

**NEW LEBANON CENTRAL SCHOOL DISTRICT
2015-2016 BUDGET DEVELOPMENT CALENDAR**

- November 12, 2014 Present 2015-16 budget calendar to the Board of Education for Adoption
- December 1/2, 2014 Meet with faculty and distribute budget documents
- December 10, 2014 **Board of Education Meeting**
Budget Goals Discussed with Board of Education
- January 7, 2015 Budget materials returned to Principals and Supervisors by Teachers and Staff
- Budget materials returned to Business Office by Facilities and Transportation Supervisors and IT Department
- January 9, 2015 Budget materials submitted to Business Office by Principals, Director of Special Ed, and Athletic Director
- January 21, 2015 **Board of Education Meeting**
First presentation of 2015-16 proposed Budget
- February 11, 2015 **Board of Education Meeting**
Second presentation of 2015-16 proposed budget
- March 2, 2015 Petitions for Board Of Education Candidates available in District Offices
- Tax Levy Limit submitted to NYS Comptroller's Office
- March 11, 2015 **Board of Education Meeting**
Third presentation of 2015-16 proposed budget
- Board adopts Notice of Hearing and Elections
- April 20, 2015 Nominating Petitions for School Board Candidates due in District Office by 3:00 pm
- Submission of petitions for propositions to be place on the ballot due in District Office by 3:00 p.m.

- April 21, 2015 **Board of Education Meeting**
Final discussion and adoption of proposed 2015-16 budget
- Drawing by District Clerk for BOE candidates' position on ballots or voting machines.
- April 27, 2015 Property Tax Report Card due to SED and publication
- April 29, 2015 **Budget Distribution Deadline**
Copies of proposed budget and required attachments available in all district offices, on district website, and local libraries
- Absentee ballots available for distribution
- May 1, 2015 Mail 2015-16 Budget Newsletter & Budget Notice
- Include Date, Time, and Location of Annual Meeting (Budget Vote). Make comparison of budget and tax levy to current year and CPI, compare proposed budget to a contingency budget, include STAR and tax disclosures, and include tax levy limit.
- May 6, 2015 **Public Hearing on Proposed Budget**
7:00 p.m., Walter B. Howard Elementary School
- Voter Registration
Location: District Office
Hours: 8:00am-2:30pm
- May 12, 2015 Last date for application for absentee ballot to be submitted to District Clerk if ballot is to be mailed
- May 18, 2015 Last date for application for absentee ballot to be submitted to District Clerk if ballot is to be delivered in person
- May 19, 2015 **2015-16 Budget Vote and Board of Education Election**
Location: Walter B. Howard Elementary School Gym
Voting Hours: 12 Noon- 9 p.m.
- June 1, 2015 Submit Property Tax Freeze Plan
- June 16, 2015 Budget Revote Day (if necessary)
- July 1, 2015 Implement 2015-16 budget