needed, continue to list the action steps that correspond to Goal #3 from your answer to Question 1, above.

	Action Step - Select one category.	Action Step - Description	Responsible Stakeholder. Select one.	If you selected 'Other' Responsible Stakeholder in the column to the left, please identify here.	Anticipated month of completion	Anticipated year of completion	Anticipated Cost
Action Step 5	(No Response)	(No Response)	Other (please identify in next column, to the right)	Technology Committee	March (03)	2019	$1,000
Action Step 6	(No Response)	(No Response)	(No Response)	(No Response)	(No Response)	(No Response)	(No Response)
Action Step 7	(No Response)	(No Response)	(No Response)	(No Response)	(No Response)	(No Response)	(No Response)
Action Step 8	(No Response)	(No Response)	(No Response)	(No Response)	(No Response)	(No Response)	(No Response)

For help with completing the plan, please visit 2018-2021 ITP Resources for Districts, contact your district's RIC, or email edtech@nysed.gov.

Section IV - NYSED Initiatives Alignment

1. Explain how the district use of instructional technology will serve as a part of comprehensive and sustained effort to support rigorous academic standards attainment and performance improvement for students.

The District is dedicated to providing our students with the means to set their own goals, devise plans to meet those goals and to achieve their goals, graduating ready to pursue college or careers with full civic engagement. Our students can meet these goals only with effective inclusion of Instructional Technology into our curriculum. Rigorous, current and regularly updated use of technology is necessary for students to fully engage with instructional opportunities, workplace expectations and full participation in their communities. Specific areas in current use include the following:

- responsible research
- responsible creation and sharing of new content
- creation of digital portfolios for all content areas
- sharing of content in real time to develop teamwork and collaboration skills
- digital technical planning through CAD and other design software
- an articulated coding curriculum, beginning in grade 3 and progressing through high school
- optimizing outcomes on digital assessments
- exploring emerging technologies and career options
- technologically mixed instructional modes
- use of multiple digital platforms
- optimizing creativity and curiosity to master new platforms
- matching a communication need with the most effective technology
- evaluation of technology
- safe and ethical use of technology to improve learning and civic participation

2. Students with disabilities may be served through the use of instructional technology as well as assistive technology devices and services to ensure access to and participation in the general curriculum. Describe how instruction is differentiated using technology to support the individualized learning needs of this student group.

- *Co-writer* software to assist students by predicting words that students will need to participate in the writing curriculum
- *Write Out Loud* software which assists students by allowing them to dictate written content to create a document
- *Read Out Loud* software will allow students with reading difficulty to have equal access to any written document in use in any content area class.
- *Inspirations* software to assist students in organizing ideas in order to create written documents
- *Snap Type* software to assist students with fine motor disabilities to better access classroom handouts and worksheets. The software will allow students to enter a document, manipulate it and record typed responses needed to complete the handout or worksheet
- Students may have personal use of Chrome Book in order to access the Google Suite at all times. This will increase the students' ability to fully access any writing curriculum or to better engage in written responses to courses in all content areas.
- iPads are available to students with disabilities for various instructional applications. These apps allow students access to documents at various reading levels, manipulative apps to increase students' ability to understand mathematic concepts, and apps that assist students on the autism spectrum by making movies that create and present social stories.
-

3. How does the district utilize technology to address the needs of Students with Disabilities to ensure equitable access to instruction, materials, and assessments? Check all that apply.

- ☑ Class lesson plans, materials, and assignment instructions are available to students and families for 'anytime, anywhere' access (such as through class website or learning management system).
- ☐ Direct instruction is recorded and provided for students to access asynchronously (such as through a learning management system or private online video channel).
- ☑ Technology is used to provide additional ways to access key content, such as providing videos or other visuals to supplement verbal or written instruction or content.
- ☑ Text to speech and/or speech to text software is utilized to provide increased support for comprehension of written or verbal language.
- ☑ Assistive technology is utilized.
- ☑ Technology is used to increase options for students to demonstrate knowledge and skill.
- ☑ Learning games and other interactive software are used to supplement instruction.
- ☐ Other (please identify in Question 3a, below)

4. Please select the professional development that will be offered to teachers of Students with Disabilities that will enable them to differentiate learning and to increase their student language and content learning with the use of technology. Check all that apply.

