

Notice to Parents and Legal Guardians

Parent or Legal Guardian Request for Annual Professional Performance Review Information

New York State law allows parents and legal guardians of a student to request the final quality rating for each teacher and building principal assigned to their student for the **current** school year. A parent or legal guardian must request this information by completing a request form. The request form can be picked up from the district office. The completed request form should be mailed to:

This information may **only** be released to parents or legal guardians. The district will make a reasonable effort to verify that any request received has been submitted by a parent or legal guardian.

Faxed or emailed submissions will not be accepted.