

**NEW LEBANON CENTRAL SCHOOL DISTRICT
2017-18 BUDGET DEVELOPMENT CALENDAR**

- November 16, 2016 Present 2017-18 budget calendar to the Board of Education for adoption
- December 5/6, 2016 Meet with faculty and distribute budget documents
- December 14, 2016 **Board of Education Meeting**
Budget Goals Discussed with Board of Education
- January 6, 2017 Budget materials returned to Principals and Supervisors by Teachers and Staff
- Budget materials returned to Business Office by Facilities and Transportation Supervisors and IT Department
- January 13, 2017 Budget materials submitted to Business Office by Principals, Director of Special Ed, and Athletic Director
- January 25, 2017 **Board of Education Meeting**
First presentation of 2017-18 proposed Budget
- February 15, 2017 **Board of Education Meeting**
Second presentation of 2017-18 proposed budget
- March 1, 2017 Petitions for Board Of Education Candidates available in District Offices
- Tax Levy Limit submitted to NYS Comptroller's Office
- March 15, 2017 **Board of Education Meeting**
Third presentation of 2017-18 proposed budget
- Board adopts Notice of Hearing and Elections
- April 12, 2017 **Board of Education Meeting**
Final discussion and adoption of proposed 2017-18 budget
- April 17, 2017 Nominating Petitions for School Board Candidates due in District Office by 5:00 pm
- Submission of petitions for propositions to be place on the ballot due in District Office by 5:00 p.m.

- April 18, 2017 Drawing by District Clerk for BOE candidates' position on ballots or voting machines.
- April 24, 2017 Property Tax Report Card due to SED and publication
- April 25, 2017 **Special Board of Education Meeting- 8:00 am- District Office**
Tuesday Questar III Budget Vote and Election
- April 26, 2017 **Budget Distribution Deadline**
Copies of proposed budget and required attachments available in all district offices, on district website, and local libraries
- Absentee ballots available for distribution
- May 3, 2017 **Public Hearing on Proposed Budget**
7:00 p.m., Walter B. Howard Elementary School
- Voter Registration
Location: District Office
Hours: 8:00am-2:30pm
- May 4, 2017 Mail 2017-18 Budget Newsletter & Budget Notice
- Include Date, Time, and Location of Annual Meeting (Budget Vote). Make comparison of budget and tax levy to current year and CPI, compare proposed budget to a contingency budget, include STAR and tax disclosures, and include tax levy limit.
- May 16, 2017 **2017-18 Budget Vote and Board of Education Election**
Location: Walter B. Howard Elementary School Gym
Voting Hours: 12 Noon- 9 p.m.
- Absentee ballot to be submitted to District Clerk by 5pm if ballot is to be delivered in person
- June 20, 2017 Budget Revote Day
- July 1, 2017 Implement 2017-18 budget

Dates for publication of official notices of public hearing and annual election are as follows:
The Columbia Paper- 3/30, 4/6, 4/13, 4/20 The Eastwick Press 3/31, 4/7, 4/14, 4/21