- ☑ Technology to support writers in the elementary classroom
- ☑ Technology to support writers in the secondary classroom
- ☐ Research, writing and technology in a digital world
- ☑ Enhancing children's vocabulary development with technology
- ☑ Reading strategies through technology for students with disabilities
- ☑ Choosing assistive technology for instructional purposes in the special education classroom
- ☑ Using technology to differentiate instruction in the special education classroom
- ☑ Using technology to increase options for students with disabilities to demonstrate their knowledge and skills
- ☐ Multiple ways of assessing student learning through technology
- ☑ Electronic communication and collaboration
- ☐ Promotion of model digital citizenship and responsibility
- ☑ Integrating technology and curriculum across core content areas
- ☑ Helping students with disabilities to connect with the world
- ☐ Other (please identify in Question 4a, below)

5. How does the district utilize technology to address the needs of English Language Learners/Multilingual Learners to ensure equitable access to instruction, materials, and assessments? Check all that apply.

- ☐ Class lesson plans, materials, and assignment instructions are available to students and families for 'anytime, anywhere' access (such as through class website or learning management system)
- ☐ Direct instruction is recorded and provided for students to access asynchronously (such as through a learning management system or private online video channel).
- ☐ Technology is used to provide additional ways to access key content, such as providing videos or other visuals to supplement verbal or written instruction or content.
- ☐ Text to speech and/or speech to text software is utilized to provide increased support for comprehension of written or verbal language.
- ☐ Home language dictionaries and translation programs are provided through technology.
- ☐ Hardware that supports ELL/MLL student learning, such as home-language keyboards, translation pens, and/or interactive whiteboards, is utilized.
- ☐ Technology is used to increase options for students to demonstrate knowledge and skill, such as through the creation of a product or recording of an oral response.
- ☐ Learning games and other interactive software are used to supplement instruction.
- ☑ Other (please identify, in Question 5a, below)

5a. If 'Other' was selected in Question 5 above, please explain here.

The District does not currently and has not for many years had any ELLs enrolled.

6. The district's instructional technology plan addresses the needs of English Language Learners/Multilingual learners to ensure equitable access to instruction, materials, and assessments in multiple languages.

No

7. Please select the professional development that will be offered to teachers of English language learners/multilingual learners that will enable them to differentiate learning and to increase their student language and content learning with the use of technology. Check all that apply.

- ☐ Technology to support writers in the elementary classroom
- ☐ Technology to support writers in the Secondary classroom
- ☐ Research, writing and technology in a digital word
- ☐ Writing and technology workshop for teachers
- ☐ Enhancing Children's Vocabulary Development with technology
- ☐ Writer's workshop in the Bilingual classroom
- ☐ Reading strategies for English Language Learners
- ☐ Moving from learning letters to learning to read
- ☐ The power of technology to support language acquisition
- ☐ Using technology to differentiate instruction in the language classroom
- ☐ Multiple ways of assessing student learning through technology
- ☐ Electronic communication and collaboration
- ☐ Promotion and model digital citizenship and responsibility
- ☐ Integrating technology and curriculum across core content areas
- ☐ Web authoring tools
- ☐ Helping students connect with the world
- ☐ The interactive whiteboard and language learning
- ☐ Use camera for documentation
- ☑ Other (please identify in Question 7a, below)

7a. If 'Other' was selected in Question 7 above, please explain here

Our district has no ELLs and does not provide PD related to the needs of those students.

8. How does the district use instructional technology to facilitate culturally-responsive instruction and learning environments?

- ☑ The district uses instructional technology to strengthen relationships and connections with families to assist in building a culturally responsive learning environment to enhance student learning.
- ☑ The district uses instructional technology to facilitate classroom projects that involve the community.
- ☑ The district uses instructional technology to develop and organize coherent and relevant units, lessons, and learning tasks that build upon students' cultural backgrounds and experiences.
- ☑ The district uses instructional technology to assist in varying teaching approaches to accommodate diverse learning styles and language proficiencies.
- ☐ The district uses instructional technology to enable students to communicate and collaborate with students in different schools or districts in New York State, the United States, or with different countries.
- ☑ The district uses instructional technology to facilitate collaborative classroom projects among heterogeneous student groups.
- ☐ The district does not use instructional technology to facilitate culturally responsive instruction.
- ☐ Other (please identify in Question 8a, below)

For help with completing the plan, please visit 2018-2021 ITP Resources for Districts, contact your district's RIC, or email edtech@nysed.gov.

Section V - Administrative Management Plan

1. Staff Plan

	Full-time Equivalent (FTE)
District Technology Leadership	0.00
Instructional support	0.00
Technical Support	0.10
Totals:	**0.10**

2. Investment Plan

	Anticipated Item or Service. Select one per row.	If you chose 'Other' Anticipated Item or Service in the column to the left, please identify here. Otherwise, please write "N/A."	Estimated Cost	Is Cost One-time, Annual, or Both?	Potential Funding Source. May check more than one source per item.	If you chose 'Other' Potential Funding Source in the column to the left, please identify here. Otherwise, please write "N/A."
1	Professional Development	N/A	6,000	Both	☑ BOCES Co-Ser purchase ☑ District Operating Budget ☐ District Public Bond ☐ E-Rate ☐ Grants ☐ Instructional Materials Aid ☐ Instructional Resources Aid ☐ Smart Schools Bond Act ☐ Other (please identify in next column, to the right) ☐ N/A	N/A
2	End User Computing Devices	N/A	80,000	Both	☑ BOCES Co-Ser purchase ☑ District Operating Budget ☐ District Public Bond ☐ E-Rate ☐ Grants ☑ Instructional Materials Aid ☑ Instructional Resources Aid ☐ Smart Schools	N/A

V. Administrative Management Plan

	Anticipated Item or Service. Select one per row.	If you chose 'Other' Anticipated Item or Service in the column to the left, please identify here. Otherwise, please write "N/A."	Estimated Cost	Is Cost One-time, Annual, or Both?	Potential Funding Source. May check more than one source per item.	If you chose 'Other' Potential Funding Source in the column to the left, please identify here. Otherwise, please write "N/A."
					☐ Bond Act ☐ Other (please identify in next column, to the right) ☐ N/A	
3	Network and Infrastructure	N/A	50,000	Both	☑ BOCES Co-Ser purchase ☑ District Operating Budget ☐ District Public Bond ☐ E-Rate ☐ Grants ☐ Instructional Materials Aid ☐ Instructional Resources Aid ☑ Smart Schools Bond Act ☐ Other (please identify in next column, to the right) ☐ N/A	N/A
4	Instructional and Administrative Software	N/A	30,000	Both	☐ BOCES Co-Ser purchase ☑ District Operating Budget ☐ District Public Bond ☐ E-Rate ☐ Grants ☑ Instructional Materials Aid ☑ Instructional Resources Aid ☐ Smart Schools Bond Act ☐ Other (please identify in next column, to the right) ☐ N/A	N/A
Totals:			**166,000**			

3. **Has the school district provided for the loan of instructional computer hardware to students legally attending nonpublic schools pursuant to Education Law, section 754?**

   No

4. **Please indicate whether or not the district has a public website.**

   The district has a public website.

   4a. **Provide the URL of the district's public website.**

   http://www.newlebanoncsd.org/

5. **Please indicate whether or not the district has assigned a specific person with responsibility for Information Security.**

   Yes

   5a. **If 'Yes' was selected in Question 5 above, please identify the responsible person's title.**

   Network Systems Engineer

6. **Please indicate whether or not the district has assigned a specific person with responsibility for Information Privacy.**

   Yes

   6a. **If 'Yes' was selected in Question 6 above, please identify the responsible person's title.**

   Network Systems Engineer

7. **Has a district-wide information security and/or privacy audit ever been performed in the district?**

   No

8. **Does the school district provide for educating minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms?**

   Yes

9. **Does the school district provide for educating minors about cyberbullying awareness and response?**

   Yes

10. **Does the district have an Internet Safety Policy?**

    Yes, and I will upload the policy.

    10a. **Please upload the district's Internet Safety Policy.**

    Internet Safety.pdf

11. **Does the district have a Cyberbullying Policy?**

    Yes, and I will upload the policy.

    11a. **Please upload the district's Cyberbullying Policy.**

    Cyber Bullying Policies.pdf

12. **Does the district have a Parents' Bill of Rights for Data Privacy and Security?**

    Yes, and I will provide the URL to the Parents' Bill of Rights for Data Privacy and Security.

    12a. **What year was the Parents' Bill of Rights for Data Privacy and Security policy first posted?**

    2016

12b. Please provide the URL to the district's Parents' Bill of Rights for Data Privacy and Security.

http://www.newlebanoncsd.org/wp-content/uploads/2016/072514_PARENT_bill_of_rights.pdf

13. Does the district have an information breach policy that addresses the district's planned response to an information breach?

Yes, and I will upload the policy.

13a. Please upload the policy that addresses the district's planned response to an information breach.

Security Breach Policy.pdf

14. Provide a direct link to the district's technology plan as posted on the district's website.

http://www.newlebanoncsd.org/wp-content/uploads/2016/TEchnologyPlan060816.pdf

For help with completing the plan, please visit 2018-2021 ITP Resources for Districts, contact your district's RIC, or email edtech@nysed.gov.

Sharing Innovative Educational Technology Programs

1. **Please choose one or more topics that reflect an innovative educational technology program that has been implemented for at least two years at a building or district level. Use 'Other' to share a category that is not on the list.**

- ☐ Active Learning Spaces/Makerspaces
- ☐ Culturally Responsive Instruction with Technology
- ☐ Device Planning and Implementation (1:1; BYOD)
- ☐ Digital Citizenship
- ☐ Infrastructure
- ☐ OER and Digital Curriculum
- ☐ Personalized Learning
- ☐ Pilots and Proof of Concept
- ☐ Policy, Planning, and Leadership
- ☐ Privacy and Security
- ☐ Professional Learning
- ☐ Project-based Learning
- ☐ Other Topic A
- ☐ Other Topic B
- ☐ Other Topic C

2. **Provide the name, title, and e-mail of the person to be contacted in order to obtain more information about the innovative program(s) at your district.**

	Name of Contact person	Title	E-mail address	Innovative Programs. Check all that apply.
Please complete all columns.	(No Response)	(No Response)	(No Response)	☐ Active Learning Spaces/Makerspaces ☐ Culturally Responsive Instruction with Technology ☐ Device Planning and Implementation (1:1, BYOD) ☐ Digital Citizenship ☐ Infrastructure ☐ OER and Digital Curriculum ☐ Personalized Learning ☐ Pilots and Proof of Concept ☐ Policy, Planning, and Leadership ☐ Privacy and Security ☐ Professional Learning ☐ Project-based Learning ☐ Other Topic A ☐ Other Topic B ☐ Other Topic C

3. **If you want to list multiple contact points for the innovative programs above, please provide the names, titles, and e-mail addresses of the people to be contacted in order to obtain more information about the innovative program(s) at your district.**

	Name of Contact person	Title	E-mail address	Innovative Programs. Check all that apply for each contact name.
Please complete all columns	(No Response)	(No Response)	(No Response)	☐ Active Learning Spaces/Makers paces ☐ Culturally Responsive Instruction with Technology ☐ Device Planning and Implementation (1:1, BYOD) ☐ Digital Citizenship ☐ Infrastructure ☐ OER and Digital Curriculum ☐ Personalized Learning ☐ Pilots and Proof of Concept ☐ Policy, Planning, and Leadership ☐ Privacy and Security ☐ Professional Learning ☐ Project-based Learning ☐ Other Topic A ☐ Other Topic B ☐ Other Topic C
Please complete all columns	(No Response)	(No Response)	(No Response)	☐ Active Learning Spaces/Makers paces ☐ Culturally Responsive Instruction with Technology ☐ Device Planning and Implementation (1:1, BYOD) ☐ Digital Citizenship ☐ Infrastructure ☐ OER and Digital Curriculum ☐ Personalized Learning

	Name of Contact person	Title	E-mail address	Innovative Programs. Check all that apply for each contact name.
				☐ Pilots and Proof of Concept ☐ Policy, Planning, and Leadership ☐ Privacy and Security ☐ Professional Learning ☐ Project-based Learning ☐ Other Topic A ☐ Other Topic B ☐ Other Topic C
Please complete all columns	(No Response)	(No Response)	(No Response)	☐ Active Learning Spaces/Makerspaces ☐ Culturally Responsive Instruction with Technology ☐ Device Planning and Implementation (1:1, BYOD) ☐ Digital Citizenship ☐ Infrastructure ☐ OER and Digital Curriculum ☐ Personalized Learning ☐ Pilots and Proof of Concept ☐ Policy, Planning, and Leadership ☐ Privacy and Security ☐ Professional Learning ☐ Project-based Learning ☐ Other Topic A ☐ Other Topic B ☐ Other Topic C
Please complete all columns	(No Response)	(No Response)	(No Response)	☐ Active Learning Spaces/Makerspaces ☐ Culturally Responsive

	Name of Contact person	Title	E-mail address	Innovative Programs. Check all that apply for each contact name.
				Instruction with Technology ☐ Device Planning and Implementation (1:1, BYOD) ☐ Digital Citizenship ☐ Infrastructure ☐ OER and Digital Curriculum ☐ Personalized Learning ☐ Pilots and Proof of Concept ☐ Policy, Planning, and Leadership ☐ Privacy and Security ☐ Professional Learning ☐ Project-based Learning ☐ Other Topic A ☐ Other Topic B ☐ Other Topic C
Please complete all columns	(No Response)	(No Response)	(No Response)	☐ Active Learning Spaces/Makerspaces ☐ Culturally Responsive Instruction with Technology ☐ Device Planning and Implementation (1:1, BYOD) ☐ Digital Citizenship ☐ Infrastructure ☐ OER and Digital Curriculum ☐ Personalized Learning ☐ Pilots and Proof of Concept ☐ Policy, Planning, and Leadership ☐ Privacy and

VI - Sharing Innovative Educational Technology Programs

	Name of Contact person	Title	E-mail address	Innovative Programs. Check all that apply for each contact name.
				☐ Security ☐ Professional Learning ☐ Project-based Learning ☐ Other Topic A ☐ Other Topic B ☐ Other Topic C

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